

# 170<sup>th</sup> --Appendix A

## MINUTES OF THE 169<sup>th</sup> STATED MEETING OF THE PRESBYTERY OF EAST IOWA

First Church United  
West Liberty, Iowa

10:00 a.m.  
Saturday, 14 November 2015

### CALL TO ORDER

The 169<sup>th</sup> Stated Meeting of the Presbytery of East Iowa was called to order at 10:07 a.m. by the Moderator, Teaching Elder Kyle Otterbein, with the lighting of the Christ Candle, the sharing of joys and concerns in communal prayer, and the Passing of the Peace. Moderator Otterbein welcomed all those present.

### QUORUM

The Stated Clerk, Ruling Elder Dr. Rebecca Blair, declared a quorum to be present with the roll to be established from the onsite attendance forms. Moderator Otterbein noted that new business should be submitted to the Stated Clerk no later than 11:00 a.m.

TEACHING ELDER MEMBERS—present at the 14 November 2015 stated meeting:					
Mike Andrew	A	Beverly Hovenkamp	A	Al Polito	P
Noelle Andrew	A	Sue Howes, HR	E	Mary Pugh	P
Mary Arnold	A	Kristin Hutson	P	Nancy Redman, HR	E
Teresa Bartlett	E	Herb Isenberg, HR	P	Peter Reynen	E
Karen D. Beals, HR	E	Will Jackson, HR	E	Gerald Rife, HR	E
Jim Bonewald	P	William Jamison, HR	E	Carl Riggs, HR	E
Robert Bouton, HR	P	Jennifer Jennings	P	Lisa Ross Thedens	P
Gary Burnett, HR	E	R. Dixon Jennings, HR	P	Pam Saturnia	P
Maurice Campbell, HR	E	Warren Jensen	E	Julie Schuett	P
David Castrodale, HR	P	David Jurgens, HR	E	Linda Shatzer	P
Howard Chapman	A	Thomas Kalshoven, HR	E	Paul Skelley, HR	E
Stan Coller	A	Robin Kash, HR	E	David Snyder	A
Jessica Crane Muñoz	E	Lucille King, HR	P	Kerin Sorensen	A
Robert David	E	Debra Kinney	E	Colette Soultis	A
Elizabeth Dickey	P	Sonda Kirsteatter	E	Emory VanGerpen, HR	E
Tim Dyck	P	Wade Kirsteatter	E	Diane Voorhees, HR	E
Robert Dykstra	A	James Langley	A	Dick Wallarab, HR	E
Jack Edmisson	A	Mark Martin, HR	E	Bill Warhover	A
John Elliott, HR	P	Samuel Massey	P	Mary Anne Welch	P
Barry Ensign-George	A	Charles McCracken, HR	E	Nathan Williams	P
Jon Evans	P	Richard Miller	E	Bill Willis	A
James Fyfe, HR	E	Ted Miller, HR	E	Troy Winder	A
Emory Gillespie	P	Charles Mills, HR	E	Jean Wollenberg	E
Aimee Goldmeyer	P	Anni Mingin	A	Robert Wollenberg	P
Mildred Grubbs, HR	E	Scott Minter	A	Lorene Wunder	A

Dottie Halverson	P	Diane Monger	P		
Pat Halverson	P	Thomas C. Oak	P		
William Harnish, HR	E	Nancy Oehler Love	P		
Heather Hayes	P	Duane Olsen	A		
Sarah Hegar	P	Melody Oltmann	P		
Trey Hegar	P	Kyle Otterbein	P		
Patricia Henderson	A	Kristy Parker	E		
Randi Henderson	P	Kurt Pasko	A		
Beth Hilkerbaumer	A	Lori Patton	A		
Robert Hill, HR	E	Matt Paul	A		
Pamela Hoogheem	A	Joseph Phipps	A		
John Hougen	A	Elizabeth Platt, HR	E		

<b>RULING ELDER COMMISSIONERS—present at the 14 November 2015 stated meeting:</b>	
<b>Ainsworth, Ainsworth Community</b>	A
<b>Ainsworth, Bethel</b>	A
<b>Argyle, Argyle PC</b>	Larry Peterson
<b>Atkins, Pleasant Hill</b>	A
<b>Bettendorf, Bettendorf PC</b>	A
<b>Birmingham, First</b>	A
<b>Blairstown, First</b>	A
<b>Blue Grass, Blue Grass PC</b>	A
<b>Bonaparte, Bonaparte United</b>	A
<b>Brighton, Brighton United</b>	A
<b>Burlington, First</b>	A
<b>Cascade, Community</b>	Nancy Macomber
<b>Cedar Rapids, Calvin Sinclair</b>	A
<b>Cedar Rapids, Christ Church</b>	Donna Anderson
<b>Cedar Rapids, Echo Hill</b>	Chris Gallagher
<b>Cedar Rapids, First (two commissioners)</b>	Sally Brause
	Chuck Peters
<b>Cedar Rapids, Hus Memorial</b>	A
<b>Cedar Rapids, Olivet</b>	A
<b>Cedar Rapids, Westminster</b>	Karen Carver
<b>Center Jct., First</b>	A
<b>Clinton, First United</b>	A
<b>Coggon, Zion</b>	A
<b>Columbus Jct., Cotter</b>	A
<b>Columbus Jct., Salem Welsh</b>	A
<b>Columbus Jct., United</b>	Don Clark
<b>Crawfordsville, United</b>	A

<b>Davenport, First (two commissioners)</b>	A
	A
<b>Davenport, Newcomb</b>	A
<b>Davenport, New Hope</b>	Karen Bartel
<b>Ely, First</b>	A
<b>Fairfield, First</b>	A
<b>Farmington, Sharon</b>	Kathy Van Winkle
<b>Ft. Madison, Union</b>	Kathleen Pelkington
<b>Hazleton, First</b>	A
<b>Independence, First</b>	A
<b>Iowa City, First (two commissioners)</b>	Richard Van Rheeden
	A
<b>Iowa City, St. Andrew (two commissioners)</b>	Claibourne Dungy
	Bill Ford
<b>Keokuk, United</b>	A
<b>Keota, United</b>	A
<b>LeClaire, First</b>	Donna Lirchman
<b>LeClaire, Our Savior</b>	Lois Wilson
<b>Lone Tree, United</b>	A
<b>Lost Nation, Union</b>	A
<b>Manchester, First</b>	A
<b>Marengo, First</b>	A
<b>Marion, First</b>	A
<b>Mechanicsville, First</b>	Dorothy Russell
<b>Mediapolis, First United</b>	A
<b>Miles, First</b>	A
<b>Monticello, First</b>	Stacy Takes
<b>Montrose, Montrose PC</b>	A
<b>Morning Sun, First United</b>	A
<b>Mt. Pleasant, First</b>	Mary Beth Young
<b>Mt. Vernon, First</b>	Larry Petrick
<b>Mt. Vernon, Linn Grove</b>	A
<b>Muscatine, First</b>	Pat Hepher
<b>New London, New London PC</b>	A
<b>Newhall, Central</b>	A
<b>Onslow, First</b>	Daryl Hanna
<b>Princeton, Princeton PC</b>	Betty Harcorn
<b>Rowley, First</b>	John Thedens
<b>Scotch Grove, Scotch Grove PC</b>	A
<b>Shellsburg, First Presbyterian Church</b>	A
<b>Springville, Springville PC</b>	A
<b>Stanwood, Stanwood Union</b>	A

<b>Vinton, Vinton PC</b>	A
<b>Wapello, First</b>	Jeff Lease
<b>Washington, United Presbyterian</b>	A
<b>West Liberty, First Church United</b>	A
<b>West Point, West Point PC</b>	A
<b>Williamsburg, First</b>	A
<b>Wilton, First</b>	Jim Voss
<b>Wilton, Sugar Creek</b>	A
<b>Winfield, First</b>	A

**MODERATOR**

Teaching Elder Kyle Otterbein (listed above)

**VICE-MODERATOR**

Teaching Elder Dr. Pamela Saturnia (listed above)

**STATED CLERK**

Ruling Elder Dr. Rebecca Blair (eligible to vote)

**TREASURER**

Ruling Elder Karen Bartel (eligible to vote)

**COMMISSIONED RULING ELDERS (eligible to vote)**

Marian Hart

**COMMITTEE MODERATOR/PCC RULING ELDERS (eligible to vote)**

Ann Luedtka

**G.A. COMMISSIONER RULING ELDERS [2014-2016] (eligible to vote)**

Lara Marsh

**RULING ELDER FORMER PRESBYTERY MODERATORS (eligible to vote)**

Harry Hoyt

**CANDIDATES AND INQUIRERS**

None

**VISITORS**

Kevin Cullum (Camp Wyoming), Cheryl Elliott (Cedar Rapids, First), Pauline Evans (Wapello, First), Bernie Stewart (Muscatine, First)

**SEATING OF CORRESPONDING MEMBERS**

No corresponding members were present to be seated.

## **INTRODUCTION OF FIRST-TIME PRESBYTERS**

Vice-Moderator Dr. Pam Saturnia invited first-time presbyters to introduce themselves: Sally Brause and Chuck Peters (Cedar Rapids First) and Betty Harcorn (Princeton PC) introduced themselves as first-time commissioners. The body welcomed them with applause.

## **DOCKET**

Moderator Otterbein recognized the Stated Clerk, who advised the body that a motion to approve the docket was in order. **A motion to approve the docket was seconded and APPROVED.**

## **WELCOME FROM THE HOST CHURCH**

CRE Marian Hart welcome those present, noting that First United Church loves to feed people and have fun. She thanked the Presbytery for approving the funding of the Lending Tree project, noting that 80 folks have been served thus far. She also provided information about the church building and the arrangements for the meal.

## **PURPOSE OF THE MEETING**

Moderator Otterbein noted that we are God's people gathered to follow God's call through discernment, worship, education, and fellowship. He reminded those present that we undertake this call as members of covenant community who must together discern what God would have us be and do by listening to one another and holding one another accountable. Remembering recent global violence, the Moderator affirmed that we remember Christ is our peace, even if some build walls of hostility.

## **WORSHIP**

The body joined together in worship led by Ruling Elders Bill Ford, Marian Hart, and accompanist Marianne Phelps. Teaching Elder Sarah Hegar offered the message, "Is Your Net Working?" based upon scripture from John 21: 1-14. The offering in support of the purchase of a donkey and chickens from the PMA Giving Catalog totaled \$525.

## **REPORT OF THE STATED CLERK**

**The Stated Clerk advised the body that the following consent motion would be in order:**

- The Stated Clerk advises that a motion would be in order that the Presbytery of East Iowa approve the Minutes of the 168<sup>TH</sup> Stated Meeting of the Presbytery of East Iowa, convened on 15 September 2015 at the Vinton Presbyterian Church in Vinton, Iowa [**see APPENDIX A**]
- The Stated Clerk reports that the annual session minutes and roll review was completed on two dates, October 3 and October 17, 2015. She advises that a motion would be in order that the Presbytery of East Iowa receive this report:

- The Stated Clerk has received notification from the Administrative Commission for the Blue Grass Presbyterian Church, established by vote of the Presbytery at the Special (Called) Meeting on 13 December 2014, that its work is complete and that the Commission is requesting dismissal. The Stated Clerk advises that a motion would be in order to dismiss this commission with the gratitude of the Presbytery for their work.

**The motion was seconded and APPROVED.**

The Stated Clerk also called attention to the following information items.

**INFORMATION ITEMS:**

1. When the new form of government, known as nFOG, first became effective on July 10, 2011, the Book of Order ceased to be a self-contained book of “rules” and became a purer constitution that referenced policies which it became the responsibility of presbyteries and sessions to construct and include in their manuals of operations. Thus, all of us needed to change the way we used the Book of Order. We could no longer just look up the “rule” that applied to the issues we were considering. Instead, we needed to determine if the relevant passage in the Book of Order referenced a presbytery policy statement, and if so, what the current presbytery policy statement permitted or required.

In 2010, the Stated Clerk prepared a listing of policies for which each presbytery was responsible according to nFOG. In 2010-2011, constructing such statements was not a priority of our presbytery. Beginning in late 2012 and continuing to the present, our presbytery has been working through a comprehensive transformational process that has included the systematic creation of some of these policy statements. **The listing of policies may be found in APPENDIX B.**

2. The *Book of Order* requires that on or before December 31 of each year, the Presbytery record the report of the type of work in which each minister of the presbytery is engaged. G-2.0503). **This report follows in APPENDIX C.**
3. The Stated Clerk notes that the Evidence of Insurance certificate for 2015 is attached to this report as **APPENDIX D.**
4. The Stated Clerk reports that the financial review for 2014 has been completed and documentation is included as **APPENDIX E.**

## REPORT OF THE PRESBYTERY COORDINATING COMMISSION (PCC)

Stated Clerk Blair then presented the following motion on behalf of the Presbytery Coordinating Commission:

**The Presbytery Coordinating Commission recommends that the Presbytery of East Iowa approve the Disaffiliation Request Policy as contained in APPENDIX F and that this policy become effective immediately.**

The motion was **APPROVED**.

## REPORT OF THE NOMINATING COMMITTEE

Teaching Elder Al Polito, committee moderator, presented the following motion from the Nominating Committee.

**The Nominating Committee recommends that the following persons be elected to the positions and terms as listed:**

	<b>Term Begins</b>	<b>Term Ends</b>
<b>Presbytery Moderator</b> <b>Teaching Elder Dr. Pam Saturnia</b> Muscatine, First	January 1, 2016	December 31, 2016
<b>Presbytery Vice-Moderator</b> <b>Ruling Elder James Claypool</b> Iowa City, First	January 1, 2016	December 31, 2016
<b>Commissioners to the 222<sup>nd</sup> General Assembly (2016) of the PCUSA</b>		
<b>Ruling Elder Ann Luedtka</b> Cedar Rapids, Christ Church	18 June 2016	16 June 2018
<b>Commission on Ministry</b>		
<b>Ruling Elder Judy Terry</b> Iowa City, First	January 1, 2016	December 31, 2016
<b>Ruling Elder Martha Wiley</b> Mt. Pleasant, First	January 1, 2016	December 31, 2018
<b>Ruling Elder Larry Petrick</b> Mt. Vernon, First	January 1, 2016	December 31, 2018
<b>Teaching Elder Kitch Shatzer</b> UP Home and Mediapolis, First United	January 1, 2016	December 31, 2018

<b>Committee on Preparation for Ministry</b>		
<b>Ruling Elder Male (TBA)</b>	January 1, 2016	December 31, 2016
<b>Teaching Elder Jon Evans</b> Wapello, First and Morning Sun, First United	January 1, 2016	December 31, 2017
<b>Teaching Elder Nathan Williams</b> Cedar Rapids, Echo Hill	January 1, 2016	December 31, 2018
<b>Trustees</b>		
<b>Ruling Elder Male (TBA)</b>	January 1, 2016	December 31, 2016
<b>Committee on Representation</b>		
<b>Teaching Elder Male (TBA)</b>	January 1, 2016	December 31, 2017
<b>Ruling Elder Female (TBA)</b>	January 1, 2016	December 31, 2018
<b>Camp Wyoming Board</b>		
<b>Marian Hart (2<sup>nd</sup> Term)</b> West Liberty, First Church United	2015	2018
<b>Andy Parker (2<sup>nd</sup> Term)</b> Non-Presbyterian Member	2015	2018

## REPORT OF THE TRUSTEES

Vice-Moderator Dr. Pam Saturnia, Trustees moderator, explained the budget format as well as the source of budget monies. She noted that Travel is represented collectively in line 6170. Lines 6570 and 6580 comprise the budgeted funds for network activities. Lastly, she noted that the proposed budget includes an increase in the line items for Camp Wyoming (\$5,000) and Coe College (\$5,000). Vice-Moderator Saturnia presented the following motion on behalf of the Trustees.

**MOTION: The Trustees recommend that the Presbytery of East Iowa adopt the following budget for 2016:**

### Presbytery of East Iowa 2015 Budget with Proposal for 2016

**Income:**

<b>4000</b>	Missions Pledged	200,000	182,000
<b>4010</b>	Sinclair Endowment	2,700	2,700
<b>4035</b>	Synod Comprehensive Presbytery Support	22,500	20,250
<b>4040</b>	Per Capita/PEIA	236,900	238,483



	4050 Interest/Operating		1,300	2,280
<b>Total Income:</b>			<b>463,400</b>	<b>445,713</b>
<b>Expense:</b>				
<b>Committee/Task Force/Commissions Expense:</b>				
<b>Committee:</b>				
	Commission on Ministry (COM)			
6060	Administrative Expense (did include travel)	3,000		350
6061	Meals	400		400
6075	CRE Retreats, curriculum and Misc.	4,000		2,000
6085	New Pastor Development	1,000		1,000
6086	Pastor assessment and consultation	4,000		2,000
6140	COM Protect My Ministry (background checks)	200		100
	<b>TOTAL COM Expenses:</b>		<b>12,600</b>	<b>5,850</b>
6040	Personnel		400	100
6090	Commission on Preparation for Ministry (CPM)		2,000	2,000
6125	Nominating		150	150
6130	Committee on Representation		100	100
6165	Trustees		1,000	100
6170	Mileage Comm/Comissn/Task Force			6,000
6400	Vision & Renewal Task Force		300	300
6402	Presbytery Meeting Task Force		100	100
6404	Healing & Reconciliation Task Force		100	100
6410	Administrative Commissions		2,500	500
6412	Presbytery Coordinating Commission (PCC)		250	100
6414	Permanent Judicial Commission		1,000	500
<b>Networking Events:</b>	6570 Networking Events		5,000	5,000
	6580 Leadership Events		9,000	9,000
	<b>Total Committee/Task Force/Commissions Expense:</b>		<b>34,500</b>	<b>29,900</b>
<b>Missions:</b>				
6205	Camp Wyoming Mission Support		40,000	45,000
6220	Coe College		5,000	10,000
6230	Presbytery Mission Outreach			10,000
6245	Mission Starfish Haiti			10,000
<b>Total Missions:</b>			<b>45,000</b>	<b>75,000</b>
<b>Salaries &amp; Benefits:</b>				
	Stated Clerk:			
7026	Salary		51,000	53,550
7080	Benefits		17,850	18,742
7081	FICA		3,902	5,530
	Continuing Education			1,000
	Stated Clerk Professional Expenses			500

7220	Travel - Stated Clerk	3,000	3,000
	Total Stated Clerk	<b>75,752</b>	<b>82,322</b>
	COM Associate		
7036	Salary	51,000	53,550
7085	Benefits	17,850	18,742
7086	FICA	3,902	5,530
	Continuing Education		1,000
7195	Travel - COM Associate	3,000	4,000
	COM Associate	<b>75,752</b>	<b>82,822</b>
7040	Pastor to Pastor Care Associate		
7041	Salary	10,000	10,000
7042	FICA	765	700
	Continuing Education		1,000
7043	Travel - Pastor to Pastor Care Associate	2,500	2,500
	Pastor to Pastor Care Associate	<b>13,265</b>	<b>14,200</b>
7050	Networking Associate		
7051	Salary	43,000	38,000
7100	Benefits	15,050	13,300
4101	FICA	3,290	3,925
	Continuing Education		1,000
7200	Travel - Networking Associate	2,000	2,000
	Networking Associate	<b>63,340</b>	<b>58,225</b>
7060	Administrative Asst		
7061	Admin Asst Wage		28,080
7062	FICA		2,148
7063	Continuing Education		500
	Administrative Asst		<b>30,728</b>
7065	Finance/Data Mngmnt		
7066	Salary	48,000	9,360
7090	Benefits	16,800	
7091	FICA	3,672	716
7091	Continuing Education		500
	Finance/Data Mngmnt	<b>68,472</b>	<b>10,576</b>
<b>Total Salaries &amp; Benefits:</b>		<b>296,581</b>	<b>276,953</b>

**Operating Expenses:**

**Office Operating Expenses**

7055	Communications Contract		6,000
7105	New Equipment	1,500	500
7110	Telephone/Communications	5,000	1,800
7111	Internet Access Contract		1,320
7115	Utilities	3,500	3,500
7120	Condo Association Dues	13,200	14,100
7125	Insurance/Building & Contents	5,000	4,300
7130	Postage	1,400	1,250
7131	Bank Fees and Charges		100
7140	IT Services & Software	8,400	8,400

7141	Custodial	3,200	3,200
7145	Office Maint.	650	300
7150	Publications	350	300
7155	Office Supplies	1,500	1,500
7160	Copier & Printing	7,200	3,800
7170	Legal & Professional	3,400	2,000
7171	Audit & Financial Review	2,500	1,000
7180	Awards/Recognitions/Remembrances	550	600
7181	GA Expenses	2,500	3,000
7182	Overture Advocates	2,500	4,000
7183	Presbytery Meetings	2,500	250
7275	Kitchen/Hospitality	503	350
		<b>65,353</b>	<b>61,570</b>
7125	Moderator & Vice Moderator	1,000	500
7190	Treasurer	1,500	1,500
<b>Total Office Operations:</b>	<b>Total Officer Travel</b>	<b>2,500</b>	<b>2,000</b>
<b>Total Expenses:</b>		<b>67,853</b>	<b>63,570</b>
		<b>463,884</b>	<b>446,273</b>

**Projected Net                    -483.50                    -7,480**

Per Capita based on 2014 year end membership of 11,560 and \$20.63 PEIA Per Capita Apportionment. Remember that all the Commission, Committee and Task Force Travel Expense is now in Acct 6170 Synod Comprehensive Presbytery Support (CPS) will be reduced by 10% each year.

### REPORT OF THE TREASURER

Ruling Elder Karen Bartel, PEIA Treasurer, presented the following financial report. She commented that Mission and Per Capita giving increase in November and December, particularly from rural churches after the harvest income amounts are clearer. She also announced that a year-end report will be prepared with December 31 as the firm cutoff date.

**Presbytery of East Iowa  
BALANCE SHEET  
As of October 31, 2015**

---

**ASSETS**

**Current Assets**

**Checking/Savings**

1000 - Petty Cash	200.00
1005 - Checking - U of I Credit Union	81,135.15

---

1010 - Savings - U of I Credit Union	598,422.87
<b>Total Checking/Savings</b>	<u>679,758.02</u>
<b>Total Current Assets</b>	679,758.02
<b>Fixed Assets</b>	
1505 - Building/Condo	277,326.12
1510 - Office Equipment	51,278.86
1520 - Office Furnishings	25,745.65
	-
1610 - Accumulated Depreciation	<u>265,794.00</u>
<b>Total Fixed Assets</b>	88,556.63
<b>Other Assets</b>	
1800 - Long Term Investments	
1801 - Grubbs Endowment	1,217.88
1802 - Mt Zion Endowment	6,869.46
1803 - Schermerhorn Bequest	<u>15,143.93</u>
<b>Total 1800 - Long Term Investments</b>	<u>23,231.27</u>
<b>Total Other Assets</b>	<u>23,231.27</u>
<b>TOTAL ASSETS</b>	<u><b>791,545.92</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 - Accounts Payable	<u>0.00</u>
<b>Total Accounts Payable</b>	0.00
<b>Other Current Liabilities</b>	
2100 - Mission Receipts GA	0.00
2110 - Mission Receipts Synod	0.00
2120 - PEIA Designated Missions	125.00
2125 - Per Capita Receipts GA	0.00
2130 - Per Capita Receipts Synod	<u>0.00</u>
<b>Total Other Current Liabilities</b>	<u>125.00</u>
<b>Total Current Liabilities</b>	<u>125.00</u>
<b>Total Liabilities</b>	125.00
<b>Equity</b>	
32000 - Unrestricted Net Assets	849,042.62
3201 - Investments	8,087.34
Net Income	<u>-65,709.04</u>
<b>Total Equity</b>	<u>791,420.92</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>791,545.92</b></u>

**Presbytery of East Iowa  
INCOME STATEMENT**

**Income**

<b>4000 · Mission Receipts</b>		
4005 · East Iowa	87,468.23	
4025 · Previous Year	11,071.57	
	<u>98,539.80</u>	
<b>Total 4000 · Mission Receipts</b>	98,539.80	
<b>4015 · Synod Allocation - BoP Dues</b>	6,666.66	2015 & 2016 Only
<b>4030 · Previous Year Per Capita PEIA</b>	13,973.14	
<b>4035 · Synod/CPS</b>	21,041.66	
<b>4040 · Per Capita/Presbytery</b>	171,767.31	
<b>4050 · Interest Earned</b>		
4065 · Savings Interest	1,708.86	
	<u>1,708.86</u>	
<b>Total 4050 · Interest Earned</b>	1,708.86	
<b>4100 · Investment income</b>		
4115 · Appreciation/Depreciation	22,967.24	
	<u>22,967.24</u>	
<b>Total 4100 · Investment income</b>	22,967.24	
<b>4500 · Grants and Scholarships</b>	3,000.00	
<b>4640 · Miscellaneous Income</b>	1,601.50	
<b>4700 · PEIA Missions Receipts</b>		
4960 · Planning Calendars	1,049.19	
4965 · Mission Yearbooks	483.00	
4970 · Books of Order	208.00	
	<u>1,740.19</u>	
<b>Total 4700 · PEIA Missions Receipts</b>	1,740.19	
<b>4800 · Restricted Funds</b>		
4010 · Sinclair Endowment	1,227.15	
<b>4805 · Dissolved Churches Income</b>		
2025 · Mt. Moriah/Interest	5,576.13	
2026 · Lucas/Interest	212.97	
5020 · Mt. Moriah/Principal	3,159.75	
5035 · Lucas/Principal	9,988.38	
	<u>18,937.23</u>	
<b>Total 4805 · Dissolved Churches Income</b>	18,937.23	
4815 · McCann Scholarship	517.46	
<b>4820 · PEIA Disaster Fund</b>		
4835 · Direct Income	0.00	
4820 · PEIA Disaster Fund - Other	4,170.00	
	<u>4,170.00</u>	
<b>Total 4820 · PEIA Disaster Fund</b>	4,170.00	
4855 · Presbytery Offering	676.00	
4950 · Special Projects	253.74	
4955 · Peacemaking	763.66	
4980 · Grubbs, William	48.90	
4985 · Mt. Zion Scholarship	275.98	
5005 · Laurence Nelson Scholarship Fun	596.04	
5055 · Dorothy Bishop Gift	6,200.00	
4800 · Restricted Funds - Other	14,569.80	

<b>Total 4800 - Restricted Funds</b>	<u>48,235.96</u>
<b>Total Income</b>	391,242.32
<b>Expense</b>	
<b>6000 - CommissionCommitteeExp</b>	
<b>6005 - Presbytery Coordinating Comm</b>	
6010 - Presbytery Coordinating Comm	22.00
6011 - PEIA Initiative Consulting Exp	801.76
6150 - Commissions	<u>0.00</u>
<b>Total 6005 - Presbytery Coordinating Comm</b>	823.76
<b>6040 - Personnel</b>	75.99
<b>6055 - Commission on Ministry</b>	
6060 - COM/Admin. Costs	197.46
6061 - COM Meals	188.39
6075 - COM Pastor Retreats	138.24
6140 - COM Protect My Ministry	<u>31.50</u>
<b>Total 6055 - Commission on Ministry</b>	555.59
<b>6090 - Committee-Preparation-Ministry</b>	1,582.50
<b>6165 - Trustees</b>	22.20
<b>6170 - Mileage Comm/Comissn/TaskFrc</b>	3,423.30
<b>6500 - Leadership &amp; Networking Exp</b>	
6570 - Networking Events	6,587.93
6580 - Leadership Events	<u>333.69</u>
<b>Total 6500 - Leadership &amp; Networking Exp</b>	6,921.62
<b>Total 6000 - CommissionCommitteeExp</b>	<u>13,404.96</u>
<b>6100 - CLP Expenses</b>	
6105 - Salary	<u>328.18</u>
<b>Total 6100 - CLP Expenses</b>	328.18
<b>6200 - Missions</b>	
6205 - Camp Wyoming Mission Support	40,000.00
6220 - Coe College	3,125.00
6225 - Olivet Neighborhood Mission	500.00
6230 - Grants/Churches Mission Outreac	<u>5,500.00</u>
<b>Total 6200 - Missions</b>	49,125.00
<b>6408 - Commissions</b>	
6410 - Administrative Commissions	<u>354.12</u>
<b>Total 6408 - Commissions</b>	354.12
<b>7000 - Administrative Expenses</b>	
<b>7010 - Compensations</b>	
<b>7025 - Stated Clerk</b>	
7026 - Stated Clerk Salary	65,817.60
7080 - Benefits-Stated Clerk	0.00
7081 - FICA - Stated Clerk	5,035.06
7220 - Travel-Stated Clerk	2,263.10
7260 - Stated Clerk Prof Expense	1,407.29
7025 - Stated Clerk - Other	<u>0.00</u>

<b>Total 7025 · Stated Clerk</b>	74,523.05
<b>7035 · COM Consultant</b>	
7036 · COM Consultant Salary	64,572.06
7085 · Benefits-COM Associate	0.00
7086 · FICA - COM Consultant	4,939.78
7195 · Travel-COM Consultant	4,267.15
7196 · COM Cons Communications Exp	3,085.29
7035 · COM Consultant - Other	0.00
<b>Total 7035 · COM Consultant</b>	<u>76,864.28</u>
<b>7040 · Pastor to Pastor Associate</b>	
7041 · Pastor to Pastor - Salary	4,166.70
7043 · Pastor to Pastor Assoc - Travel	931.03
<b>Total 7040 · Pastor to Pastor Associate</b>	<u>5,097.73</u>
<b>7050 · Networking Consultant</b>	
7051 · Networking Consultant - Salary	26,388.54
7100 · Benefits-Networking Consultnt	-716.58
7101 · FICA - Networking Consultant	1,763.91
7200 · Travel - Networking Associate	685.88
7050 · Networking Consultant - Other	0.00
<b>Total 7050 · Networking Consultant</b>	<u>28,121.75</u>
<b>7055 · Editor/Newsletter/WebMaster</b>	5,787.48
<b>7060 · Admin. Assist.</b>	
7061 · Admin Asst Wages	2,556.00
7062 · FICA - Admin Asst	195.53
<b>Total 7060 · Admin. Assist.</b>	<u>2,751.53</u>
<b>7065 · Finance/Data Mgmt.</b>	
7066 · Finance/Data Mngmnt - Salary	20,000.00
7090 · Benefits-Finance/Data Mgmt.	6,973.71
7091 · FICA - Finance/Data Mngmnt	1,737.71
7065 · Finance/Data Mgmt. - Other	0.00
<b>Total 7065 · Finance/Data Mgmt.</b>	<u>28,711.42</u>
<b>7095 · Payroll taxes</b>	0.00
<b>Total 7010 · Compensations</b>	<u>221,857.24</u>
<b>7175 · Travel Other</b>	
7190 · Travel-Treasurer	4,240.20
7215 · Travel - Moderator & Vice Mod	66.13
<b>Total 7175 · Travel Other</b>	<u>4,306.33</u>
<b>7250 · Office of the Stated Clerk</b>	0.00
<b>7330 · Staff Training/Meetings</b>	500.00
<b>Total 7000 · Administrative Expenses</b>	<u>226,663.57</u>
<b>7104 · Office Operating Expenses</b>	
7110 · Telephone	1,955.49
7111 · Internet Access Expense	1,664.25
7115 · Utilities	2,033.78
7120 · Association Dues	11,281.30
7125 · Insurance	5,730.00

7130 · Postage	918.43
7131 · Bank Fees& Charges	75.00
7140 · IT Service Contracts	7,017.88
7141 · Custodial Contract	2,893.71
7145 · Office Maintenance & Supplies	76.67
7150 · Publications	220.33
7155 · Office Supplies	1,920.79
7160 · Copier/Printer Contract	3,995.55
7170 · Legal and Professional	102.60
7171 · Auditing & Reviews	4,000.00
7275 · Kitchen/Hospitality	371.75
<b>Total 7104 · Office Operating Expenses</b>	<b>44,257.53</b>
7180 · Gifts/Recognitions/Remembrance	862.39
7183 · Presbytery Meeting Expenses	239.14
<b>8000 · Restricted Expenses</b>	
8105 · Davenport/St. Andrew Closing	5,172.22
8200 · PEIA Disaster Fund	
8235 · Muscatine Flood Damage/2007	5,000.00
<b>Total 8200 · PEIA Disaster Fund</b>	<b>5,000.00</b>
8400 · Brazil Campaign	54,606.00
8425 · Monticello/First Fire	9,350.00
8450 · Special Projects	14,552.21
8470 · Planning Calendars	767.25
8510 · Middletown Church Closing	18,056.21
8515 · CR Knox Church Closing	13,303.00
8520 · Church Closing Expenses	16.95
<b>Total 8000 · Restricted Expenses</b>	<b>120,823.84</b>
<b>Total Expense</b>	<b>456,058.73</b>
<b>Net Income</b>	<b>-64,816.41</b>

**THIS SPACE LEFT INTENTIONALLY BLANK**



**Presbytery of East Iowa  
Actual Vs. Budget by Account  
January through October 2015**

	<b>Jan - Oct 2015</b>	<b>YTD Budget</b>	<b>% of Budget</b>	<b>Annual Budget</b>
<b>Income</b>				
<b>4000 · Mission Receipts</b>				
<b>4005 · East Iowa</b>	87,468.23	166,667.00	52.48%	200,000.00
<b>4025 · Previous Year</b>	11,071.57			
<b>Total 4000 · Mission Receipts</b>	98,539.80	166,667.00	59.12%	200,000.00
<b>4015 · Synod Allocation - BoP Dues</b>	6,666.66	0.00	100.0%	0.00
<b>4030 · Previous Year Per Capita PEIA</b>	13,973.14			
<b>4035 · Synod/CPS</b>	21,041.66	18,750.00	112.22%	22,500.00
<b>4040 · Per Capita/Presbytery</b>	171,767.31	197,417.00	87.01%	236,900.00
<b>4050 · Interest Earned</b>				
<b>4065 · Savings Interest</b>	1,708.86			
<b>4050 · Interest Earned - Other</b>	0.00	1,083.00	0.0%	1,300.00
<b>Total 4050 · Interest Earned</b>	1,708.86	1,083.00	157.79%	1,300.00
<b>4100 · Investment income</b>				
<b>4115 · Appreciation/Depreciation</b>	22,967.24			
<b>Total 4100 · Investment income</b>	22,967.24			
<b>4500 · Grants and Scholarships</b>	3,000.00			
<b>4640 · Miscellaneous Income</b>	1,601.50			
<b>4700 · PEIA Missions Receipts</b>				
<b>4960 · Planning Calendars</b>	1,049.19			
<b>4965 · Mission Yearbooks</b>	483.00			
<b>4970 · Books of Order</b>	208.00			
<b>Total 4700 · PEIA Missions Receipts</b>	1,740.19			
<b>4800 · Restricted Funds</b>				
<b>4010 · Sinclair Endowment</b>	1,227.15	2,250.00	54.54%	2,700.00
<b>4805 · Dissolved Churches Income</b>				

2025 · Mt. Moriah/Interest	5,576.13			
2026 · Lucas/Interest	212.97			
5020 · Mt. Moriah/Principal	3,159.75			
5035 · Lucas/Principal	9,988.38			
<b>Total 4805 · Dissolved Churches Income</b>	<b>18,937.23</b>			
4815 · McCann Scholarship	517.46			
4820 · PEIA Disaster Fund	4,170.00			
4855 · Presbytery Offering	676.00			
4950 · Special Projects	253.74			
4955 · Peacemaking	763.66			
4980 · Grubbs, William	48.90			
4985 · Mt. Zion Scholarship	275.98			
5005 · Laurence Nelson Scholarship Fun	596.04			
5055 · Dorothy Bishop Gift	6,200.00			
4800 · Restricted Funds - Other	14,569.80			
<b>Total 4800 · Restricted Funds</b>	<b>48,235.96</b>	<b>2,250.00</b>	<b>2,143.82%</b>	<b>2,700.00</b>
<b>Total Income</b>	<b>391,242.32</b>	<b>386,167.00</b>	<b>101.31%</b>	<b>463,400.00</b>
<b>Expense</b>				
<b>6000 · CommissionCommitteeExp</b>				
6005 · Presbytery Coordinating Comm				
6010 · Presbytery Coordinating Comm	22.00	2,083.00	1.06%	2,500.00
6011 · PEIA Initiative Consulting Exp	801.76			
<b>Total 6005 · Presbytery Coordinating Comm</b>	<b>823.76</b>	<b>2,083.00</b>	<b>39.55%</b>	<b>2,500.00</b>
6040 · Personnel	75.99	333.00	22.82%	400.00
6055 · Commission on Ministry				
6060 · COM/Admin. Costs	197.46	2,500.00	7.9%	3,000.00
6061 · COM Meals	188.39	333.00	56.57%	400.00
6075 · COM Pastor Retreats	138.24			
6085 · COM New Pastor Development	0.00	833.00	0.0%	1,000.00
6086 · Pastor Assessment/Consultation	0.00	3,333.00	0.0%	4,000.00
6140 · COM Protect My Ministry	31.50	167.00	18.86%	200.00
<b>Total 6055 · Commission on Ministry</b>	<b>555.59</b>	<b>7,166.00</b>	<b>7.75%</b>	<b>8,600.00</b>
6090 · Committee-Preparation-Ministry				

6076 · CRE Rtreats, Curriculum & Misc	0.00	3,333.00	0.0%	4,000.00
6090 · Committee-Preparation-Ministry - Other	1,582.50	1,667.00	94.93%	2,000.00
<b>Total 6090 · Committee-Preparation-Ministry</b>	<b>1,582.50</b>	<b>5,000.00</b>	<b>31.65%</b>	<b>6,000.00</b>
6125 · Nominating Committee	0.00	125.00	0.0%	150.00
6130 · Committee on Representation	0.00	83.00	0.0%	100.00
6165 · Trustees	22.20	833.00	2.67%	1,000.00
6170 · Mileage Comm/Comissn/TaskFrc	3,423.30			
6500 · Leadership & Networking Exp				
6570 · Networking Events	6,587.93			
6580 · Leadership Events	333.69			
6590 · Networking Leadersip Events	0.00	7,500.00	0.0%	9,000.00
6500 · Leadership & Networking Exp - Other	0.00	4,166.67	0.0%	5,000.00
<b>Total 6500 · Leadership &amp; Networking Exp</b>	<b>6,921.62</b>	<b>11,666.67</b>	<b>59.33%</b>	<b>14,000.00</b>
<b>Total 6000 · CommissionCommitteeExp</b>	<b>13,404.96</b>	<b>27,289.67</b>	<b>49.12%</b>	<b>32,750.00</b>
6100 · CLP Expenses				
6105 · Salary	328.18			
<b>Total 6100 · CLP Expenses</b>	<b>328.18</b>	<b>0.00</b>	<b>100.0%</b>	<b>0.00</b>
6200 · Missions				
6025 · Visioning Task Force	0.00	250.00	0.0%	300.00
6205 · Camp Wyoming Mission Support	40,000.00	40,000.00	100.0%	40,000.00
6220 · Coe College	3,125.00	5,000.00	62.5%	5,000.00
6225 · Olivet Neighborhood Mission	500.00			
6230 · Grants/Churches Mission Outreach	5,500.00	16,667.00	33.0%	20,000.00
6402 · Presbytery Meeting Task Force	0.00	75.00	0.0%	100.00
<b>Total 6200 · Missions</b>	<b>49,125.00</b>	<b>61,992.00</b>	<b>79.24%</b>	<b>65,400.00</b>
6408 · Commissions				
6160 · Presbytery Coordinating Commiss	0.00	208.00	0.0%	250.00
6410 · Administrative Commisssions	354.12			
6414 · Permanent Judicial Commission	0.00	833.00	0.0%	1,000.00
<b>Total 6408 · Commissions</b>	<b>354.12</b>	<b>1,041.00</b>	<b>34.02%</b>	<b>1,250.00</b>
7000 · Administrative Expenses				
7010 · Compensations				

<b>7025 - Stated Clerk</b>				
7026 - Stated Clerk Salary	65,817.60	42,500.00	154.87%	51,000.00
7080 - Benefits-Stated Clerk	0.00	14,875.00	0.0%	17,850.00
7081 - FICA - Stated Clerk	5,035.06	3,252.00	154.83%	3,902.00
7220 - Travel-Stated Clerk	2,263.10	2,500.00	90.52%	3,000.00
7260 - Stated Clerk Prof Expense	1,407.29			
<b>Total 7025 - Stated Clerk</b>	<b>74,523.05</b>	<b>63,127.00</b>	<b>118.05%</b>	<b>75,752.00</b>
<b>7035 - COM Consultant</b>				
7036 - COM Consultant Salary	64,572.06	42,500.00	151.93%	51,000.00
7085 - Benefits-COM Associate	0.00	14,875.00	0.0%	17,850.00
7086 - FICA - COM Consultant	4,939.78	3,252.00	151.9%	3,902.00
7195 - Travel-COM Consultant	4,267.15	2,500.00	170.69%	3,000.00
7196 - COM Cons Communications Exp	3,085.29			
<b>Total 7035 - COM Consultant</b>	<b>76,864.28</b>	<b>63,127.00</b>	<b>121.76%</b>	<b>75,752.00</b>
<b>7040 - Pastor to Pastor Associate</b>				
7041 - Pastor to Pastor - Salary	4,166.70	8,333.00	50.0%	10,000.00
7042 - FICA - Pastor to Pastor Assoc	0.00	637.50	0.0%	765.00
7043 - Pastor to Pastor Assoc - Travel	931.03	2,083.00	44.7%	2,500.00
<b>Total 7040 - Pastor to Pastor Associate</b>	<b>5,097.73</b>	<b>11,053.50</b>	<b>46.12%</b>	<b>13,265.00</b>
<b>7050 - Networking Consultant</b>				
7051 - Networking Consultant - Salary	26,388.54	35,833.00	73.64%	43,000.00
7100 - Benefits-Networking Consultnt	-716.58	12,542.00	-5.71%	15,050.00
7101 - FICA - Networking Consultant	1,763.91	2,741.50	64.34%	3,289.50
7200 - Travel - Networking Associate	685.88	1,667.00	41.15%	2,000.00
<b>Total 7050 - Networking Consultant</b>	<b>28,121.75</b>	<b>52,783.50</b>	<b>53.28%</b>	<b>63,339.50</b>
<b>7055 - Editor/Newsletter/WebMaster</b>	<b>5,787.48</b>			
<b>7060 - Admin. Assist.</b>				
7061 - Admin Asst Wages	2,556.00			
7062 - FICA - Admin Asst	195.53			
<b>Total 7060 - Admin. Assist.</b>	<b>2,751.53</b>			
<b>7065 - Finance/Data Mgmt.</b>				
7066 - Finance/Data Mngmnt - Salary	20,000.00	40,000.00	50.0%	48,000.00
7090 - Benefits-Finance/Data Mgmt.	6,973.71	14,000.00	49.81%	16,800.00

7091 · FICA - Finance/Data Mngmnt	1,737.71	3,060.00	56.79%	3,672.00
<b>Total 7065 · Finance/Data Mgmt.</b>	<b>28,711.42</b>	<b>57,060.00</b>	<b>50.32%</b>	<b>68,472.00</b>
<b>Total 7010 · Compensations</b>	<b>221,857.24</b>	<b>247,151.00</b>	<b>89.77%</b>	<b>296,580.50</b>
<b>7175 · Travel Other</b>				
7190 · Travel-Treasurer	4,240.20	1,250.00	339.22%	1,500.00
7215 · Travel - Moderator & Vice Mod	66.13	833.00	7.94%	1,000.00
<b>Total 7175 · Travel Other</b>	<b>4,306.33</b>	<b>2,083.00</b>	<b>206.74%</b>	<b>2,500.00</b>
<b>7330 · Staff Training/Meetings</b>	<b>500.00</b>			
<b>Total 7000 · Administrative Expenses</b>	<b>226,663.57</b>	<b>249,234.00</b>	<b>90.94%</b>	<b>299,080.50</b>
<b>7104 · Office Operating Expenses</b>				
7105 · New Equipment	0.00	1,250.00	0.0%	1,500.00
7110 · Telephone	1,955.49	4,167.00	46.93%	5,000.00
7111 · Internet Access Expense	1,664.25			
7115 · Utilities	2,033.78	2,917.00	69.72%	3,500.00
7120 · Association Dues	11,281.30	11,000.00	102.56%	13,200.00
7125 · Insurance	5,730.00	5,000.00	114.6%	5,000.00
7130 · Postage	918.43	1,167.00	78.7%	1,400.00
7131 · Bank Fees& Charges	75.00			
7140 · IT Service Contracts	7,017.88	7,000.00	100.26%	8,400.00
7141 · Custodial Contract	2,893.71	2,667.00	108.5%	3,200.00
7145 · Office Maintenance & Supplies	76.67	542.00	14.15%	650.00
7150 · Publications	220.33	292.00	75.46%	350.00
7155 · Office Supplies	1,920.79	1,250.00	153.66%	1,500.00
7160 · Copier/Printer Contract	3,995.55	6,000.00	66.59%	7,200.00
7170 · Legal and Professional	102.60	2,833.00	3.62%	3,400.00
7171 · Auditing & Reviews	4,000.00	2,083.00	192.03%	2,500.00
7275 · Kitchen/Hospitality	371.75	420.00	88.51%	503.00
<b>Total 7104 · Office Operating Expenses</b>	<b>44,257.53</b>	<b>48,588.00</b>	<b>91.09%</b>	<b>57,303.00</b>
<b>7180 · Gifts/Recognitions/Remembrance</b>	<b>862.39</b>	<b>458.00</b>	<b>188.3%</b>	<b>550.00</b>
<b>7183 · Presbytery Meeting Expenses</b>	<b>239.14</b>	<b>2,083.00</b>	<b>11.48%</b>	<b>2,500.00</b>
<b>8000 · Restricted Expenses</b>				
7181 · GA Expense	0.00	0.00	0.0%	2,500.00
7182 · GA Overture Advocate Expense	0.00	0.00	0.0%	2,500.00

8105 · Davenport/St. Andrew Closing	5,172.22			
8200 · PEIA Disaster Fund				
8235 · Muscatine Flood Damage/2007	<u>5,000.00</u>			
Total 8200 · PEIA Disaster Fund	5,000.00			
8400 · Brazil Campaign	54,606.00			
8425 · Monticello/First Fire	9,350.00			
8450 · Special Projects	14,552.21			
8470 · Planning Calendars	767.25			
8510 · Middletown Church Closing	18,056.21			
8515 · CR Knox Church Closing	13,303.00			
8520 · Church Closing Expenses	<u>16.95</u>			
<b>Total 8000 · Restricted Expenses</b>	<u>120,823.84</u>	0.00	100.0%	5,000.00
<b>Total Expense</b>	<u>456,058.73</u>	<u>390,685.67</u>	116.73%	<u>463,833.50</u>
<b>Net Income</b>	-64,816.41	-4,518.67		-433.50

**THIS SPACE LEFT INTENTIONALLY BLANK**

**Presbytery of East Iowa  
PER CAPITA AND UNIFIED MISSION  
BY CHURCH**

<b>City</b>	<b>PIN</b>	<b>2015 Per Capita</b>	<b>Paid</b>	<b>Due</b>	<b>Mission Pledge</b>	<b>Paid</b>
Ainsworth	2587	342.70	342.70	0.00		72.00
Ainsworth	10415	3,118.57	1,247.43	1,871.14	550.00	220.00
Argyle	2549	2,638.79	2,638.79	0.00	1,000.00	1,000.00
Atkins	2345	2,535.98	0.00	2,535.98		
Bettendorf	2589	11,309.10	11,309.10	0.00	5,500.00	6,630.00
Birmingham	2550	274.16	274.16	0.00	250.00	
Blairstown	2346	1,713.50	1,610.69	102.81		
Blue Grass	10388	5,140.50		5,140.50		
Bonaparte	2551	891.02		891.02		445.52
Brighton	2591	2,090.47	250.00	1,840.47		
Burlington	11889	6,991.08	2,000.00	4,991.08		250.00
Cascade	2479	925.29	693.96	231.33	600.00	590.00
Cedar Rapids	9582	1,370.80		1,370.80		
Cedar Rapids	2375	4,283.75		4,283.75	600.00	
Cedar Rapids	2347	17,546.24	4,259.00	13,287.24		
Cedar Rapids	2350	3,324.19	1,662.00	1,662.19	450.00	450.00
Cedar Rapids	2352	2,193.28	2,193.28	0.00		1,000.00
Cedar Rapids Center Junction	2354	16,449.60	13,708.40	2,741.20	5,270.00	4,500.00
Clinton	12129	5,106.23	2,370.29	2,735.94		
Coggon	2358	2,535.98	2,535.98	0.00	1,000.00	1,000.00
Columbus Junctn	2596	925.29		925.29		
Columbus Junctn	2593	4,489.37	4,489.37	0.00	3,500.00	3,500.00
Conesville	2594	1,336.53	1,336.53	0.00		100.00

Crawfordsville	10414	2,535.98		2,535.98		1,299.80
Davenport	2598	32,350.88	16,264.00	16,086.88	6,000.00	4,750.00
Davenport	12240	3,358.46	2,800.46	558.00	600.00	500.00
Davenport	2600	7,093.89	7,093.92	-0.03		
Ely	2357	7,539.40	6,282.84	1,256.56	1,000.00	1,000.00
Fairfield	2554	5,928.71	3,701.16	2,227.55	3,000.00	3,000.00
Farmington	2557	4,694.99	4,694.99	0.00		
Ft. Madison	2558	3,324.19	933.21	2,390.98		
Hazleton	2482	925.29	585.49	339.80	250.00	250.00
Independence	2484	8,259.07	8,259.07	0.00		
Iowa City	2605	22,446.95	24,996.85	-2,549.90	7,000.00	7,000.00
Iowa City	2626	28,855.34	21,483.74	7,371.60		45,604.68
Keokuk	10668	3,015.76	2,000.00	1,015.76		
Keota	2607	3,289.92	2,250.00	1,039.92		

City	PIN	2015 Per Capita	Paid	Due	Mission Pledge	Paid
LeClaire	2609	3,050.03	2,050.03	1,000.00	100.00	350.00
LeClaire	10135	4,215.21	2,052.34	2,162.87		
Lone Tree	10026	7,882.10	1,928.77	5,953.33	6,600.00	3,982.66
Lost Nation	2360	4,078.13	3,670.32	407.81		
Manchester	2489	4,009.59	3,986.19	23.40		
Marengo	2611	4,489.37	2,882.00	1,607.37		
Marion	12233	12,748.44	9,561.33	3,187.11	8,000.00	5,333.36
Marion	2361	15,250.15	11,472.55	3,777.60	6,000.00	4,791.69
Mechanicsville	2362	3,461.27	3,461.27	0.00	1,000.00	1,000.00
Mediapolis	2562	2,673.06	2,673.06	0.00		
Miles	2363	3,358.46	750.00	2,608.46	1,500.00	1,000.00
Monticello	9641	6,888.27	6,854.00	34.27	4,000.00	4,000.00
Montrose	2565	1,302.26	1,302.26	0.00		
Morning Sun	2566	4,318.02		4,318.02		
Mt. Pleasant	2569	12,405.74	5,625.00	6,780.74	8,900.00	4,450.00
Mt. Vernon	2366	5,071.96		5,071.96		



Mt. Vernon	2367	1,267.99	1,267.99	0.00	1,500.00	1,500.00
Muscatine	2613	7,642.21	7,642.21	0.00	3,300.00	2,475.00
New London	2571	3,803.97	3,170.00	633.97	2,700.00	2,250.00
Newhall	2368	1,439.34		1,439.34		
Onslow	2369	1,473.61	1,473.61	0.00		
Princeton	2616	2,330.36	2,330.36	0.00		
Rowley	2495	1,267.99	1,267.99	0.00		800.00
Sctoch Grove	2371	1,165.18		1,165.18		
Shellsburg	2372	2,947.22	2,947.22	0.00		
Springville	2373	3,838.24	932.59	2,905.65		
Stanwood	10413	2,261.82	2,261.82	0.00	500.00	800.00
Vinton	10227	9,184.36	7,653.64	1,530.72		
Wapello	2579	4,626.45	3,701.17	925.28	2,000.00	400.00
Washington	9756	14,084.97	12,362.44	1,722.53		5,625.00
West Liberty	2622	2,638.79	2,638.79	0.00	1,461.21	361.21
Denmark	2580	959.56	959.56	0.00		500.00
Williamsburg	2623	9,081.55	0.00	9,081.55		2,500.00
Wilton	2624	6,031.52	1,754.23	4,277.29	2,000.00	
Wilton	2625	1,062.37		1,062.37		
Winfield	2581	4,866.34		4,866.34		
		409,081.09	265,654.09	143,427.00	86,131.21	125,380.92

Presbytery of East Iowa  
General Missions and Per  
Capita  
2015

as of 10/08/2015

Per Capita	2015%	Billed	Collected YTD	Due
GA	0.206	84,270.70	54,724.74	29,545.96
Syond	0.152	62,180.33	40,379.42	21,800.90
PEIA	0.642	262,630.06	170,549.93	92,080.13
		409,081.09	265,654.09	143,427.00

General Mission	2015%	Pledged	Collected	Over Pledge
GA	0.66	56,846.60	82,751.41	
Synod	0.07	6,029.18	8,776.66	
PEIA	0.27	23,255.43	33,852.85	
		86,131.21	125,380.92	-39,249.71

**THIS SPACE INTENTIONALLY LEFT BLANK**

## **FUNSHOPS/LUNCH**

The body recessed at 11:15 for the first Funshop session. This session was followed by the body's gathering in Fellowship Hall for a delicious meal provided by First Church United. Following lunch, the second Funshop session convened. Moderator Otterbein offered a prayer for the noon meal prior to recessing the body.

## **RECONVENE**

At 1:40 p.m., Moderator Otterbein reconvened the body with prayer.

## **REPORT OF THE COMMISSION ON MINISTRY**

Ruling Elder Ann Luedtka, commission moderator, introduced COM Associate Harry Hoyt to present the commission's action items.

The Commission on Ministry hereby recommends to the Presbytery that each of the following motions be approved as the policies of the Presbytery of East Iowa effective immediately upon approval by the Presbytery:

**Motion:** It is the policy of the Presbytery of East Iowa that when a congregation has two pastors serving as co-pastors, and the relationship of one of them is dissolved, the other remains as pastor. If the congregation desires to continue with a co-pastor relationship then, with the approval of COM, it must elect a pastor nominating committee and conduct a full search for the second co-pastor, such co-pastor to be called as provided by G-2.08 of the 2015/2017 Book of Order.

**The motion was APPROVED.**

**Motion:** It is the policy of the Presbytery of East Iowa that if a church with a single pastor wishes to establish a co-pastor relationship then, with the approval of COM, it must elect a pastor nominating committee and conduct a full search for the second co-pastor, or both co-pastors if the current pastor is not to remain as one of the co-pastors, such co-pastor(s) to be called as provided by G-2.08 of the 2015/2017 Book of Order.

**The motion was APPROVED.**

**Motion:** In accordance with G-2.0504b of the 2015/2017 Book of Order, "A Teaching Elder employed in a temporary pastoral relationship is ordinarily not eligible to serve as the next installed pastor, co-pastor or associate pastor." However, according to G-2.0504c of the 2015/2017 Book of Order, exceptions may be made, in which case the person must be approved by a three-fourths majority vote of the congregation and then by three-fourths majority of the Presbytery. It is the policy of the Presbytery of East Iowa that a pastor in a Temporary Pastoral Relationship (Temporary Pastor) may be considered as a candidate for the called Pastor or Co-Pastor position in the church

currently being served on the condition that the church shall conduct a full search to fill the called pastoral position and that the person must be approved by a three-fourths majority vote of the congregation and then by three-fourths majority vote of the Presbytery.

**The motion was APPROVED.**

**Motion:** It is the policy of the Presbytery of East Iowa that if a Session in consultation with the Commission on Ministry determines that an Intentional Interim Pastor is the preferred option for their church that person shall not be a candidate for the called Pastor, Co-Pastor or Associate Pastor position in the church he or she currently serves.

**Note:** Intentional Interim Pastor defined as per policy – March 2015

**The motion was APPROVED.**

**Motion:** It is the policy of the Presbytery of East Iowa that an Associate Pastor is not eligible to succeed immediately a Co-Pastor to serve as a Co-Pastor of a church in which the Associate Pastor and Co-Pastor have served together, except in churches which currently have a co-pastor model which has been in effect for at least three years and the congregation desires to continue such model. In such churches, an associate pastor may be called to serve as co-pastor of that church with approval by a three-fourths majority vote of the congregation and then by three-fourths majority vote of the Presbytery.

**The motion was APPROVED.**

**Motion:** In accord with G-2.0504a in the 2015-17 *Book of Order*, it is the policy of the Presbytery of East Iowa that an Associate Pastor is ordinarily not eligible to be a candidate to succeed immediately the Pastor in a church which they have served together. In accord with G-2.0504c in the 2015-17 *Book of Order*, exceptions may be made on a case by case basis. When an exception to this policy is made, it functions to make the individual who has served or is serving as Associate Pastor eligible to be a candidate in the search process for the Pastor position (G-2.0504c). If such an Associate Pastor wishes to be considered for the position of Pastor, the PNC and the Associate Pastor must consult with COM requesting that an exception be granted. COM, seeking to faithfully fulfill its responsibility to uphold the peace and unity of the church, will discern on a case by case basis if such an exception would be wise for the congregation and the Associate Pastor.

Any exceptions to this policy require that the following conditions be met:

- COM shall satisfy itself that the overall quality of the congregational and pastoral relationships are such that the individual currently serving as the Associate will function in a healthy way, regardless of the outcome of the search process.
- COM shall satisfy itself that the inclusion of this individual as a candidate for the Pastor position will not interfere with nor shortcut transitional processes associated with a change in pastoral leadership in which the congregation needs to engage.
- The individual in question is exploring this transition from a sense of calling rather than career advancement, and can clearly articulate this sense of calling to COM.
- COM shall satisfy itself that the PNC will be able to conduct a complete and fair search process in accord with Presbyterian polity, making a full and impartial review of all applicants without outside pressure to select or reject any applicant. Any attempt to influence the PNC of the church either in favor of or in opposition to the candidacy of the individual currently serving as Associate may result in the immediate cessation of consideration of the Associate Pastor as a candidate for the Pastor position at the discretion of the PNC and/or COM.
- Before recommending any exception, COM will counsel with the Pastor (if possible) and the Associate Pastor both individually and jointly. COM will also counsel with the PNC regarding the impact of this candidacy on the relationships and expectations of the PNC and congregation during and after the search process.
- At the conclusion of this process, COM may conclude that an exception is warranted and so notifies the PNC and the Associate Pastor. Consideration of the Associate Pastor for the position of Pastor will then be treated the same as any other person who makes application to be considered for the position.
- If the decision is not to grant an exception, the PNC and Associate Pastor will be so notified, including the reasons for the decision. In such case, the PNC and/or the Associate Pastor may appeal the decision to the Presbytery at any of its subsequent meetings.
- If the PNC selects the current Associate Pastor as the choice to take up the call as Pastor, the relationship shall be established by a vote of the congregation indicating strong affirmation of this call and by three-fourths vote of the members of the Presbytery present and voting in accord with G-2.0504c.

**The motion was APPROVED.**

## **Background and Information**

This is to provide background and information on the motions comprising the newest recommended policy on temporary, associate, and intentional interim pastors succeeding to the called pastor position in the congregation currently served. To interpret two of the motions briefly:

- Anyone contracted by a session, with COM concurrence, to serve in a Temporary Pastor Relationship remains eligible to be considered for the position as called pastor by a pastor nominating committee and to be affirmed as the choice for the position by a three-fourths vote of the Presbytery.
- Trained and certified intentional interims enter congregational ministry with the specific contractually-stated commitment to engage only in an interim relationship with the congregation and therefore not to become the called pastor. The recommended policy makes this foundational aspect of intentional interim ministry clear to congregations and is not a change to actual practice.

Consideration of the specific conditions under which associate pastors may be permitted to succeed pastors in the church in which they currently serve deserves special attention. *We are all encouraged to remember that generally we share the conviction that associate pastor succession should be allowed only in extraordinary circumstances. We grant that all congregations experience their own context as extraordinary. Up to the present, however, persons of good conscience have disagreed on the conditions under which associate pastor succession should be permissible. Although the policy has the potential to impact only a few congregations in our Presbytery that might face extraordinary circumstances, we believe it is in the best interest of the Presbytery for COM to make sure such a succession is a clearly understood and positively experienced event.*

Here is an important point of clarification: As of right now, our Form of Government officially discourages the practice of associate pastor succession. Yet it allows for presbyteries to make periodic exceptions under extraordinary circumstances for associate pastors to succeed into called pastor positions in the churches they currently serve. The Form of Government also delegates to presbyteries responsibility to set the boundaries constraining those exceptions. Due to the Presbytery of East Iowa's decision in 2007 to retain the former Form of Government's constraints around succession, and since the governing body has not yet approved a policy to make such succession possible, as matters now stand under no circumstances is an associate pastor allowed to succeed as called pastor in the congregation served. The Commission on Ministry aims to be responsive to the governing body's desire to frame conditions under which such succession may be possible. The question is how to do so in a responsible manner.

We recognize that for some among us, any boundaries around succession risks impeding the free flow of the Holy Spirit. Yet our Reformed tradition and Presbyterian heritage agree with the apostle Paul – writing to a conflicted Corinthian church (1 Corinthians 14:40) - that the Spirit is not one of confusion and disorder. Rather, we affirm that the Spirit's creativity emerges in the midst of decency and good order, and toward this calling we are striving through every policy we propose and adopt.

The policy being advocated by COM for associate pastors to succeed called pastors in the congregations in which they currently serve is impacted by the pastoral concerns arising historically in our presbytery and currently in other presbyteries.

- Associate pastors can undermine called pastors.
- Pastors can dangle the possibility of succession in front of associate pastors in order to discourage them from accepting other calls.
- Pastor nominating committees can be unduly pressured by pastors and interim pastors to call associate pastors to be pastors.
- Associate pastors, accidentally or intentionally, can pressure pastor nominating committees into calling them to be pastors.

The new policy is intended to provide decent and orderly boundaries so as to avoid these same concerns arising in the future within our Presbytery. These new key aspects would apply to make the recommended policy more flexibly applicable to particular cases:

- The 6 month absence requirement is removed.
- COM meets with the pastor, the associate pastor and the pastor nominating committee to be assured of the health of the congregation, the mutually supportive nature of the pastor and associate pastor relationship, and the freedom of the pastor nominating process from illicit pressure.
- Once satisfied that the above criteria have been met and a succession may be warranted, COM grants permission for the associate pastor to enter the pool of candidates for the called pastor position.
- On those occasions when making an exception seems imprudent, COM notifies the pastor nominating committee and associate pastor of its decision, including the reasons for the decision. Either party may appeal the decision to the Presbytery at a stated or called meeting of Presbytery.
- If the current associate pastor is selected as pastor by the pastor nominating committee, the relationship must be established by a numerically strong, affirming vote of the congregation and a three-fourths positive vote by the Presbytery at a stated or called meeting.

The policy being recommended, in both language and content, emerges from comments offered by both ruling and teaching elders in our Presbytery who have held divergent

perspectives on the best way forward. We are grateful for their intelligent, faithful input. We believe this policy presented to you deserves your prayerful reflection, and support. Approval of motions comprising the pastoral succession policy is the final step that takes us beyond the 2007 Book of Order policy language and into our new way of being in covenant community. Our desire, as well as yours we are confident, is to put a livable policy in place that permits us to move forward together to focus on our shared mission and ministry.

**INFORMATION ITEMS:**

**The following motions were moved, seconded and approved by the Commission on Ministry in its meeting of September 8, 2015 and are presented here as information:**

**Motion:** That COM approve on behalf of the Presbytery of East Iowa a request from the Reverend Jessica Crane Munoz to labor outside the bounds in Yellowstone Presbytery to co-officiate with the Reverend James E. Cauffman, a minister member of Yellowstone Presbytery, at the baptism of Sebastian Owen Munoz Crane on 8 September 2015 at First Presbyterian Church in Lewistown, MT.

Note: The Presbytery of Yellowstone has granted permission for the Reverend Crane Munoz to labor within the bounds on this occasion.

**Motion:** That COM approve on behalf of the Presbytery of East Iowa the terms of call for 2015 of the Reverend Barry Ensign-George, a minister member of the Presbytery who serves in a validated ministry as Associate for Theology in the Office of Theology and Worship within the Presbyterian Mission Agency in Louisville, KY. The terms of call are as follows:

Cash Salary	\$43,301.00
Manse Allowance	\$26,370.00
Total Compensation	\$69,671.00

22 days of vacation  
10 days of study leave  
Full Board of Pensions benefits

**Motion:** The Commission on Ministry recommends that the Presbytery approve the following resolution.



**Resolution of East Iowa Presbytery Concerning Compensation for 2016:** The Presbytery's *Pastor Compensation Policy* and *Compensation and Benefits Policy for Commissioned Ruling Elders and Ruling Elders Serving as Temporary Pastors* motion was acted upon in the 8 September meeting of COM and presented and approved in the 15 September meeting of Presbytery.

**Motion:** To allow Candidate Grace Hammer to celebrate the Lord's Supper and to perform baptisms and weddings, assured of her understanding of Reformed tradition and the sacraments by the CPM moderator.

**The following motions were moved, seconded and approved, unless otherwise noted, by the Committee on Ministry in its meeting of October 6, 2015 and are presented here as information:**

**Motion:** That COM grant permission for the Reverend Teresa Bartlett to lead worship at St. John's Lutheran Church in Preston, IA on October 14, 2015, including officiating at the celebration of the Lord's Supper.

**Motion:** That the Reverend Randi Henderson be enrolled as an At-Large member of the Presbytery of East Iowa and that she be added to the pulpit supply list, both actions to be effective immediately.

**Motion:** Retroactive to 26 September 2015, that COM grant the Reverend Pat Halverson permission to labor outside the bounds to officiate at a marriage service on Arsenal Island in Rock Island, IL within the bounds of Great Rivers Presbytery.

**Motion:** That COM approve adding the Reverend Penny Thomsen, an At-Large minister member, to the pulpit supply list, effective immediately.

**Motion:** That COM dismiss the Reverend Dr. Scott Nesbitt to the John Knox Presbytery.

**Motion:** That COM approve the following terms of call in a two-point call at Union Presbyterian Church in Ft. Madison, IA (63.3% of a 66.7% pastoral call) and Montrose Presbyterian Church (36.7% of a 66.7% pastoral call):

**Terms for Ft. Madison, Union:**

Cash Salary	\$18,577.92
SS/Medicare Supplement	\$ 1,519.20
Income reportable to IRS	\$20,097.12
Deferred compensation	\$ 1,139.40
Housing Allowance	\$ 1,266.00
4 weeks paid annual vacation	

2 weeks paid annual continuing education  
 0 weeks maternity/paternity leave  
 Mileage reimbursed for miles driven at IRS allowable rate  
 Continuing education \$ 500.00  
 Professional expenses \$ 250.00

**Terms for Montrose PC**

Cash Salary \$10,771.08  
 SS/Medicare Supplement \$ 880.80  
 Income reportable to IRS \$11,651.88  
 Deferred compensation \$ 660.60  
 Housing Allowance \$ 734.00  
 4 weeks paid annual vacation  
 2 weeks paid annual continuing education  
 6 weeks maternity/paternity leave  
 Mileage reimbursed for miles driven at IRS allowable rate  
 Continuing education \$ 500.00  
 Professional expenses \$ 250.00

**Motion:** To approve the following Pulpit Supply Agreement: The Session of First Presbyterian Church of Manchester, Iowa, has invited the Rev. Dr. Richard J. Shaffer Jr., Associate Dean and Assistant Professor of Ministry at the University of Dubuque Theological Seminary, to provide semi-regular pulpit supply to the church.

This agreement is for a temporary pastoral relationship involving pulpit supply and is not viewed by either the Session or Dr. Shaffer as an official interim pastor position.

This agreement will begin on Sunday, October 4, 2015, and end on Sunday, December 27, 2015. See the section below regarding renewal of the agreement.

This agreement is for a period of three months and will be reviewed in December. At the discretion of both parties the agreement may be extended, renewed, or revised.

This is not a contract between the parties, but an agreement for short term pulpit supply. This agreement can be voided by either the Session or the pastor with a written notice of two weeks.

This agreement will include the regular administration of the sacraments as scheduled or needed. The Lord's Supper will be served the first Sunday of each month. Baptism will be administered as requested and approved by the Session.

The church will pay \$150 per service and the Regular IRS mileage rate for each round trip from Dr. Shaffer's office in Dubuque to the Manchester church.

Dr. Shaffer agrees to moderate (if appointed by COM) meetings of the Session or congregation. The church will pay \$50 per meeting and the regular IRS mileage rate from Dr. Shaffer's office in Dubuque to the Manchester church.

Dr. Shaffer will only attend Presbytery meetings when it fits his work schedule at the seminary. When he represents the church at such meetings, the church agrees to pay the same rate as for pulpit supply and round trip mileage to the site of the meeting.

The Session and Dr. Shaffer agree to negotiate other pastoral services as the need arises. There is no expectation that Dr. Shaffer will fulfill any other ministerial responsibilities, but the option was left open. Hospital visitation, funeral services, community worship services, holiday services, and other church functions are among the possibilities.

The Session agrees to pay the regular IRS mileage rate from Dr. Shaffer's office in Dubuque to the Manchester church and a minimum of \$100 for each ministry related trip he makes to town. Related trips to other destinations (hospitals, nursing homes, etc.) will be negotiated as the need arises and mileage will be paid at the regular IRS rate.

Dr. Shaffer will maintain his membership in the Presbytery of Prospect Hill, where he is an ordained teaching elder in good standing. There is no expectation that he will attend meetings of East Iowa Presbytery, except at his discretion or upon special request by the Committee on Ministry.

The motions in the "Action Items" section at the beginning of this report were approved in the 6 October COM meeting, except that the final motion concerning Associate Pastors which was approved by e-mail as a result of discussion that took place in the meeting.

**Motion:** To allow Committee on Preparation for Ministry to determine educational requirements for Derick Harmon based upon the affirmation of Derick Harmon by COM.

### **MOTIONS APPROVED BY E-MAIL and PRESENTED HERE AS INFORMATION**

**The following motions were approved by e-mail dated 14 August 2015:**

**Motion:** The Commission on Ministry hereby recommends that presbytery approve the following "Commissioned Ruling Elder (CRE) Policies and Procedures", effective upon approval: (The Policy was attached)

**The following motions were approved by e-mail dated 17 August 2015:**

The CRE Policy Development Task Force has made an addition to the CRE Policy and Procedures since I sent the e-mail motion on this policy. That addition is paragraph 4) under section C of Roman numeral I of the document. For easy reference the revised policy is attached. We will assume that if there are no objections to this addition that our recommendation to the presbytery to approve the Policy and Procedures as revised is approved by consensus.

That paragraph reads as follows:

4) Developing and administering a certification process that will provide participants in the CRE Program with a certificate to acknowledge successful completion of the various steps in the program including, but not limited to, successful completion of each course of study, to mark when a CCRE becomes "eligible to be commissioned to a validated ministry," and for each commissioned position. Copies of these certificates shall be placed in the files of the Stated Clerk.

**The following motions were approved by e-mail dated 22 October 2015:**

**MOTION:** To approve the administrative commission for the installation of the Reverend Nancy Oehler Love as Pastor of the Ft. Madison, Union and Montrose Presbyterian Churches. The installation service is scheduled for November 1, 2015 at 4:00 pm at the Union Presbyterian Church in Ft. Madison.

Members of the commission are:

Teaching Elders

Kyle Otterbein, PEIA Moderator  
Trey Hegar, Mt. Pleasant, First  
Dottie Halverson, Winfield/Cotter/Salem  
Deb Kinney, Burlington, First

Ruling Elders

Mark Philp, Montrose PC  
Kathleen Pilkington, Ft. Madison, Union  
Anita Burnett, Iowa City, First

**MOTION:** To approve adding Ruling Elder Phil Leipold to the pulpit supply list.

## **REPORT OF THE PERSONNEL COMMITTEE**

Ruling Elder Jim Claypool, committee member, presented the following action item on behalf of the committee:

**Motion: The Personnel Committee recommends that the Presbytery approve a one-time bonus of \$1,500 to be paid to each as soon as practicable plus benefits payment of \$525 in recognition of the extra administrative responsibilities they assumed from January through September of 2015.**

**The motion was APPROVED.**

## **REPORT OF THE PEACEMAKING TASK FORCE**

Teaching Elder Lisa Ross Thedens, co-moderator of the Peacemaking Task Force, presented the following report:

On October 14-18, East Iowa Presbytery welcomed International Peacemaker Berthe Nzeba. We learned a great deal about conditions for women in the Democratic Republic of the Congo and how our transnational corporations affect their lives through their hiring of militias to support their mining operations, and how minerals are being stolen by some of these companies for lack of international enforcement. The immense wealth of the country is being siphoned away with little benefit to its people and much harm to the women raped by the militias. She urged us to work to change this by contacting our elected officials. She made front page news in Mt. Pleasant and Independence, was interviewed by Peace by Piece (video available) and spoke in Le Claire, Washington, Iowa City, Cedar Rapids, and Rowley, as well as Mt. Pleasant. Peacemaking Task Force thanks Martha Wiley, Paul Heidger, Melody Oltmann, Kitch Shatzer, Pat Halverson, and John Barr for their invaluable help.

Peacemaking will meet on Nov. 18 at 7 p.m. at St. Andrew Presbyterian Church in Iowa City; all are invited, but check with Lisa [lrossthedens@gmail.com](mailto:lrossthedens@gmail.com) or 319-938-8807 to confirm the place.

Teaching Elder Melody Oltmann related the meaningful experience of having an international peacemaker at LeClaire, First. She reported that those in attendance were lighted at this opportunity, and she encouraged all churches to take advantage of future opportunities.

## **CAMP WYOMING REPORT**

Executive Director Kevin Cullum reminded the body that the Camp's fiscal year runs from October 1 through September 30. He called particular attention to the Camp Board's goals, listed below, noting the importance of designing a master site plan. In addition, the Board will consider increasing the cap rate and will work to update the Camp's bylaws. He further shared the following items:

1. At its annual retreat, the Camp Wyoming Board of Trustees developed its goals for the upcoming year. These goals were created with the intent on providing the necessary support and direction to fulfill the mission of the Camp Wyoming ministry for 2016 and beyond. The Board's goals are as follows:
  - Complete a Master Site Plan for the future.
  - Develop a long-term plan for financial solvency.
  - Have positive cash flow by year end.
  - Increase summer camp capacity percentage by 10%.
  - Update bylaws, policies, and manuals.
2. The camp ran its Traveling Day Camp program for First Presbyterian Church in Marion the week of June 15-19, 2015. This program is a camp-led version of Vacation Bible School. The camp is looking to expand its offering to more churches in the summer of 2016. The price is \$60 per child for a week-long program. If you are interested, please contact the Executive Director, Kevin Cullum, at the camp office at (563) 488-3893.
3. Our fiscal year ends on September 30<sup>th</sup>. Attached please find the Balance Sheet as of September 30, 2015. As you will notice, we do not have any debt to carry into the new year. Attached please also find the Camp Wyoming Budget for the coming year.
4. The camp received a gift of \$50,127 from the Estate of Lloyd Saunders on October 8<sup>th</sup>. By the end of 2015, the camp will have \$96,000 of unrestricted funds and \$25,000 of restricted funds in its savings account. The Camp Board will direct these unrestricted funds towards capital improvements and savings.
5. In 2013, the camp expanded its year-round staff to hire a Program Director and Marketing Director through donations made over a three year pledge period. It was the hope of the organization that the business generated by these two positions at the conclusion of the three years would support their salaries and benefits. As the camp prepared its budget for the coming year, it realized it did not have the necessary resources to fund both positions. The Board decided to keep one position called the Director of Programs and Marketing. Consequently, the camp laid off its Program Director, Cassie Schneider. Fortunately, Cassie was hired shortly thereafter as the Program Director for the Presbyterian Clearwater Forest camp in Minnesota.

2:04 PM  
10/14/15  
Accrual Basis

**Camp Wyoming**  
**Balance Sheet**  
As of September 30, 2015

	<u>Sep 30, 15</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1120 - Checking Regular	1.16
1130 - Savings Deer	7,833.83
1135 - Savings Regular	58,630.88
1136 - Savings - Summer Sale	4,363.82
<b>Total Checking/Savings</b>	<u>70,829.69</u>
<b>Accounts Receivable</b>	
1150 - Accounts Receivable	4,110.00
<b>Total Accounts Receivable</b>	<u>4,110.00</u>
<b>Other Current Assets</b>	
1110 - Petty Cash	500.00
1146 - Endowment Fund - Johnston	53,372.87
<b>Total Other Current Assets</b>	<u>53,872.87</u>
<b>Total Current Assets</b>	<u>128,812.56</u>
<b>Fixed Assets</b>	
1210 - Vehicles Fixed Asset	22,000.00
1220 - Furnishings Fixed Asset	3,165.00
1230 - Office Equipment Fixed Asset	5,000.00
1240 - Machinery Fixed Asset	66,075.00
1250 - Buildings & Equip Fixed Asset	621,932.73
1260 - Swimming Pool Fixed Asset	38,365.00
1270 - Land Value Fixed Asset	22,600.00
<b>Total Fixed Assets</b>	<u>779,137.73</u>
<b>TOTAL ASSETS</b>	<u><u>907,950.29</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2110 - Accounts Payable	53.00
<b>Total Accounts Payable</b>	<u>53.00</u>
<b>Other Current Liabilities</b>	
2100 - Payroll Liabilities	9,851.79
2315 - Camper Deposits - Summer ...	4,356.00
2320 - Rental Deposit	6,675.00
<b>Total Other Current Liabilities</b>	<u>20,882.79</u>
<b>Total Current Liabilities</b>	<u>20,935.79</u>
<b>Total Liabilities</b>	<u>20,935.79</u>
<b>Equity</b>	
3110 - Opening Bal Equity	777,603.52
3510 - Retained Earnings	-150,078.23
<b>Net Income</b>	<u>259,489.21</u>
<b>Total Equity</b>	<u>887,014.50</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>907,950.29</u></u>

<b>Camp Wyoming Budget</b>		
<b>INCOME</b>		
	<b>Donations</b>	
40110	Individual Donations	28,000
40120	Friends of Camp Wyoming	18,060
40135	Churches-Unrestricted	34,500
40140	Churches-Restricted	3,000
40144	Restricted Program Income	500
40145	Camperships/Scholarships	7,500
40150	Corporate Donations	1,000
40160	Organizations & Clubs	1,000
40180	Other Donations	1,000
	<b>Total-Donations</b>	<b>94,560</b>
	<b>Grants</b>	
40210	Corporate Grants	1,000
40220	Foundation Grants	2,500
40230	East Iowa Presbytery Peacemaking Fund Grant	3,000
40298	State Milk Refund	500
	<b>Total-Grants</b>	<b>7,000</b>
	<b>Revenue</b>	
40410	East Iowa Presbytery Commitment	45,000
40420	Summer Camp Registration Fees	290,055
40425	Retreat Season Registration Fees	13,300
40427	Family Camp Registration Fees	4,800
40429	Traveling Day Camp Registration Fees	6,000
40430	Rental Income	77,000
40445	Endowment Interest	6,500
	<b>Total-Revenue</b>	<b>442,655</b>
	<b>Fundraising Events</b>	<b>12,500</b>
	<b>Miscellaneous</b>	
40610	Miscellaneous Income	2,168
40611	Presbytery Meeting Income	1,750
40615	Memorials	6,500
40625	Trading Post/Camp Store	6,000
	<b>Total-Miscellaneous</b>	<b>16,418</b>
	<b>OPERATING INCOME TOTAL</b>	<b>573,133</b>
	<b>EXPENSES</b>	
	<b>Salaries</b>	
70010	Administrative Salaries	131,777



70020	Maintenance Salaries	39,635
70030	Kitchen Salaries	24,200
70035	Housekeeping Salaries	9,200
70040	Program Salaries	57,475
70050	International Counselor Salaries	2,000
	<b>Total-Salaries</b>	264,287
	<b>Social Security &amp; Medicare Taxes</b>	
70110	Social Security & Medicare Taxes	20,065
	<b>Total-Social Security &amp; Medicare Taxes</b>	20,065
	<b>Benefits</b>	
70210	Health/Life/Pension Package	62,196
	<b>Total-Benefits</b>	62,196
	<b>Professional Fees</b>	
70310	Accounting Services	5,000
70340	International Counselor's Administration Fees	4,000
70350	Program Registration Expense	3,000
70355	Website Maintenance & Development	500
	<b>Total-Professional Fees</b>	12,500
	<b>Supplies</b>	
70410	Food & Beverages - Summer Camp	42,000
70411	Food & Beverages - Retreat Season	8,750
70415	Kitchen Supplies	1,000
70420	Office Supplies	2,400
70425	Medical Supplies	1,250
70430	Summer Camp Program Supplies	4,750
70431	Restricted Program Supplies	500
70432	Retreat Program Expenses	500
70433	Family Camp Program Expenses	200
70434	Rental Business Expenses	1,600
70435	Trading Post/Camp Store Supplies	1,433
70436	Free Camp Store items	6,500
70437	Traveling Day Camp Program Expenses	850
70440	Pool Supplies	2,750
70445	Summer Staff Training Supplies	230
70446	Hospitality Supplies	1,200
70450	Janitorial & Housekeeping Supplies	2,250
	<b>Total-Supplies</b>	78,163
	<b>Fundraising Expenses</b>	
70530	Fundraising Expenses	500

	<b>Total-Fundraising Expenses</b>	500
	<b>Telephone</b>	
70610	Telephone & Internet Service	4,500
	<b>Total-Telephone</b>	4,500
	<b>Postage &amp; Shipping</b>	
70710	Postage	4,000
	<b>Total-Postage &amp; Shipping</b>	4,000
	<b>Occupancy</b>	
70810	Utilities	26,500
70820	Maintenance Services	4,500
70830	Maintenance - Site, Buildings, & Furnishings	5,000
70840	Maintenance Supplies	1,000
70850	Licenses & Permits	500
70860	Grounds Maintenance	1,000
	<b>Total-Occupancy</b>	38,500
	<b>Equipment</b>	
70910	Equipment Purchase, Rentals, & Leases	2,000
70920	Equipment Maintenance & Repair	6,000
	<b>Total-Equipment</b>	8,000
	<b>Marketing &amp; Public Relations</b>	
71010	Printing	2,000
71020	Brochures	2,850
71030	Newsletters	3,000
71040	Marketing	9,272
	<b>Total-Marketing &amp; Public Relations</b>	17,122
	<b>Travel</b>	
71115	Fuel	3,750
71120	Vehicle Maintenance	750
71125	Vehicle Licenses and Permits	500
71130	Summer Van Rental Expense	6,000
71135	Hotels, Meals, & Incidental Expenses	800
	<b>Total-Travel</b>	11,800
	<b>Recruitment, Training, &amp; Retention</b>	
71210	Continuing Education Costs	3,000
71220	Seasonal Staff Training Registration Fees	2,000
71230	Staff & Volunteer Recruitment	3,500
71240	Staff & Volunteer Retention	1,000
	<b>Total-Meetings, Training, &amp;</b>	9,500

	<b>Development</b>	
	<b>Membership Dues &amp; Subscriptions</b>	
71310	Membership Dues	1,500
	<b>Total-Membership Dues &amp; Subscriptions</b>	1,500
	<b>Insurance</b>	
71410	Assets Insurance	11,656
71420	Umbrella Insurance	745
71430	Vehicle Insurance	1,200
71440	Accident & Illness Insurance	1,250
71450	Workers Compensation Insurance	10,524
	<b>Total-Insurance</b>	25,375
	<b>Miscellaneous Expenses</b>	
71510	Campership Receipts	7,500
71516	Online Registration Expenses	5,000
71520	Photo Development Expense	250
71536	Interest on Line of Credit	1,875
71540	Late Fees	0
71545	Miscellaneous Expense	500
	<b>Total - Miscellaneous Expenses</b>	15,125
	<b>OPERATING EXPENSES TOTAL</b>	<b>573,133</b>

In presenting the financial report, Executive Director Cullum noted that the Camp arrived at the September 30 end of the fiscal year with zero debt carryover. This positive outcome started with the Presbytery's commitment last October to invest in the programs, people, and facilities connected with Camp Wyoming. Two weeks ago, the Camp received an \$81,000 gift. The Board will explore how to steward these funds most effectively.

### **ROCKET DOCKET**

Teaching Elder Diane Monger noted that she was wearing a vest made in Palestine. This vest is an example of the items she has for sale on behalf of Palestinian relief. She also has CDs for sale for \$15 each to support Presbyterian Women/Living Waters for the World ministries. Half of all receipts go to Peacemaking efforts.

Ruling Elder Kerry Jennings announced that the Wilton, Sugar Creek church is in need of musicians for the 10 pm Christmas Eve service. Please contact him if available.

Teaching Elder Melody Oltmann announced that the Nepal Night at LeClaire, First raised \$8,000. She thanked everyone for the prayers and support.

### **NEW BUSINESS**

Stated Clerk Blair announced that she had received no new business items.

### **SENDING SONG**

The body joined in singing the Sending Song from the Taize tradition, “Bless the Lord.”

### **ADJOURNMENT**

**A motion to adjourn was seconded and APPROVED.** Moderator Otterbein adjourned the body with prayer at 2:26 pm.

Respectfully submitted,

Ruling Elder Dr. Rebecca Blair  
Stated Clerk

**NEXT MEETING:**  
**170<sup>th</sup> Stated Meeting**  
**Saturday, February 6, 2016**  
**10 am-3 pm**  
**Iowa City, First**

## APPENDIX B – PRESBYTERY RESPONSIBILITIES IN NEW FORM OF GOVERNMENT

B

### PRESBYTERY RESPONSIBILITIES IN NEW FORM OF GOVERNMENT

- G-1.02      **Devise process by which congregations are organized**
- G-1.0504    Make provision for moderator in church session when there is no installed pastor – also in G-3.0104 [*COM current commission authority*]
- G-2.0501    Devise process by which presbytery authorizes forms of ministry – these forms must be mission-centered [*policy statement on pastoral categories and pastoral relationships approved in March, 2015 and proposed policy statement on pastoral succession in November, 2015*]
- G-2.0502    No pastoral relationship may be established, changed or dissolved without the approval of the presbytery – note G-2.0508 (Failure to engage in validated ministry) – [*COM current commission authority and policy statement on validated ministry approved June, 2015*]
- G-2.0501    Devise process by which presbytery authorizes forms of ministry – these forms must be mission-centered [*policy statement on pastoral categories and pastoral relationships approved in March, 2015 and proposed policy statement on pastoral succession in November, 2015*]
- G-2.0502    No pastoral relationship may be established, changed or dissolved without the approval of the presbytery – note G-2.0508 (Failure to engage in validated ministry) – [*COM current commission authority and policy statement on validated ministry approved June, 2015*]
- G-2.05053    Devise comprehensive definition of validated ministry, written criteria, and process for validation – (see also G-3.0306) [*policy statement on validated ministry approved June, 2015*]
- G-2.0503b    Presbytery must create criteria/process for and conduct annual review of all validated ministry outside the congregation and affirm the status of at-large teaching elders who are minister members – [*policy on validated ministry approved June 2015*]
- G-2.0503c    **Definition of Honorably Retired has been changed significantly – does presbytery need to change process here in any way?**

## APPENDIX B – PRESBYTERY RESPONSIBILITIES IN NEW FORM OF GOVERNMENT

B

- G-2.0504a Installed (i.e., permanent) pastoral relationships for indefinite period or term designated by presbytery in consultation with congregation and specified in call – [policy statement on pastoral categories and pastoral relationships approved in March, 2015 and policy statement on validated ministry approved June, 2015
- G-2.0504b Presbytery must determine titles and terms for temporary pastoral relationships – [policy statement on pastoral categories and pastoral relationships approved in March, 2015]
- G-2.0505 Devise process to transfer in “ministers of other Christian churches” – See G-5.0201 and G-5.0202 [COM current commission authority]
- G-2.0506 Devise requirements concerning preparation for ministers of other Christian churches serving seeking temporary membership in presbytery [COM current commission authority]
- G-2.0602 Devise process to determine if inquirer has been “active in the work and worship” of sponsoring congregation/devise method for session endorsement
- G-2.0605 Old G-14.0410-.0413 deleted – Need to devise oversight process within covenant relationship for inquirers and candidates
- G-2.0606 Inquirers and candidates shall engage in some form of supervised service to the church – Need to devise guidelines for what qualifies as supervised service, process of supervision, assessment of the experience
- G-2.0607 Devise process for final assessment and release of candidate to enter into negotiation for service as teaching elder
- G-2.0608 Devise process involving session and presbytery to transfer inquirer or candidate under care to another presbytery
- G-2.0701 Define ordination requirements in role as presbytery of care
- G-2.0704 Requirement of “written affirmation to the obligations undertaken in ordination questions” from those to be ordained as teaching elders – what should be the form and expected kinds of content?
- G-2.0801 Presbytery must approve effective date of dissolution of all pastoral calls [COM current commission authority]
- G-2.0803 The pastor nominating committee shall receive and consider presbytery’s counsel on the merits, suitability, and availability of those considered for the call – [COM liaisons through COM current commission authority] Terms of call requirements: see new G-2.0804

## APPENDIX B – PRESBYTERY RESPONSIBILITIES IN NEW FORM OF GOVERNMENT

### B

- G-2.1001 Define limited pastoral service of CRE (Commissioned Ruling Elder) and relationship of CRE service to validated ministry [*CRE policy approved September, 2015*]
- G-2.1002 Define CRE preparation and instruction processes, processes for examination by presbytery, process for supervision and mentoring [*CRE policy approved September, 2015*]
- G-2.1103a **Devise process for vetting Christian Educator certification**
- G-2.1103b **Define minimum requirements for Christian Educator compensation and benefits (certified and non-certified persons)**
- G-3.0103 **Requirement to develop procedure/mechanism for promoting/ensuring inclusiveness in decision-making and employment**
- Requirement to create distinct Committee on Representation with functions as specified in G-3.0103
- G-3-0104 Moderator and clerk must have terms stated in manual of operation – moderator must be continuing member of presbytery or commissioner to presbytery; clerk must be ruling or teaching elder [*PEIA By-laws and Manual of Operation*]
- G-3.0105 Robert’s Rules of Order, Newly Revised is governance standard for presbytery – Mission determines forms and structures in presbytery – may develop handbooks of policies and procedures; must develop manual of administrative operations of specific forms of mission and guide work (G-3.0106)
- G-3.0106 Presbytery may delegate some aspects of its tasks to other entities as long as means of accountability is stated
- G-3.0106 Presbytery shall prepare budget for operating expenses, including administrative personnel costs [*Trustees responsibility per PEIA By-laws and Manual of Operation*]
- G-3.0109 Presbytery may designate committees and commissions by rule as necessary for accomplishment of mission – must be guided by unity in diversity principle as stated in F-1.0403 and G-3.0103 [*PEIA By-laws and Manual of Operation*]
- G-3.0109 Presbytery may use administrative commissions for the following purposes only:
- To ordain/install teaching elders
  - To examine and receive new teaching elders into presbytery
  - To approve terms of call
  - To receive candidates under care

## APPENDIX B – PRESBYTERY RESPONSIBILITIES IN NEW FORM OF GOVERNMENT

B

- To develop new fellowships, congregations or to merge congregations
  - To vision sessions, congregations, agencies under its jurisdiction that are affected with disorder – BUT cannot dissolve pastoral relationship
  - To make non-judicial pastoral inquiry re sexual abuse when jurisdiction ended
- All ACs must keep full record of proceedings to be sent to the Stated Clerk and included in report to presbytery at next stated meeting after their work is finished

G-3.0110 Councils higher than session shall make provision in the manual of operations for the process of hiring of staff, the description of the responsibilities of the positions, the method of performance review, and the manner or termination of employment [*Personnel Committee responsibility per By-laws and Manual of Operation—Personnel Policy Handbook in progress*]

G-3.0111 Presbytery nominating process must broadly represent the constituency of the presbytery

### KEY

Items in black have been accomplished

Items in green represent questions to be considered or items in progress

Items in red represent items still to be considered or current processes to be affirmed



## APPENDIX C – MINISTER MEMBER TYPE OF WORK

C

### MINISTER MEMBER TYPE OF WORK


The Book of Order requires that on or before December 31 of each year, the Presbytery record the report of the type of work in which each minister of the presbytery is engaged. (G-2.0503).

Mike Andrew	797	Robert Hill	299	Kyle Otterbein	103
Noelle Andrew	791	Pamela Hoogheem	797	Kristy Parker	797
Mary Arnold	701	John Hougen	101	Kurt Pasko	501
Teresa Bartlett	101	Beverly Hovenkamp	797	Lori Patton	797
Karen D. Beals	299	Sue Howes	299	Matt Paul	101
Diane Bishop	299	Kristin Hutson	641	Joseph Phipps	101
James Bonewald	108	Herb Isenberg	299	Elizabeth Platt	299
Robert Bouton	299	Will Jackson	299	Al Polito	101
Gary Burnett	299	William Jamison	299	Mary Pugh	101
Maurice Campbell	299	Jennifer Jennings	101	Nancy Redman	299
David Castrodale	299	R. Dixon Jennings	299	Peter Reynan	797
Howard Chapman	101	Warren Jensen	305	Gerald Rife	299
Stan Coller	797	David Jurgens	299	Carl Riggs	299
Jessica Crane Munoz	101	Thomas Kalshoven	299	Lisa Ross Thedens	797
Robert David	797	Robin Kash	299	Penny Thomsen	797
Elizabeth Dickey	701	Lucille King	299	Pam Saturnia	101
Tim Dyck	101	Debra Kinney	101	Julie Schuett	101
Robert Dykstra	654	Sonda KIRSTEATTER	108	Linda Shatzer	701
Jack Edmisson	797	Wade KIRSTEATTER	108	Paul Skelley	299
John Elliott	299	Jim Langley	797	David Snyder	797
Barry Ensign-George	403	Michael Manaugh	797	Kerin Sorensen	797
Jon Evans	101	Mark Martin	299	Colette Soultz	797
James Fyfe	299	Samuel Massey	101	Emory VanGerpen	299
Emory Gillespie	101	Charles McCracken	299	Dick Wallarab	299
Aimee Goldmeyer	101	Richard Miller	101	Bill Warhover	108
Mildred Grubbs	299	Ted Miller	299	Mary Anne Welch	101
Dottie Halverson	101	Charles Mills	299	Nathan Williams	101
Pat Halverson	101	Scott Minter	797	Bill Willis	158
William Harnish	299	Diane Monger	797	Troy Winder	101
Heather Hayes	797	Dennis Morey	108	Jean Wollenberg	702
Sarah Hegar	305	Scott Nesbitt	797	Robert Wollenberg	101
Trey Hegar	101	Thomas C. Oak	101	Lorene Wunder	101
Patricia Henderson	101	Nancy Oehler Love	797		
Randi Henderson	797	Duane Olsen	105		
Beth Hilkerbaumer	103	Melody Oltmann	101		

# APPENDIX D – EVIDENCE OF INSURANCE



## EVIDENCE OF INSURANCE – Page 1



### CERTIFICATE OF LIABILITY INSURANCE

PRESOFE-01      DIANE

DATE (MM/DD/YYYY)  
8/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Law Agency Inc. 200 Ford Ave. Muscatine, IA 52761	<b>CONTACT NAME:</b> PHONE: (563) 263-9262      FAX: (563) 263-9262 E-MAIL: ADDRESS: INSURERS APPROVING COVERAGE:      MAIL V: INSURER A: <b>GuidOne - East Iowa Presbytery</b> INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
--	--

**INSURED:**  
 Presbytery of East Iowa  
 1700 S. First Ave, Suite 23  
 Iowa City, IA 52240

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADD. SUBR. (IND. VEH.)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MAIX <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Seoel/In/D&amp;O/EPLA/NOA</b> GEN. AGGREGATE LIMIT APPL. S. P. R.: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> JEOP <input type="checkbox"/> TOK STILES: AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED <input type="checkbox"/> TRUCKS <input type="checkbox"/> TRUCKS <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCLR EXCESS LIMITS: CLAIMS-MAIX LIMIT: <input checked="" type="checkbox"/> RETENTION: 10,000		1239441	08/15/2015	08/15/2015	EACH OCCURRENCE: \$ 1,000,000 DAMAGE TO RENTED AUTOMOBILES: \$ 1,000,000 MED. EXP. (per person): \$ 6,000 PERSONAL AND ADJ. INJURY: \$ 1,000,000 GENERAL AGGREGATE: \$ 3,000,000 PRODUCTS-COMPOS. AGG: \$ 3,000,000 COVERED SINGLE LIMIT (BASIC): \$ BODILY INJURY (per person): \$ BODILY INJURY (per accident): \$ PROPERTY DAMAGE (per accident): \$ \$
<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCLR EXCESS LIMITS: CLAIMS-MAIX LIMIT: <input checked="" type="checkbox"/> RETENTION: 10,000		1232475	08/18/2015	08/15/2016	EACH OCCURRENCE: \$ 5,000,000 AGGREGATE: \$ Shared Limit: \$ 5,000,000 PER STATUTE:      CAP: \$
<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY AND ALL WORKERS COMPENSATION AND EMPLOYERS' LIABILITY (including retroactive) (including retroactive) F. 104, 644-26 or 36 DESCRIPTION OF OPERATIONS:	Y/N	1248574	08/16/2015	08/18/2016	EL. EACH ACCIDENT: \$ 100,000 EL. DISEASE - EA EMPLOYEE: \$ 100,000 CL. DISEASE - POLICY LIMIT: \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, and/or Form 104-Schedule, may be attached to this space in required Certificate of Liability Insurance for 8/16/2015 - 8/18/2016 term.)

<b>CERTIFICATE HOLDER</b> Presbytery of East IA 1700 S. 1st Avenue Iowa City, IA 52240	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Diane Hessing</i>
---	--

© 1989-2014 ACORD CORPORATION. All rights reserved.

ACORD 26 (2014/01)

The ACORD name and logo are registered marks of ACORD



EVIDENCE OF INSURANCE – Page 2

COMMON POLICY DECLARATIONS

NAMED INSURED PRESBYTERY OF EAST IOWA  ATTN HARRY OLTHOFF EXEC PRES 1700 S 1ST AVE STE 23 IOWA CITY IA 52240	POLICY NO. 1239-441 PRODUCER NAME AND ADDRESS LEE AGENCY INC 200 FORD AVE MUSCATINE IA 52761  14-LCT (14 ) (563)263-9252 ADMIN 14-666 WWW.LeeAgency14LCT.GuideOne.com	RENEWAL
---	--	---------

POLICY PERIOD: FROM 08/15/2015 TO 08/15/2016  
 AT 12:01 A.M. STANDARD TIME AT YOUR MAILING ADDRESS SHOWN ABOVE.

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

COMMERCIAL PROPERTY COVERAGE PART FORMS APPLICABLE: CP0140/0706 GCP0444/0409 PCP2315/0409 PCP4310/0396 PCP4314/0409 PCP7357/0409	\$ 1,127.00
---	-------------

COMMERCIAL GENERAL LIABILITY COVERAGE PART FORMS APPLICABLE: SEE COMMON POLICY DECLARATIONS SUPPLEMENT	\$ 1,669.00
--	-------------

COMMERCIAL CRIME COVERAGE PART FORMS APPLICABLE: CRO001/1090 CRO003/0186 CRO004/1090 CR1022/0186 PCR4610/0396	\$ 135.00
---	-----------

COMMERCIAL INLAND MARINE COVERAGE PART FORMS APPLICABLE: CLO600/0115 CL190/0787 IN100/0684 PCM4411/0396 PCN7403/0885	\$ 22.00
--	----------

MECHANICAL, ELECTRICAL AND PRESSURE EQUIPMENT COVERAGE PART COVERAGE INCLUDED IN PROPERTY - SEE FORM PCP7357	\$ .00
---	--------

FORMS APPLICABLE TO MORE THAN ONE COVERAGE PART:  
 SEE COMMON POLICY DECLARATIONS SUPPLEMENT

TOTAL PREMIUM OF \$2,953.00.

COUNTERSIGNED 07/18/2015 BY *Diane L. Thiering*  
 (DATE) (AUTHORIZED REPRESENTATIVE)

GuideOne Insurance  
 1111 ASHWORTH ROAD  
 WEST DES MOINES, IOWA 50265-3538  
 (515) 267-5000

GuideOne Elite  
 Insurance Company

07/18/2015

FILE COPY

PJDL 71 00 07 89

## PRESBYTERY FINANCIAL REVIEW

## KOPPENHAVER &amp; ASSOCIATES, PC

*Certified Public Accountants*INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors  
Presbytery of East Iowa  
Iowa City, Iowa

We have performed the procedures enumerated below, which were agreed to by Presbytery of East Iowa (PEI) solely to assist you with respect to the accounting records of PEI as of December 31, 2014 and for the year then ended. PEI's management is responsible for the organization's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

**Checking Account Cash Receipts and Disbursements**

- All cash receipts and disbursements for the year were agreed to supporting documentation on a monthly basis noting proper approval for payment, amounts approved for payment and proper recording in the general ledger supporting the financial statements. There was one instance in which a deposit was applied to an incorrect church within the same town. This error was corrected and appears to be inadvertent and isolated in nature.
- Bank reconciliations were obtained and agreed to the general ledger and bank statements. There were no unusual reconciling items or discrepancies noted.

**Investment Accounts**

- Investment statements for each quarter of 2014 were agreed to proper recording in the general ledger. Investment revenue for 2014 was agreed to proper recording and amount in the general ledger. There was one instance that the adjustment to record investment income was incorrectly posted to the investment appreciation account. This was corrected upon discovery.

**General Journal Entries**

- General journal entries were scanned and agreed to supporting documentation for propriety. Adjustments affecting cash were agreed to the bank reconciliations for each month. There were no unusual adjustments noted.

204 Glenn Street SE, Suite 1  
Mount Vernon, IA 52314

P • (319) 895-6001 F • (319) 895-8437  
www.koppenhavercpas.com

DISAFFILIATION REQUEST POLICY  
PRESBYTERY OF EAST IOWA

I. Introduction

A. Theological Statement

The Presbytery of East Iowa seeks to serve God by living in covenant community, enacting God’s mission in the world. Our journey in faith is lived out in the unity found in the grace of our Lord Jesus Christ, the love of God, and the fellowship of the Holy Spirit (II Corinthians 13:14).

The letter to the Ephesians defines the Church of Jesus Christ this way: “We are members of one another” (Ephesians 4:25). In his correspondence with the Christians in Corinth, Paul describes the Church of Jesus Christ as being like a human body, in which each part is distinct and important. Throughout our history, Presbyterians have honored and struggled with the tension between unity and diversity. We preach and seek to practice the idea of mutual forbearance, which we find in the Book of Order, described in this way:

*...we also believe that there are truths and forms with respect to which [people] of good characters and principles may differ. And in all these we think it the duty both of private Christians and societies to exercise mutual forbearance toward each other (F-3.0105).*

In the course of our common life together, there are occasions when a congregation or portion of a congregation believes that for its own good and integrity it must sever its relationship with the larger body. Such a decision must be entered into thoughtfully, prayerfully and with a profound trust and openness to the work of the Holy Spirit. Such decisions are wrenching and painful for all concerned. With deep respect for the gravity of these situations, we offer the following guidelines for individual congregations and the Presbytery of East Iowa as both parties discern together whether to separate.

B. Purpose of this Policy

38 The General Assembly of the Presbyterian Church (U.S.A.) has asked each  
39 Presbytery to provide a guiding policy in the event a pastor, session, and/or  
40 congregation question their on-going relationship with the PC(USA).  
41

42 The history of the church has never been a history without controversy. Men and  
43 women of good will and sincere faith sometimes disagree. These differences can  
44 divide us. Paul and Barnabas had to separate for a time in order to continue their  
45 respective ministries (Acts 15:39). The Church of Jesus Christ is divided into  
46 three great traditions: Protestant, Catholic, and Orthodox. The Protestant tradition  
47 is divided again in Anglican, Lutheran, Reformed (Presbyterian) and Anabaptist.  
48 In recent generations, we have also witnessed the reuniting of churches that were  
49 once separated. And, yet, God has permitted the church to grow through and in  
50 spite of these divisions.

51  
52 We pledge even in times of disagreement and conflict we will seek to respect and  
53 love one another in the Spirit of Christ. We seek to further the peace and unity of  
54 the church as we strive to discern Christ’s will for us. Together, we are the body  
55 of Christ; we are God’s Church; and we are the instruments of the Holy Spirit.

56  
57 The Presbytery of East Iowa is committed to caring for teaching elders, sessions,  
58 and congregations who are considering disaffiliating from the denomination. The  
59 Presbytery intends to create a process that will care for the life and ministry of a  
60 particular church, those desiring to disaffiliate, and those who do not wish to  
61 dissolve the relationship with the PC(USA). In all matters relating to this subject,  
62 one question is paramount. How can this process be accomplished in a way that  
63 honors Jesus Christ and strengthens both the congregation and the Presbytery?  
64

## 65 **II. Mutual Process of Discernment**

### 66 A. Period of Discernment

67  
68  
69 In gratitude to Jesus Christ we strive to be the people of God in our time. When a  
70 church considers disaffiliation from the Presbytery of East Iowa and the PC(USA),  
71 a primary task is to develop an action plan that cares for and includes the  
72 teaching elders or pastors, members of the session, and all members of the  
73 congregation. We are all brothers and sisters in Christ, and it is our intent that  
74 God’s grace might be manifest throughout the discernment and decision-making  
75 process.  
76

77 We recognize that this process will be difficult for the local congregation and the  
78 Presbytery. The Apostle Paul reminds us that genuine Christian love is truth-  
79 telling in nature. We pray that Christ’s love will live in us all and enable us to  
80 shape and soften our rough edges, as we share our various understandings of  
81 God’s truth. In the Church, we are bound within covenant community to people  
82 who do not always agree, but we are united by the love of God revealed in Christ  
83 Jesus. Our job is to live out that love with one another. We seek to have  
84 respectful conversations that bear witness to our shared faith in Jesus Christ.

85  
86 The Presbytery of East Iowa requires that any session considering disaffiliation  
87 with the PC(USA) agree to enter a defined process of mutual discernment. We  
88 believe that a matter of this magnitude deserves a time of focused attention,  
89 energy, and prayer. The process should ordinarily take no less than four months  
90 and may require as long as one year. In some situations, the Presbytery  
91 Coordinating Commission in consultation with the Commission on Ministry and  
92 the Stated Clerk may choose to shorten or lengthen the discernment process to  
93 meet the needs of a current set of circumstances.

94  
95 **B. Discernment Team**

- 96  
97 1. **Initiating the process:** A session voting to initiate the discernment process  
98 shall contact the Presbytery office and inform the Stated Clerk of its  
99 intention. At that time, both parties begin the work of recruiting members  
100 for a Discernment Team to listen and review the situation.  
101  
102 2. **Team Composition:** The Discernment Team shall consist of three  
103 representatives from the Presbytery selected by the Presbytery  
104 Coordinating Commission and three representatives from the congregation  
105 selected by the session.  
106  
107 3. **Team Leadership:** The Presbytery Coordinating Commission shall appoint  
108 a moderator not affiliated with the church to facilitate Discernment Team  
109 meetings so that each team member has an equal chance to participate.  
110 The moderator shall have an equal voice and vote with the other members  
111 of the Discernment Team, which shall be composed according to principles  
112 of parity between Ruling and Teaching Elders. The Moderator of  
113 Presbytery, the Stated Clerk, and the Moderator of the Session shall be ex  
114 officio members of the Discernment Team, with voice but without vote, and  
115 shall attend meetings as available.

- 116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141
4. Meetings of the Team: The Discernment Team will meet at least three times over a period of three to six months. Members should plan for a two-hour meeting each time. Members of the congregation are encouraged to attend the meetings to listen to the content of the discussions. Time shall be provided for input from congregational members.
    - First Meeting: Team members shall share extended introductions, faith stories, and spiritual and theological understandings of the issues.
    - Second Meeting: Resume where the first meeting ended and share guided conversations on foundational theological issues.
    - Third Meeting: The members of the Discernment Team will determine the focus of the third meeting, informed by what has been shared at the first two meetings.
  5. Team Report: After completing the three sessions, the Discernment Team shall submit a written report to active members of the congregation and the Presbytery regarding their conclusions.
  6. Process Outcome: The outcome of the discernment process leads to two possible decisions:
    - The session decides not to disaffiliate from the Presbytery and the PC(USA). The church and the Presbytery agree to stay in relationship.
    - The session decides to continue the process of disaffiliation.

### **III. Decision of the Church**

#### **A. Action of the Session**

When the outcome of the mutual discernment process leads a session to pursue disaffiliation, the following actions shall be implemented:

- 142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154
- The session shall notify the Presbytery in writing that, following the discernment process, it voted to pursue the disaffiliation process;
  - A congregational meeting shall be called (per G-1.0502) to assess the preference of the congregation for disaffiliation or continuance with the PC(USA);
  - The call for such a congregational meeting shall be distributed to active members of the congregation in writing at least two weeks in advance



- 155 as well as through announcements in public worship on two successive  
156 Sundays prior to the meeting;
- 157 • Representative from the Presbytery, appointed by the Presbytery  
158 Moderator, shall be invited to and shall attend the meeting.
  - 159 • Subsequent to a meeting of the congregation, the session shall make  
160 its decision on continuance in its request for disaffiliation.
- 161

162 **B. Meeting of the Congregation**

163

- 164 • The quorum for this special congregational meeting shall be one-  
165 half(1/2) of the active role of the church as indicated on the most  
166 current statistical report;
  - 167 • The session shall provide a written presentation to the congregation  
168 stating the rationale of the session in seeking disaffiliation, followed by  
169 an opportunity for general discussion;
  - 170 • All members of the church as well as the representatives of the  
171 Presbytery shall have the right to speak;
  - 172 • A vote shall be taken by written ballot that indicates to the session the  
173 preference of the membership on the matter of disaffiliation;
  - 174 • The vote of the congregation is advisory only and does not constitute  
175 an action of the church;
  - 176 • The clerk of the session shall share the results of this vote in writing  
177 with the Presbytery Stated Clerk.
- 178

179 **IV. Establishment of an Administrative Commission**

180

181 If, after receiving the advisory vote of the congregation, a session decides to pursue its  
182 request for disaffiliation from the PC(USA) by written notice to the Stated Clerk, the  
183 Presbytery shall establish an Administrative Commission with the following tasks:

184

- 185 • Receive the request of the session for disaffiliation and determine its  
186 compliance with the discernment process and an advisory vote of the  
187 congregation;
- 188 • Decide at the outset if the congregation’s advisory vote constitutes a sufficient  
189 number of active members who consent to the session’s request to justify and  
190 validate the session’s request;
- 191 • Develop a process for negotiation with the session concerning the terms and  
192 conditions for disaffiliation from the Presbytery and the PC(USA);
- 193 • Determine whether dismissal to another Reformed body is valid and feasible;

- 194 • Draft proposals for recommendation to the Presbytery regarding settlement of  
195 matters of property, church records, financial obligations, membership  
196 transfer, transfer to another Reformed denomination, and any other related  
197 matter in disaffiliation;
- 198 • File a written report to the Presbytery containing recommendations to be  
199 reviewed and acted upon by the Presbytery.

## 201 V. Principles Related to Disaffiliation

### 202 A. Release to Another Church Body

203 Consistent with the polity of the PC(USA) and the decisions of the General  
204 Assembly Permanent Judicial Commission (*Anderson v. Synod of Florida, PCUS,*  
205 *1974, I. 119-121; and Strong v. Bagby, PCUS, 1976, I. 92-96*), a congregation  
206 can be dismissed, with or without property, only to another Reformed body  
207 recognized by the PC(USA) as a member of the World Communion of Reformed  
208 Churches. **A church cannot be dismissed to independent status.**

### 209 B. The Property Trust Clause

210 According to the Book of Order of the PC(USA) (G-4.0203): *All property held by*  
211 *or for a particular church, a Presbytery, a synod, the General Assembly, or the*  
212 *PC(USA), whether legal title is lodged in a corporation, a trustee or trustees, or an*  
213 *unincorporated association, and whether the property is used in programs of a*  
214 *particular church or of a more inclusive governing body or retained for the*  
215 *production of income, is held in trust nevertheless for the use and benefit of the*  
216 *PC(USA).*

217 The Trust Clause is intended to evidence the interconnected relationship existing  
218 between the PC(USA) and its churches, as well as our unity in the covenant of the  
219 common mission. Presbytery, as a corporate organization of the body, is  
220 responsible for ensuring ministry in its geographical area by guiding and  
221 coordinating the work of the particular churches within its bounds in order to  
222 maximize their strength for effective witness to the broader community.  
223 Presbytery, therefore, has an inherent interest in the location and facilities of its  
224 member churches to further this mission. Consultation and negotiation with a  
225 particular church seeking separation will include a study of the impact of such  
226 separation upon the Presbytery's overall ministry and witness.

233 Under the Trust Clause, a particular church’s property, including land, buildings,  
234 and fixtures, is held in trust for the PC(USA). The congregation cannot sell, lease  
235 or encumber it without the permission of Presbytery, nor can it take property with  
236 it to another denomination unless Presbytery voluntarily releases its claim upon  
237 the property.

238  
239 The Trust Clause also reflects our understanding of the church as a communion  
240 of saints across the time, with responsibilities both to those who came before and  
241 those who will follow. When a church seeks to leave the Presbytery, it is breaking  
242 what is often a significant historic relationship; it is also departing from a  
243 fellowship in which its officers have participated, by whose polity they have  
244 pledged to be governed, and with which many members may feel bonds of  
245 affection. This policy therefore cautions any church seeking to separate from the  
246 Presbytery to consider its actions carefully.

247  
248 The Trust Clause should not be used as a weapon to threaten civil action against  
249 a church. In considering enforcement of the provisions of the Trust Clause, it is  
250 important that Presbytery and its member churches act graciously to one another.  
251 Scripture calls us to seek in all humility to resolve our disagreements and avoid  
252 the harm that is done to the Gospel and Christ’s body when Christians resort to  
253 civil litigation and public disputes over property.

254  
255 **C. Review of Records**

256  
257 A church seeking disaffiliation will provide to the Presbytery copies of session  
258 records (e.g., minutes, registers) and all executed documents concerning the  
259 congregation’s incorporation and by-laws, real property and other assets,  
260 including, but not limited to, current deeds of trust, loan agreements, liens,  
261 property and casualty insurance, and statements of tangible and intangible  
262 assets. Representatives of the church and the Presbytery shall review these  
263 documents to determine whether Presbytery, Synod or any PC(USA) entity is  
264 named therein and/or is exposed to any liability claims which exist or may arise  
265 under these documents.

266  
267 **D. Appraisal of Property**

268  
269 A church seeking disaffiliation will provide Presbytery with two current market  
270 appraisals of all of the land, buildings, fixtures, and contents held by the church.  
271 The cost of these appraisals, prepared by independent appraisers satisfactory to

272 both the church and Presbytery, will be borne by the church. Fair market value  
273 will ordinarily be obtained by averaging the two appraisal amounts.

274  
275 E. Financial Terms & Property Disposition in Disaffiliation

276  
277 The decision whether to release Presbytery’s claim to property used by a  
278 particular church in trust association with Presbytery and the PC(USA) will be  
279 made by Presbytery, bearing in mind its responsibility to deploy assets of people,  
280 real estate, and financial resources for the furtherance of the mission of the  
281 PC(USA) within its bounds. Therefore, if the church seeking disaffiliation wishes  
282 to retain its property, the session and Presbytery shall negotiate the terms  
283 whereby Presbytery will release the property to another Reformed denomination  
284 or to the church as an entity of another Reformed body in exchange for agreed  
285 compensation. These terms should reflect the mission strategy of Presbytery, in  
286 an effort to facilitate the mission of Presbytery and an ongoing ministry of the  
287 congregation.

288  
289 Guidelines\* in property negotiations:

- 290 1. Compensation to Presbytery for the loss of real property will ordinarily  
291 be based on the appraised market value of the church’s land, buildings,  
292 fixtures and contents, with the exact figure negotiated by Presbytery’s  
293 representatives for approval by Presbytery.
- 294  
295 2. Settlement terms will include a due date by which final payment must  
296 be made and will specify whether payments are interest-free or include  
297 interest calculated at a specific rate.
- 298  
299 3. Title to the property will not be released by Presbytery until all  
300 compensation for the property has been received.
- 301  
302 4. Other types of negotiated compensation may include, but are not  
303 limited to, the following:
- 304  
305 • A long-term lease of the property, under which the disaffiliating  
306 congregation retains full use of the buildings and contents but the  
307 title remains with Presbytery.
- 308 • Continuation of per capita assessment payments for a stimulated  
309 period.

- Sale of the property to a third party and allocation of the proceeds between the disaffiliating church and Presbytery, through a negotiated division.
- Dissolution of the church and retention of the property by Presbytery for new church development or use by Presbytery for other mission purposes.

*[\*These guidelines are recommendations with the understanding that the Spirit may move the Administrative Commission or the Presbytery toward an alternate resolution or settlement]*

**F. Status of Teaching Elder Members of Presbytery**

If a church receives permission to disaffiliate from the Presbytery and the PC(USA), a Presbyterian teaching elder serving the church may choose to continue serving the congregation or seek another call within the PC(USA). If a teaching elder requests transfer to the Reformed body to which the church is requesting dismissal, this transfer will normally be approved unless the minister is the subject of a pending judicial or investigative action (D-10.0105).

If the teaching elder chooses to stay within the PC(USA), the call to the church shall be dissolved at the time of the church’s dismissal and the teaching elder shall be enrolled as an at-large member of Presbytery, which will allow the teaching elder to continue to seek calls within the PC(USA). The teaching elder must make this choice at the time of disaffiliation.

**G. Status of Members of the Congregation**

Within thirty (30) days of the Presbytery’s vote approving disaffiliation, the Stated Clerk will prepare a letter to members of the congregation informing them of their option to be dismissed or to remain in the PC(USA). The church being dismissed will mail the letter to all active members of the congregation promptly and will bear all costs associated with this mailing. The letter will direct that responses are to be returned to Presbytery. Presbytery will then ensure that contact is made with those members wishing to remain in the PC(USA).

The terms of members being dismissed who serve on Presbytery commissions, committees or task forces end officially upon Presbytery’s action to approve disaffiliation. The status of ruling elders within the PC(USA) and the commission

349 of a ruling elder (CRE) serving a congregation by action of Presbytery ceases  
350 upon disaffiliation.

351

352 **VI. Final Steps**

353

354 A. In order for the dismissal process to proceed, steps must be taken to repay in full  
355 any indebtedness owed to or guaranteed by Presbytery, the Synod, or the  
356 PC(USA) and any of its entities or to refinance such indebtedness through an  
357 independent creditor without support from Presbytery, Synod, or the PC(USA).  
358 Appropriate action must also be taken to amend any organizational documents,  
359 as necessary to the above, and to ensure that adequate insurance coverage of all  
360 property is maintained until dismissal is completed.

361

362 B. Prior to finalization of the dismissal process, legal counsel shall be retained to  
363 review the settlement agreement, prepare a quit claim by Presbytery to the  
364 congregation for any real property being released, and prepare an indemnification  
365 by the church to Presbytery against any and all future claims that may arise  
366 related to the property. All legal costs associated with this counsel and  
367 preparation as well as any other corrective action noted above shall be borne by  
368 the church.

369

370

371

372 **VII. The Action of the Presbytery**

373

374 When the Administrative Commission has completed its work, it shall report in writing to  
375 Presbytery through the Stated Clerk on the negotiated terms of disaffiliation for the  
376 review, amendment, and action of the Presbytery. The vote of the Presbytery on the  
377 request to disaffiliate shall be by ballot and shall require a simple majority of those  
378 present and eligible to vote.

379

380 **VIII. Completion of Disaffiliation and Dismissal**

381

382 Recognizing the inevitable disruption and grief related to disaffiliation and departure, it is  
383 appropriate that Presbytery offer a time of prayer, giving thanks for prior shared ministry,  
384 and for the ongoing witness of the departing church, colleagues, and for all the churches  
385 of Presbytery and the PC(USA).

386

387 Approved: 15 November 2015

**APPENDIX F – PRESBYTERY OF EAST IOWA DISAFFILIATION  
REQUEST POLICY**



388 Attest: \_\_\_\_\_  
389 Rebecca Blair, Ph.D, Stated Clerk  
390

DRAFT