



**Well Being in Covenant Community  
Caring For and Trusting One Another**

**The 182<sup>nd</sup> Stated Meeting of the Presbytery of  
East Iowa**

United Presbyterian Church, Washington, IA  
209 East Main Street, Washington, IA 52302/ (319)  
653-6588  
22 May 2018

***Presbytery Gathering Vision Statement***

The Church is the body of Christ. As members of the body of Christ, each possessing a variety of gifts, we are called to live in right relationship with each other, to the glory of God. That is, we make a reciprocal promise, entering into deep, enduring relationship with every other member—a covenant relationship. And in this same way, God relates to us and we relate to God within covenant relationship. It is through covenant relationships with each other that we learn to respect and serve one another, to listen to and support one another, and to build up the body of Christ so that we may be able to “glorify and enjoy God now and forever” in full participation in God’s mission in the world.

At Presbytery Gatherings, we aim to strengthen our covenant relationships by

- Prioritizing excellent worship and prayer together
- Equipping churches and believers with practical tools for ministry
- Providing opportunities for relationship building and fellowship
- Inviting the open sharing of information and ideas
- Using transparent systems to conduct business in an orderly way

2:45-3:45 p.m.

**Registration and Relationship Building  
Refreshments and Resource Tables**

**PRESBYTERY TEAM INTEREST SESSION—Follow Your Passion!**

Sign up for service on one of the new Presbytery teams to contribute your gifts and skills to the covenant community! Sheets will be posted detailing the teams with descriptions of the focus for each group and the skills/talents/experience needed for each.



## 182<sup>nd</sup> STATED MEETING DOCKET

4:00 p.m.	<p><b>WORSHIP (Sanctuary)</b>  <b>The Reverend Kristin Hutson, preaching</b>          "One of Us"</p> <p><b>Commissioning of those serving as Commissioners to the 223<sup>rd</sup> General Assembly (2018) in St. Louis, MO</b></p>	
5:00 p.m.	<p><b>The Presbytery Convenes (Sanctuary)</b>          Constituting Prayer          Declaration of Quorum          Approval of Docket/Establishing Rolls          Seating of Corresponding Members</p>	Moderator Elder Karen Minnis Stated Clerk Elder Dr. Rebecca Blair
	<p><b>WELCOME</b>          Introduction of First-Time Presbyters          Welcome from Host Pastor (The Reverend Bill Warhover)</p>	Moderator Minnis
	<p><b>REPORT OF THE STATED CLERK</b></p> <ul style="list-style-type: none"> <li>• Consent Agenda</li> <li>• Information Items</li> </ul>	Stated Clerk Blair
	<p><b>REPORT OF THE PRESBYTERY COORDINATING COMMISSION</b></p> <ul style="list-style-type: none"> <li>• Leaderwise Consultation</li> <li>• Support of New Worshipping Community Application</li> <li>• Dissolution of Pasrur Fundraising AC</li> </ul>	Stated Clerk Blair

	<p><b>MISSION MINUTES</b></p> <ul style="list-style-type: none"> <li>• Update on Houston Mission Trips (TE Trey Hegar and TE Melody Oltmann)</li> <li>• Update on Mission Starfish Haiti</li> <li>• Update on Hands and Feet Initiative (TE Sarah Hegar)</li> <li>• Update on Immigration Mission Response (TE Dan Jessop and TE Trey Hegar)</li> </ul>	
5:30-6:15 p.m.	<b>DINNER (Fellowship Hall)</b>	
6:15-7:15 p.m.	<p><b>EQUIPPING FOR RELATIONSHIP IN COVENANT COMMUNITY</b>  <b>“Lions and Tigers and Bears. . .”</b></p> <p><b>The Reverend Randi Henderson</b>  [The Reverend Randi Henderson currently serves as Interim Pastor of the Cedar Rapids, Westminster congregation]</p>	
	<p><b>REPORT OF THE COMMISSION ON MINISTRY</b></p> <ul style="list-style-type: none"> <li>• Motion/Recognition of Honorable Retirement: The Reverend Randi Henderson</li> <li>• Action re TE Emory Gillespie Call to Monticello</li> <li>• Action to Receive the Reverend Katie Styr</li> <li>• Information Items</li> </ul>	RE Larry Petrick
	<p><b>REPORT OF THE TRUSTEES</b></p> <ul style="list-style-type: none"> <li>• Presbytery Office Sale Update</li> <li>• Presbytery Relocation Update</li> <li>• Website Vendor Review Update</li> <li>• IT/Copier Vendor Review at Move</li> </ul>	Vice-Moderator Jessop
	<p><b>REPORT OF TREASURER</b></p> <ul style="list-style-type: none"> <li>• Actual vs Current Budget Comparison</li> <li>• Current Balance Sheet</li> <li>• Per Capita and Mission by Church</li> </ul>	Treasurer RE Karen Bartel
	<b>REPORT OF THE COMMITTEE ON REPRESENTATION AND NOMINATION</b>	Stated Clerk Blair

	<b>COVENANT COMMUNITY HAPPENINGS (Up to 1 minute per person)</b>	
	<b>PEACEMAKING TASK FORCE REPORT</b>	Co- Moderator TE Lisa Ross Thedens
	<b>NEW BUSINESS</b>	
8:00 p.m.	<b>ADJOURNMENT</b>	



**REMINDER: Commissioners are so named because they have a commission, a special responsibility to prepare for the meeting by carefully reading and thinking through the meeting materials in advance in order to make educated decisions, and then sharing the information presented at Presbytery meetings with their sessions as a part of the Presbyterian connectional system. Please take this commission seriously and share information so that your session will be “in the know.”**

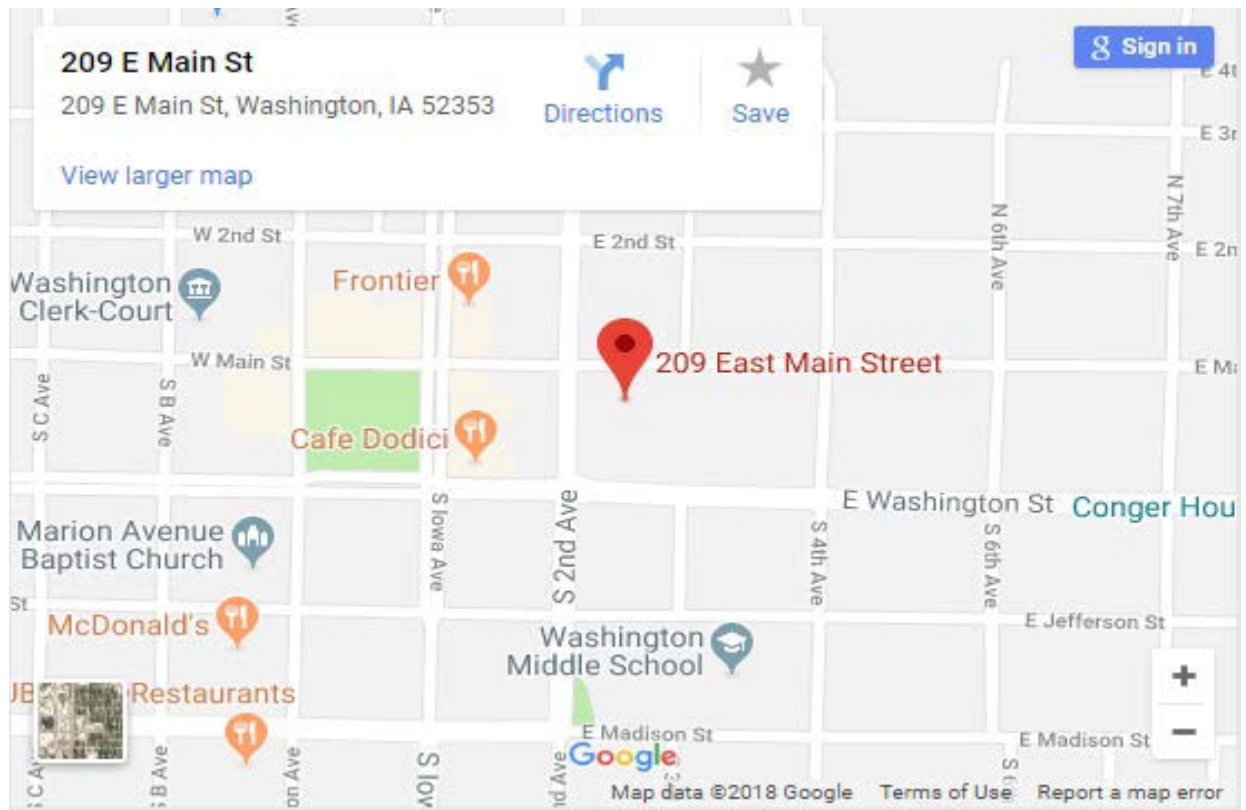
To steward resources wisely, all documents in the meeting packet will be available electronically on the Presbytery website. Copies of the meeting packet will be available in hard copy form only upon request.

New business must be delivered to the Stated Clerk no later than 4:00 p.m. New motions and amendments must be pre-filed in writing with the Stated Clerk at this time.

**PLEASE COMPLETE THE ONLINE REGISTRATION  
FORM FOR THIS MEETING AS SOON AS POSSIBLE**

- Your timely registration helps us to get an accurate meeting count.**
- Childcare will be provided. Please indicate the need for childcare on the registration form.**

## WASHINGTON, UNITED



### **Parking Information**

We have a parking lot on the south side of the building

## **ACTION ITEM**

The Stated Clerk advises that a motion to approve the following consent agenda would be in order:

### **Minutes of 181<sup>st</sup> Stated Meeting**

- **That the Presbytery approve the minutes of the 181<sup>st</sup> Stated Meeting of the Presbytery of East Iowa, convened on 20 March 2018 at First Presbyterian Church, Marion, Iowa.**

These minutes are posted on the Presbytery website—[www.peia.org](http://www.peia.org)

### **Administrative Commission—ERE Phil Leipold**

- **That the Presbytery receive the following report from the Administrative Commission for the Commissioning of ERE Phil Leipold to the Miles, First church and dismiss the Commission with deep appreciation.**

Administrative Commission for the Commissioning/Installation of Mr. Phil Leipold  
Miles, First United  
27 January 2018

The Administrative Commission for the Commissioning and Installation of ERE Mr. Phil Leipold as CRE/Pastor of First United Presbyterian Church in Miles, Iowa, duly appointed by the Presbytery of East Iowa, convened with prayer on Saturday, 27 January 2018 at 1:55 p.m. in the rear of the sanctuary of First United Presbyterian Church, Miles, Iowa.

Commission members present were:

Elder Karen Minnis, PEIA Moderator, Morning Sun, First United

Elder Dick Kunau, Miles, First United

Elder Bob Riley, Davenport, Newcomb

The Reverend Linda (Kitch) Shatzer, HR, Washington

The Reverend Melody Oltmann, LeClaire, First

The Reverend Gary Burnett, Davenport, Newcomb

Elder Karen Minnis, Presbytery Moderator, called the commission to order with prayer, appointed Rev. Melody Oltmann as Clerk, and reviewed the order of worship for the commissioning/installation service. The Clerk moved to dispense with the reading of the minutes and to adjourn the meeting with the benediction at the close of the installation service. The motion was seconded and APPROVED.

**INFORMATION ITEMS**

- **The Stated Clerk reports that the Minutes Review Committee of the Synod of Lakes and Prairies met on May 10-11, 2018 at the Lakeshore Retreat Center in Milford, Iowa. The minutes of the Presbytery of East Iowa: 11 February 2017 [4663-4704], 25 April 2017 [4705-35], 13 June 2017 [4736-58], 30 September 2017 [4759-4803], and 16 November 2017 [4804-4851] were APPROVED WITHOUT EXCEPTION.**
- **The Book of Order requires that on or before December 31 of each year, the Presbytery record the report of the type of work in which each minister of the Presbytery is engaged (G-2.0503). The occupation codes for minister members of the Presbytery are as follows:**

Cathy Allen	105	Will Jackson	299	Paul Skelley	299
Mike Andrew	797	William Jamison	299	David Snyder	108
Noelle Andrew	703	Jennifer Jennings	101	Colette Soultz	797
Mary Arnold	299	R. Dixon Jennings	299	Katie Styrt	103
Karen D. Beals	299	Warren Jensen	305	Penny Thomsen	797
James Bonewald	101	Bethany Jessop	797	Anni Thorn	101
Robert Bouton	299	Daniel Jessop	101	Emory VanGerpen	299
Gary Burnett	299	David Jurgens	299	Diane Voorhees	299
Maurice Campbell	299	Robin Kash	299	Dick Wallarab	299
David Castrodale	299	Lucille King	299	Bill Warhover	105
Howard Chapman	101	Debra Kinney	101	Mary Anne Welch	101
Stan Coller	797	Sonda Kirsteatter	797	Bill Willis	158
Jessica Crane Munoz	101	Wade Kirsteatter	797	Troy Winder	299
Robert David	797	Jim Langley	797	Lorene Wunder	101
Daniel deBeer	105	Mark Martin	299		
Elizabeth Dickey	701	Samuel Massey	101		
Tim Dyck	101	Charles McCracken	299		
Robert Dykstra	654	Darcy Metcalfe	108		
Jack Edmisson	797	Richard Miller	101		
John Elliott	299	Charles Mills	299		
Barry Ensign-George	403	Scott Minter	797		
Jon Evans	101	Dennis Morey	108		
Emory Gillespie	105	Maxwell Muska	101		
Aimee Goldmeyer	108	Nancy Oehler Love	101		
Mildred Grubbs	299	Duane Olsen	158		
Dottie Halverson	101	Melody Oltmann	101		
Pat Halverson	299	Kyle Otterbein	103		
William Harnish	299	Kristy Parker	797		
Robert F. Hart	299	Kurt Pasko	501		
Heather Hayes	101	Matt Paul	797		
Sarah Hegar	797	Wayne Peach	299		

Trey Hegar	101	Connie Peake	797
Patricia Henderson	797	Joseph Phipps	101
Randi Henderson	105	Elizabeth Platt	299
Beth Hilkerbaumer	103	Mary Pugh	101
Robert Hill	299	Nancy Redman	299
John Hougen	101	Gerald Rife	299
Beverley Hovenkamp	797	Lisa Ross Thedens	108
Sue Howes	299	Pam Saturnia	101
Kristin Hutson	797	Julie Schuett	101
Herb Isenberg	299	Linda Shatzer	299

According to G-2.0501, G-2.0502, G-3.0104, and G-3.0307, the Presbytery of East Iowa through the Commission on Ministry requires annual reports from all teaching elders who are minister members in order to determine that they are fulfilling the criteria for membership and are in validated ministries. These reports were received on 30 April 2018 and are in the review process by members of the Commission on Ministry.

- In accord with G-21001, the Presbytery, through its Commission on Ministry, has reviewed the commissions of all commissioned ruling elders at the end of each term of commissioned service.
- In accord with G-3.0302e, the required statistics have been transmitted to the Office of the General Assembly



# REPORT OF THE PRESBYTERY COORDINATING COMMISSION

## **ACTION ITEMS**

**MOTION: That, in accord with the action establishing the Pasrur Fundraising Commission on 11 February 2017, this commission be dissolved, effective 22 May 2018, with the provision that the Presbytery Treasurer provide a final accounting of funds raised to date at the next stated meeting of the Presbytery.**

NOTE: The Stated Clerk has informed the moderator of this administrative commission that future initiatives concerning Pasrur will become germane to the Mission and Social Justice Team's responsibilities upon its constitution.

## **INFORMATION ITEMS**

- The PCC has engaged the Reverend Mary Kay DuChene of Leaderwise (formerly North Central Ministry Associates) to prepare and conduct a two-day leader training for those persons serving as team moderators, officers and Presbytery staff. The training will focus on essential leadership characteristics and strategies for adaptive leadership. Cost for this training is estimated to be \$1500 plus mileage and materials.
- The PCC has affirmed the New Worshipping Community Seed Grant Application submitted by Iowa City, St. Andrew as a partner in JustChurch, an initiative in partnership with two ELCA pastors to serve underserved and disconnected cohorts (non-practicing Roman Catholic people, the LGBTQ+ community, people under 40 who are estranged from conventional congregations) in Iowa City.

## ACTION ITEMS

**MOTION: COM recommends that the Presbytery designate the Reverend Randi Henderson, a minister member in good standing, as Honorably Retired, effective 30 June 2018, and thank her for the life-giving ministry she has provided to the churches she has served within our bounds.**

**MOTION: COM recommends that the Presbytery approve the call issued by First Presbyterian Church in Monticello to Reverend Emory Gillespie, who is currently temporary pastor of this church, that she be the church's full time called Pastor effective upon approval with the following terms:**

Salary: \$52,943

Housing Allowance: \$13,333

1 Week per each quarter paid vacation

1 week per six months continuing education

6 weeks maternity leave per occurrence

Other paid time off: 2 weekends annually

Full Board of Pensions benefits

Mileage at IRS allowable rates

Continuing Education: \$1,000 cumulative up to 12 months

Professional Expenses: \$500

In accord with Presbytery policy concerning those teaching elders moving from Temporary Pastoral Relationships to Called Pastor positions, approval must be affirmed with a vote of three-quarters or greater of those persons eligible to vote who are present and voting.

**MOTION: COM recommends that the Presbytery enroll the Reverend Katie Styrts as a minister member of the Presbytery of East Iowa in keeping with the terms of her call as Associate Pastor of the First Presbyterian Church, Davenport, duly approved by the Commission on Ministry.**

## INFORMATION ITEMS

**The following motions were moved, seconded and approved by the Commission on Ministry in its meeting of March 13, 2018 and are presented here as information:**

**Motion:** That COM designate COM Associate Harry Hoyt and Stated Clerk Rebecca Blair to

amend the language in the Duties and Responsibilities section of the Contract for Interim Ministry between Echo Hill and Rev. Cathy Allen to reflect expanded ministry purview to help the congregation address financial exigencies with the possibility of the potential sale of their church building.

**Motion:** If the way be clear, that the Reverend Kristin Hutson's ministry in iteration of her D. Min. final project within the Presbytery of East Iowa be recognized as a non-remunerated validated ministry of the Presbytery as Social Justice Catalyst working with the Mission and Social Justice Team with the understanding that the Presbytery will be evaluating this ministry in concert with its evaluation of the efficacy of the new team structures.

**The following motions were moved, seconded and approved by the Commission on Ministry in its meeting of April 10, 2018 and are presented here as information:**

**Motion:** To reconsider the motion to appoint Rev. Kristin Hutson as temporary moderator for Olivet Presbyterian Church in Cedar Rapids. This motion was approved by an email motion on 17 March 2018.

**Motion:** To rescind the motion to appoint Rev. Kristin Hutson as temporary moderator for Olivet Presbyterian Church in Cedar Rapids.

**Motion:** To approve the dissolution agreement between Rev. Aimee Goldmeyer and New London Presbyterian Church as follows:

Agreement Between Rev. Aimee Goldmeyer  
and  
New London Presbyterian Church in New London, Iowa

The following is agreed to between Rev. Aimee Goldmeyer and the Session of New London Presbyterian Church, located at 400 North Elm Street, New London, Iowa (hereinafter called "the Session"):

By this document Rev. Goldmeyer and the Session requests the Commission on Ministry, acting on behalf of the Presbytery of East Iowa, to concur with the Agreement.

It is agreed that the Session will not accuse Rev. Goldmeyer of any specific wrong doing that has allegedly occurred prior to the signing of this agreement and Rev. Goldmeyer agrees not to make accusations against the current or past Sessions or their members individually, members of the church staff, members of the congregation or the church in general in relation to issues leading to this agreement. Rev. Goldmeyer agrees to give her full cooperation to the officers of the church and other church leaders to provide for and promote the smooth transition in any and all elements of the dissolution process including her use of the manse.

It is agreed:

- To extend the current contract between the Session and Rev. Goldmeyer by one month from April 30 through May 31, 2018 under the same terms and conditions as contained in the current contract,
- That the church will provide Rev. Goldmeyer with four month's severance of cash salary, including Board of Pension's benefits as detailed below, from June 1 through 30 September 2018. Such payments shall be in the amount of \$ 2954.00 per pay period less deductions as have normally been taken. It is further agreed that payments will be made in installments on the payment dates as is the normal practice of the church. It is further agreed that these payments shall cease as of the date Rev. Goldmeyer begins other full-time gainful employment with medical benefits, if such should occur prior to 30 September 2018.
- That the church will allow Rev. Goldmeyer free use of the manse from May 31 through 30 September 2018 under the same understanding as is currently the case under the current contract, except that Rev. Goldmeyer agrees to pay the cost of utilities and Wi-Fi during this period, and Rev. Goldmeyer agrees to vacate the manse on or before that date, and return all keys and other property connected with the manse belonging to the church. It is also agreed that Rev. Goldmeyer will return the manse in good condition, excepting normal wear and tear.
- That the Church will pay the premiums to the Board of Pensions Benefits Plan of the Presbyterian Church (U.S.A.) to cover benefits consisting of pension, medical, disability, and life, through the date of 30 September 2018. It is further agreed that payments will be made in installments on the payment dates as is the normal practice of the church. It is further agreed that these premium payments shall cease as of the date Rev. Goldmeyer begins other full-time gainful employment where health care benefits are available if such should occur prior to the above 30 September 2018.
- That the Church shall pay Rev. Goldmeyer for all unused vacation beginning 1 January 2018 through 31 May 2018 on 31 May 2018 and that such unused vacation consists of no more than 10 days. There will be remuneration of \$105.50 for each day of unused vacation for a total maximum payment of \$1,050.

Rev. Goldmeyer agrees that she will vacate the church office on or before 31 May 2018.

Rev. Goldmeyer agrees to return any keys and other property belonging to the Church, except for the manse as detailed above, on or before 31 May 2018, and also agrees to abide by the ethics as described in the "Standards of Ethical Conduct" approved by the 210<sup>th</sup> General Assembly of the Presbyterian Church (U.S.A.) in 1997.

In consideration for the value received by Rev. Goldmeyer resulting from this agreement, Rev.

Goldmeyer agrees to release and discharge the Church, members of the staff, its committees and their members, the Session and its members, and any member of the congregation from any claim, known or unknown, that she has or may have had prior to the signing of this agreement, against any of the above parties, and agrees not to file a claim, charge, or lawsuit against any of the above parties. The Church agrees to release and discharge Rev. Goldmeyer from any claim, known or unknown, that it has or may have had, prior to the signing of this agreement, and agrees not to file a claim, charge, or lawsuit against Rev. Goldmeyer.

It is agreed that the Commission on Ministry will monitor compliance with the provisions of this agreement by all parties and take such action as it may deem necessary to correct instances of noncompliance.

**Motion:** To place Rev. Aimee Goldmeyer on the pulpit supply list effective 1 June 2018.

**Motion:** To designate Rev. Aimee Goldmeyer as a member at large in the East Iowa Presbytery effective 1 June 2018.

**Motion:** To approve the dissolution agreement for the commission between Pastor Derek Harmon and Princeton Presbyterian Church as follows:

Action of the Princeton Presbyterian Church on 8 April 2018

Let the minutes show that the following motion is agreed to by the commissioned pastor, Derek Harmon, and the session of Princeton Presbyterian Church with the request that the Commission on Ministry concur.

**Motion:** That the current contract between the commissioned pastor, Derek Harmon, and the session of Princeton Presbyterian Church be hereby amended as follows:

- That the contract end date be changed from 30 June to 31 May 2018.
- That the church continues to pay the pastor's full pay and benefits and use of the manse as is currently stipulated in the current contract through the amended contract end date of 31 May 2018.
- That the pastor continues to perform pastoral services as stipulated in the current contract through 6 May 2018 and thereafter:
  - Will be available to perform pastoral services to the congregation on Saturdays and Sundays of the following dates: May 12 and 13, 19 and 20, and 26 and 27 May, and will conduct worship services on the Sundays of 13, 20 and 27 May.

- Will be available to members of the session and the congregation by phone in the evenings from 7 through 31 May 2018.

**The following motions were moved, seconded and approved by the Commission on Ministry in its meeting of May 8 2018 and are presented here as information:**

**Motion:** To approve the Temporary Supply Ministry contract between the session of Our Savior Presbyterian Church of LeClair and Reverend Will P Jackson effective from 5/15/2018 through 4/14/2019 to be 50% of full time with the following terms:

Salary \$18,000

Housing Allowance \$22,200

1 week per quarter paid vacation

1 week per six months paid continuing education

Continuing Education Expense \$1,000

Professional Expenses \$500

The contract may be terminated by either party by giving 30 days written notice

The session declares that equal opportunity guidelines were followed.

**Motion:** The resignation of TE Emory Gillespie from COM effective as of the last meeting of COM is accepted.

**MOTIONS APPROVED BY E-MAIL and PRESENTED HERE AS INFORMATION**

**The following motion was approved by email dated 21 February 2018 and is presented here for information:**

**Motion:** To appoint the Rev. Jim Langley to be moderator at Linn Grove Presbyterian Church in Mt. Vernon, IA effective immediately.

Jim Bonewald who has been serving as their Moderator has asked to be replaced.

**The following motion was approved by email dated 23 February 2018 and is presented here for information:**

**Motion:** To approve the Stated Supply Ministry Contract between the Rev. Dr. Dennis Morey and Calvin Sinclair Presbyterian Church in Cedar Rapids. IA for a part-time position (18 hours per week) effective January 2018 to January 2019 with the following terms:

Salary	\$ 2,520.00 monthly	\$ 30,240.00
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Housing Allowance		5,000.00
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1 week per quarter paid vacation

2 weeks per six months paid continuing education, may be accumulated up to 4 weeks

NO Board of Pension benefits (per my phone conversation with Rev. Morey this morning as he is already retired and does not need the benefit)

Mileage reimbursement for use of personal car at the IRS allowable rate  
Continuing education expenses, cumulative up to 12 months \$ 1,000.00  
Professional expenses 500.00

Contract can be terminated by either party by giving 30 days written notice.

This is a renewal of an existing contract.

**The following motion was approved by email dated 6 March 2018 and is presented here for information:**

**Motion:** To allow RE Tiffany Horvath to administer communion on Maundy Thursday (March 29th) and Easter Sunday (April 1st) at First Presbyterian Church in Davenport, IA.

**The following motion was approved by email dated 15 March 2018 and is presented here for information:**

**Motion:** To approve RE Harry Hoyt to moderate the special session meeting at New London Presbyterian Church on Sunday, March 18th at noon.

**The following motion was approved by email dated 17 March 2018 and is presented here for information:**

**Motion:** To approve the Rev. Kristin Hutson to be the temporary moderator at Olivet Presbyterian Church in Cedar Rapids, IA effective immediately.

**The following motion was approved by email dated 27 March 2018 and is presented here for information:**

**Motion:** To approve RE Tiffany Horvath to administer homebound communion with the assistance of Deacons Bev Koos, LaWanda Roudebush and Ted Brown at First Presbyterian Church in Davenport, IA shortly after Easter while the Rev. Dr. Richard Miller is recuperating.

**The following motions were approved by email dated 3 April 2018 and are presented here for information:**

**Motion:** To allow the Rev. Nathan Williams to labor inside the bounds of East Iowa Presbytery to officiate at the wedding of Chad Worley and Lindsay Vanderveer on June 29-30, 2018 at Echo Hill Presbyterian Church

**Motion:** The Commission on Ministry, on behalf of the Presbytery, grants permission to the Reverend Connie Peake (John Knox) to labor within the bounds in order to preach and conduct worship at Marion, First on April 15 and 22.

**Motion:** If the way be clear, the Commission on Ministry, on behalf of the Presbytery, admits to membership by way of transfer the Reverend Connie Peake, a current minister member of John Knox Presbytery in good standing.

**The following motion was approved by email dated 12 April 2018 and is presented here for information:**

**Motion:** To allow RE Crista Zirkelbach to administer communion to home bound members of the Scotch Grove Presbyterian Church.

**The following motion was approved by email dated 26 April 2018 and is presented here for information:**

**Motion:** To give permission to St. Andrew Presbyterian Church to recognize the Rev. Mark Martin (HR) with the honorific "Pastor Emeritus".



## **ACTION ITEMS**

None

## **INFORMATION ITEMS**

Presbytery Vice-Moderator TE Dan Jessop, moderator of the Trustees will provide the most current information on the following items:

- Presbytery Office Sale Update—the Trustees has engaged commercial realtor Jeff Edberg of Lepic-Kroeger Realty in Iowa City as the agent to present the Presbytery Office space in Eastdale Plaza for sale.
- Presbytery Relocation Update—the Relocation Task Force appointed by Moderator Minnis has met and will be in consultation with the Stated Clerk and Treasurer concerning specific elements of the establishment of their office spaces at Westminster Presbyterian Church in Cedar Rapids.
- Website Vendor Review Update—Vice-Moderator Jessop has met with the Presbytery’s website vendor, Lara Marsh, to discuss website updates
- IT/Copier Vendor Review—the Trustees has approved a vendor review of current IT service provider, Iowa Solutions, and copier vendor, Konica-Minolta, as we make the transition from the current office space to the new space in Westminster PC.

**Presbytery of East Iowa  
Balance Sheet**

Cash Basis

As of April 30, 2018

	<u>Apr 30, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1005 · Checking - U of I Credit U...	56,319.37
1010 · Savings - U of I Credit Union	605,065.44
	<u>661,384.81</u>
Total Checking/Savings	661,384.81
Total Current Assets	<u>661,384.81</u>
<b>TOTAL ASSETS</b>	<b><u>661,384.81</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
24000 · Payroll Liabilities	7,883.24
	<u>7,883.24</u>
Total Other Current Liabilities	7,883.24
Total Current Liabilities	<u>7,883.24</u>
Total Liabilities	7,883.24
Equity	
30000 · Opening Balance Equity	
30001 · Prior Year Balances	210,384.78
30002 · Church Closing Reserves	179,745.59
30003 · Restricted Balances	224,562.62
	<u>614,692.99</u>
Total 30000 · Opening Balance Eq...	614,692.99
32000 · Unrestricted Net Assets	37,378.19
Net Income	1,430.39
	<u>653,501.57</u>
Total Equity	653,501.57
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>661,384.81</u></b>

**Presbytery of East Iowa  
Actual vs budget  
As of 30 April 2018**

	<u>Jan - Apr 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
<b>4000 - Unified Missions</b>			
4001 - East Iowa Missions	22,766.86	180,000.00	12.65%
4002 - PEIA Prev Year Missions	9,204.37	0.00	100.0%
4003 - PEIA Peacemaking Offering	385.45	0.00	100.0%
4004 - Prior Year Transfer Funds	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>Total 4000 - Unified Missions</b>	<b>32,356.68</b>	<b>180,000.00</b>	<b>17.98%</b>
<b>4010 - Endowment Incomes</b>			
4011 - Grubbs Endowment	12.55		
4013 - Mt Zion Endowment	70.72		
4010 - Endowment Incomes - Other	<u>0.00</u>	<u>2,200.00</u>	<u>0.0%</u>
<b>Total 4010 - Endowment Incomes</b>	<b>83.27</b>	<b>2,200.00</b>	<b>3.79%</b>
<b>4040 - Per Capita/PEIA</b>			
4041 - East Iowa Per Capita	<u>89,129.71</u>	<u>256,579.00</u>	<u>34.74%</u>
<b>Total 4040 - Per Capita/PEIA</b>	<b>89,129.71</b>	<b>256,579.00</b>	<b>34.74%</b>
4050 - Operating Interest - Savings	894.33	2,500.00	35.77%
<b>4100 - Synod Support</b>			
4101 - CPS Support	<u>8,349.84</u>	<u>16,402.00</u>	<u>50.91%</u>
<b>Total 4100 - Synod Support</b>	<b>8,349.84</b>	<b>16,402.00</b>	<b>50.91%</b>
<b>4640 - Other Types of Income</b>			
4641 - Mt Moriah Principle	932.59		
4642 - Mt Moriah Interest	2,616.69		
4644 - Laikos Scholarship Fund	161.00		
4660 - PEIA Disaster Recovery Fund	<u>182.50</u>		
<b>Total 4640 - Other Types of Income</b>	<b><u>3,892.78</u></b>		
<b>Total Income</b>	<b><u>134,706.61</u></b>	<b><u>457,681.00</u></b>	<b><u>29.43%</u></b>
<b>Expense</b>			
<b>6000 - Commission on Ministry (COM)</b>			
6010 - Admin Expense	0.00	350.00	0.0%
6020 - Meals	279.96	400.00	69.99%
6030 - CRE Retreats	350.00	2,000.00	17.5%
6040 - New Pastor Development	542.50	1,000.00	54.25%

6045 · Pastoral Development	542.50	2,000.00	27.13%
6050 · Pastor Assessmnt & Consultation	2,299.74	2,000.00	114.99%
6060 · COM Background Checks	<u>7.95</u>	<u>250.00</u>	<u>3.18%</u>
<b>Total 6000 · Commission on Ministry (COM)</b>	<b>4,022.65</b>	<b>8,000.00</b>	<b>50.28%</b>

**6100 · Commission/TaskFrc Expenses**

6105 · Comm on Prep for Ministry	0.00	500.00	0.0%
6110 · Personnel	0.00	100.00	0.0%
6115 · Nominating	0.00	100.00	0.0%
6120 · Comm on Representation	0.00	100.00	0.0%
6125 · Trustees	0.00	100.00	0.0%
6130 · Mileage for Comm/Task Forces	1,708.90	4,000.00	42.72%
6210 · Presbytery Meeting Expense	792.72	3,000.00	26.42%
6220 · Administrative Commissions	660.73	500.00	132.15%
6225 · PEIA Coord Commission (PCC)	0.00	200.00	0.0%
6230 · Permanent Judicial Commission	0.00	500.00	0.0%
6305 · Networking Events	0.00	3,000.00	0.0%
6310 · Leadership Events	<u>0.00</u>	<u>2,000.00</u>	<u>0.0%</u>
<b>Total 6100 · Commission/TaskFrc Expenses</b>	<b>3,162.35</b>	<b>14,100.00</b>	<b>22.43%</b>

**6500 · Operations**

6501 · New Equipment	0.00	500.00	0.0%
6502 · Copier & Printing	2,300.09	4,000.00	57.5%
6503 · Communications Contract	927.00	5,000.00	18.54%
6504 · Internet Access Contract	519.80	1,500.00	34.65%
6505 · IT Services & Software	4,818.94	10,000.00	48.19%
6506 · Telephone, Telecommunications	532.80	1,700.00	31.34%
6510 · Condo Association Dues	4,813.36	14,720.00	32.7%
6511 · Utilities	704.91	2,800.00	25.18%
6512 · Building Insurance	1,592.50	5,500.00	28.96%
6513 · Custodial Contract	1,097.32	3,500.00	31.35%
6514 · Office Maintenance Exp	0.00	300.00	0.0%
6520 · Supplies	422.69	1,500.00	28.18%
6521 · Postage, Mailing Service	554.92	1,500.00	37.0%
6522 · Bank Fees & Charges	0.00	100.00	0.0%
6523 · Legal & Professional	216.00	2,000.00	10.8%
6524 · Audits & Financial Reviews	0.00	1,000.00	0.0%
6525 · Kitchen/Hospitality	0.00	400.00	0.0%
6530 · Publications	103.90	100.00	103.9%
6531 · Awards/Recognitions/Remembrance	161.60	500.00	32.32%
6535 · Payroll Expense	<u>8.00</u>		
<b>Total 6500 · Operations</b>	<b>18,773.83</b>	<b>56,620.00</b>	<b>33.16%</b>

<b>6600 - Officer &amp; Other Travel</b>			
6601 - GA Expenses	253.00	4,000.00	6.33%
6602 - Overture Advocate Expenses	0.00	3,000.00	0.0%
6603 - Moderator & Vice Moderator Exp	74.80	300.00	24.93%
6604 - Treasurer	<u>381.50</u>	<u>1,200.00</u>	<u>31.79%</u>
<b>Total 6600 - Officer &amp; Other Travel</b>	<b>709.30</b>	<b>8,500.00</b>	<b>8.35%</b>

**6700 - Payroll Expense**

<b>6701 - Stated Clerk Payroll Expenses</b>			
6705 - Salary - Stated Clerk	10,472.00	54,353.00	19.27%
6710 - Benefits - Stated Clerk	1,848.00	19,567.00	9.44%
6715 - FICA Stated Clerk	942.48	4,158.00	22.67%
6720 - Continuing Education St Clrk	0.00	1,000.00	0.0%
6725 - Travel Exp - Stated Clerk	997.34	3,000.00	33.25%
6730 - Professional Exp - Stated Clerk	<u>149.90</u>	<u>500.00</u>	<u>29.98%</u>
<b>Total 6701 - Stated Clerk Payroll Expenses</b>	<b>14,409.72</b>	<b>82,578.00</b>	<b>17.45%</b>

**6702 - Payroll Expenses COM Associate**

6706 - Salary - COM Associate	<b>10,472.00</b>	<b>54,353.00</b>	<b>19.27%</b>
6711 - Benefits - COM Associate	<b>1,848.00</b>	<b>19,567.00</b>	<b>9.44%</b>
6716 - FICA - COM Associate	<b>942.48</b>	<b>4,158.00</b>	<b>22.67%</b>
6721 - Continuing Ed - COM Assoc	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
6726 - Travel - COM Associate	<b>1,045.81</b>	<b>4,000.00</b>	<b>26.15%</b>
6731 - COM Associate - Other Expenses	<b>1,002.82</b>	<b>500.00</b>	<b>200.56%</b>
6702 - Payroll Expenses COM Associate - Other	<u><b>11,846.16</b></u>		
<b>Total 6702 - Payroll Expenses COM Associate</b>	<b>27,157.27</b>	<b>83,578.00</b>	<b>32.49%</b>

**6703 - Payroll Exp - Pastor to Pastor**

6707 - Salary - Pastor to Pastor Assoc	1,722.16	10,333.00	16.67%
6712 - Benefits - Pastor to Pastor Ass	0.00	0.00	0.0%
6717 - FICA - Pastor to Pastor	0.00	0.00	0.0%
6723 - Continuing Ed -Pastor to Pastor	0.00	1,000.00	0.0%
6727 - Travel Exp - Pastor to Pastor	<u>561.73</u>	<u>2,500.00</u>	<u>22.47%</u>
<b>Total 6703 - Payroll Exp - Pastor to Pastor</b>	<b>2,283.89</b>	<b>13,833.00</b>	<b>16.51%</b>

**6704 - Payroll Exp - Networking Assoc**

6708 - Salary Exp-Networking Associate	0.00	39,264.00	0.0%
6713 - Benefits - Networking Assoc	2,109.37	14,135.00	14.92%
6718 - FICA - Networking Associate	0.00	3,004.00	0.0%
6724 - Cont Ed - Networking Assoc	0.00	2,000.00	0.0%

6728 · Travel Expenses - Networking	<u>0.00</u>	<u>2,500.00</u>	<u>0.0%</u>
Total 6704 · Payroll Exp - Networking Assoc	2,109.37	60,903.00	3.46%
6750 · Payroll Expense -Communications			
6755 · Wages - Comm Proj Manager	0.00	21,000.00	0.0%
6756 · Benefits - Comm Proj Manager	0.00	7,350.00	0.0%
6757 · FICA - Comm Proj Manager	0.00	1,607.00	0.0%
6758 · Continuing Ed - Comm Proj Mana	<u>0.00</u>	<u>500.00</u>	<u>0.0%</u>
Total 6750 · Payroll Expense - Communications	0.00	30,457.00	0.0%
6760 · Payroll Exp - Financial Manager			
6765 · Wages - Financial Manager	3,597.14	11,003.00	32.69%
6766 · Benefits - Financial Manager	0.00	0.00	0.0%
6767 · FICA - Financial Manager	140.28	842.00	16.66%
6768 · Continuing Ed - Fin Manager	<u>0.00</u>	<u>500.00</u>	<u>0.0%</u>
Total 6760 · Payroll Exp - Financial Manager	3,737.42	12,345.00	30.28%
6700 · Payroll Expense - Other	<u>15,685.84</u>		
Total 6700 · Payroll Expense	65,383.51	283,694.00	23.05%
6800 · Mission Partnerships			
6801 · Camp Wyoming	35,049.90	45,000.00	77.89%
6802 · Young Adult & College Ministry	0.00	13,000.00	0.0%
6803 · Mission Starfish Haiti	2,500.00	10,000.00	25.0%
6804 · Presbytery Mission Outreach	<u>4,208.42</u>	<u>10,000.00</u>	<u>42.08%</u>
Total 6800 · Mission Partnerships	41,758.32	78,000.00	53.54%
8000 · Church Closings	<u>-533.74</u>		
Total Expense	<u>133,276.22</u>	<u>448,914.00</u>	<u>29.69%</u>
Net Income	<u>1,430.39</u>	<u>8,767.00</u>	<u>16.32%</u>

## REPORT OF THE COMMITTEE ON REPRESENTATION AND NOMINATION

The newly-formed Committee on Representation and Nomination (COR-N) met on April 24, 2018 at the Presbytery Office to continue the process of populating the new team structures. COR-N recommends that the persons be elected to team service as indicated in the report found in the Table Docket.

## REPORT OF THE PEACEMAKING TASK FORCE

Peacemaking Task Force Report to the 5/22/2018 Meeting of East Iowa Presbytery

The Peacemaking Task Force met on Feb. 6 and April 28, 2018.

We have put in our request for an International Peacemaker from Rwanda, Venezuela or the Philippines. We expect the Peacemaker to be in our presbytery the last weekend in September and the days surrounding it (28- Oct. 1). Please tell Lisa ([lrossthdens@gmail.com](mailto:lrossthdens@gmail.com)) or Myrna (who will be making our announcement today) if you want the Peacemaker to speak at your church, school, or community event.

Also, let one of us know if you would like the Peacemaking Banner ["Peacemakers-create bridges, cross bridges, keep up bridges, because Christ is our Peace"] to come to your church. Currently it is in Columbus Junction. Lisa can access for you an interpretive sermon by its maker, Susan Barnes.

All are invited to join us for our next meeting, scheduled for June 27, 5 p.m. at St. Andrew Presbyterian Church, Iowa City (but contact Lisa to confirm as date approaches.)

In our February meeting Lisa and Elizabeth reported on the non-violence workshop they attended at St. Paul's United Methodist Church in Cedar Rapids, presented by Pace e Bene Nonviolence Service, ably facilitated by Dr. Kit Evans-Ford of Davenport (St. Ambrose University). It culminated in role play of discussing gun control with someone with an opposing point of view (this activity is called "parallel lines"). First, we learned the CLARA process for nonviolent transformation:

- Centering myself
- Learning about the conflict, including my own piece of the truth in it
- Articulating my piece of the truth
- Receiving the piece of the truth of the other
- Accomplishing a more just and nonviolent outcome. (that outcome may simply be agreeing to disagree)

We learned the two hands of nonviolence: peaceful resistance (palm raised to stop) and the offering of compassion (other hand offering with outstretched palm). We learned when approaching the encounter, we must "release the outcome"—acknowledge we may plant a seed that may not grow.



At our April meeting, Paul Meyer offered devotions on Amos 7:10 with the message to take the burden of your opposition upon yourself. Ghandi had volunteered to one of his suffering people (who was Hindu), "I know the way out of hell for you. Find a Muslim orphan and raise him as your own but in his own faith."

Myrna reported on the Faith Friends, an interfaith group in Iowa City. Members have been contributing something from their heart. After Betty's presentation on "What is the heart and soul of Islam?" so much discussion followed that we will be dealing with these three questions for our last meeting in May: What is the most important essence of your faith? What are values that you hold most dear? What binds us together?

Lisa, George, and Myrna told about hearing Palestinian Lutheran pastor Rev. Mitri Raheb at events in Ames and Iowa City and the impact it made, updating us on conditions in the West Bank and specifically Bethlehem. Though we see the conditions as hopeless, Mitri told us his folk are not hopeless because "Hope is a thing we do," by cultivating the arts and education and peacefully resisting the humiliation of the occupation. (His organization "Bright Stars of Bethlehem" was raising money and awareness through his speaking tour.)

We also reviewed the messages we had received from our International Peacemaker of last year, Mphatso Nguluwe from Malawi. We discussed her recent plea for repairs for their ambulance and the need for a new one - and if we should use some of the Peacemaking money to aid her cause. Ultimately, we decided to send \$400 of Peacemaking offering funds plus a \$100 donation from co-moderator Robin Kash to Malawi to help meet the need for transportation of patients and doctors to the rural Presbyterian health clinics in northern Malawi. When the Peacemaker is with us, they are not allowed to solicit funds, but many here in the presbytery felt moved to give by the great need.

Lisa reported on PCUSA's Washington office's recent webinar on Gaza. The following link will take you to a recording of the webinar, which explains the Gaza protests. <https://attendeegotowebinar.com/register/4730858075613271809>.

Due to technical difficulties, the introductions were not recorded. The speaker you will hear first is Zaha Hassan, a human rights lawyer and former coordinator and senior legal advisor to the Palestinian negotiating team during Palestine's bid for UN membership (2010-2012). She is a member of Al Shabaka, the Palestinian Policy Network, and is a contributor to the *Hill* and *Ha'aretz*. Her political commentary and analysis has been published by the *New York Times*, *CNN*, *Salon*, the *Oregonian*, & the *Detroit News*. Zaha tells how Gazans used to be able to cross to the rest of their country in the West Bank and into Egypt and Israel to get to work and health care and export and import what they needed, but Israel has not allowed this for the last 11 years (the "Gaza blockade"), causing Gazans to be dependent on foreign aid. Now their aquifer has run

dry, and they are not allowed enough electrical power to purify their water; they are forced to buy it from Israel, which is taking it from the aquifers under the West Bank (Palestine). Building material is part of a long list of goods banned from import.

Our PCUSA Mission co-worker in Israel Palestine, Doug Dicks, recently sent the following warning: Emergency food aid for around a million [Palestinians](#) in Gaza may run out if the UN agency for Palestinian refugees cannot raise another \$200 million following a cut-off in U.S. funding, the agency said on Tuesday. Pierre Kraehenbuehl, who heads the UN Relief and Works Agency (UNRWA) providing aid for Palestinians across the Middle East, said U.S. [President Donald Trump had withheld \\$305 million in funding](#), far more than the \$65 million reported in January. Gulf states, Norway and Canada have stepped in with a total of \$200 million to help meet a planned \$465 million budget for 2018. The United States, which has long been the biggest donor to the agency, is providing just \$60 million of a promised \$365 million. That leaves a \$200 million shortfall to fill for rice, flour, sugar and to continue funding schools in Gaza and the [West Bank](#). More than two million Palestinians are packed into Gaza and while Israel withdrew its troops and settlers in 2005, it maintains tight control of Gaza's land and sea borders. Egypt also restricts movement in and out of Gaza on its border.

If anyone would like to donate to Mphatso Nguluwe's needs in transporting clients and doctors to the Presbyterian clinics in rural northern Malawi where roads are minimal. The best way to get the money where it is needed is to wire it to her Synod's account in Malawi, and First Presbyterian Church of Mt. Pleasant is taking a collection and will do that for us. Please see the Hegars if you would like to help; this will cut down on our transaction fees. If you prefer to do it yourself, these are the instructions from Mphatso:  
"Here is the best and most direct way of getting money to my office. The important thing is letting me know once the money is wired.

**Account Name:** CCAP Medical Coordination

**Address:** Synod Offices  
Boardman Road  
Mzuzu  
Malawi

**Bank name:** National Bank of Malawi  
Mzuzu Branch  
Bloemwaters Street  
Mzuzu  
Malawi

**Account No:** 10000270616

**Account type:** Forex US\$

**Swift code:** NBMAMWMM

**Branch code:** 009

Bank Headquarters: 7 Henderson Street  
Blantyre  
Malawi

**Swift code:** NBMAMWMW

Branch code: 001

With blessings and appreciation, Mpha

**Mphatso M. Nguluwe (Ms)**

**Director**

**Synod Health Department**

**CCAP Synod of Livingstonia**

**P.O. Box 1000**

**Mzuzu**

**MALAWI**

**Tel: /+265**

**Mob: / Skype: mphatso.nguluwe”**

Again, please join us June 27th at St. Andrew (5 p.m.), and please contact me to set up a visit from the International Peacemaker.

In peace,

Lisa Ross Thedens,

Peacemaking Task Force Co-moderator

[lrossthdens@gmail.com](mailto:lrossthdens@gmail.com)

319-938-8807

## MEETINGS OF THE PRESBYTERY OF EAST IOWA

Any main motion introduced on the floor should be legibly written and submitted to the Stated Clerk.

Microphones are placed on the floor for the use of the commissioners. Whenever you wish to address the Presbytery **promptly** proceed to the nearest microphone.

The proper procedure for gaining recognition is to say, "Mr. Moderator," or "Madame Moderator," and **wait** for the Moderator to recognize you before speaking.

The person making the motion is entitled to speak first in debate. However, the maker of the motion must be silent until the motion is seconded and has been stated by the Moderator, providing the motion is debatable.

The newest edition of *Roberts Rules of Order* is the parliamentary authority.

At times the Moderator may rule on a matter without taking a vote. If there is no objection, it will be considered unanimous (or general) consent. If there is an objection, it should be made known immediately. If even one commissioner objects, a vote must be taken.

If you want to make or change a motion or policy and do not know the correct procedure:

- a) be recognized by the Moderator
- b) say what you want to do
- c) ask the moderator how to do it

TO DO THIS	SAY THIS . . .	VOTE REQUIRED TO PASS
Make a main motion	"I move that ..." or "I move to..."	Majority
Modify or change a motion	"I move to amend by..."	Majority
Postpone consideration to another time	"I move to postpone until..."	Majority or 2/3 if a special order
End debate and bring to a vote	"I move the previous question" or "I move the previous question on all pending questions."	Two-thirds
Refer to a committee	"I move that this matter be referred to ..."	Majority
Object to procedures	"Point of order."	Usually the Moderator decides
Challenge ruling of the moderator	"I appeal the Moderator's decision."	Majority or tie vote sustains the Moderator
Retake the vote by rising	"I call for a division" or simply "Division".	The demand requires a rising vote

The Moderator exists to help Presbytery accomplish what it wishes to accomplish. The Moderator does not have to have the vote counted. If the vote is not counted and you desire that it be counted, you may move the incidental motion: "I move that the vote be counted." The Moderator may call for objections on a motion and seeing/hearing none may declare that the motion passes.

**MOTION FORM**

**When presenting motions to the Presbytery, please write your motion on this form. If You are unsure of the wording, state whatever it is that you wish to accomplish so that the Stated Clerk can assist you. Thanks!**

**YOUR MOTION**

**Your Name**\_\_\_\_\_

**I am a** \_\_\_\_\_ **Teaching Elder**  
\_\_\_\_\_ **Ruling Elder Commissioner from** \_\_\_\_\_ **Church**