

**MINUTES OF THE 186<sup>th</sup> STATED MEETING  
OF THE PRESBYTERY OF EAST IOWA**

**First Presbyterian Church  
Williamsburg, Iowa**

**10:00 a.m.  
Saturday, 9 February 2019**

**WORSHIP**

At 10:00 p.m., the PEIA body joined together for a service of worship and officer installation. The Reverend Dan Jessop and the Reverend Lori Wunder were installed as Presbytery Co-Moderators and Ruling Elder Dr. Rebecca Blair was installed as Stated Clerk. Scripture for this service was drawn from Luke 3:21-22 and Luke 10:25-28. The Reverend Lori Wunder, Pastor at Mt. Vernon, First, shared the reflection, “Just the Way You Are—Loved.” The Reverend Dan Jessop, Stated Clerk Rebecca Blair, Immediate Past Moderator Karen Minnis, and Julia Andrews, accompanist, provided worship leadership. As a part of worship, the body celebrated the Lord’s Supper. The offering of \$402 was dedicated to the PCUSA Self-Development of People initiative within the Presbyterian Mission Agency.

**CALL TO ORDER**

The 186<sup>th</sup> Stated Meeting of the Presbytery of East Iowa was called to order with prayer at 11:00 a.m. by Co-Moderator Lori Wunder. The Co-Moderator welcomed all those present and expressed appreciation to Williamsburg, First for serving as a co-host in offering their building and volunteers and to Mt. Vernon, First for co-hosting the meeting and providing volunteers. These two churches collaborated as co-hosts to honor the election of their pastors to serve as Presbytery Co-Moderators. Co-Moderator Wunder thanked Presbytery staff and officers for their work in preparing for the meeting.

**QUORUM**

The Stated Clerk, Ruling Elder Dr. Rebecca Blair, declared a quorum to be present with the roll to be established from the registration forms. Co-Moderator Wunder noted that new business should be submitted to the Stated Clerk no later than 1:00 p.m.

The rolls for the meeting are listed below. In keeping with the Presbytery's protocols to ensure parity, those Ruling Elders who are eligible to vote in stated and called meetings are included at the end of the listing below.

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**TEACHING ELDER MEMBERS—present at the 9 February 2019 stated meeting:**

Cathy Allen	A	Will Jackson, HR	E	Julie Schuett	E
Steven Allen, HR	E	William Jamison, HR	E	Linda (Kitch) Shatzer, HR	P
Mike Andrew	A	Jennifer Jennings	P	Paul Skelley, HR	E
Noelle Andrew	A	R. Dixon Jennings, HR	E	David Snyder	A
Mary Arnold, HR	P	Warren Jensen	E	Colette Soultz	A
Karen D. Beals, HR	E	Bethany Jessop	P	James Stewart, HR	E
Jim Bonewald	E	Daniel Jessop	P	Katie Styr	P
Robert Bouton, HR	E	David Jurgens, HR	E	Penny Thomsen	A
Gary Burnett, HR	P	Robin Kash, HR	E	Anni Thorn	A
Maurice Campbell, HR	E	Lucille King, HR	P	Paul Uzel (dual member)	P
David Castrodale, HR	E	Erin Kaye	P	Emory VanGerpen, HR	E
Howard Chapman	E	Debra Kinney	A	Diane Voorhees, HR	E
Stan Coller	A	Sonda Kirsteatter	E	Dick Wallarab, HR	E
Jessica Crane Muñoz	A	Wade Kirsteatter	E	Mary Anne Welch	P
Robert David	E	Jim Langley	A	Troy Winder	A
Daniel deBeer	E	Nancy O. Love	A	Lori Wunder	P
Tim Dyck	P	Mark Martin, HR	E		P
Robert Dykstra	P	Samuel R.D. Massey	P		
Jack Edmisson	E	Charles McCracken, HR	E		
John Elliott, HR	A	Darcy Metcalfe	A		
Barry Ensign-George	E	Richard Miller	P		
Jon Evans	E	Charles Mills, HR	E		
Emory Gillespie	E	Scott Minteer	A		
Mildred Grubbs, HR	A	Dennis Morey	A		
Dottie Halverson	E	Maxwell Muska	A		

Pat Halverson, HR	P	Duane Olsen	A
William Harnish, HR	P	Melody Oltmann	P
Robert F. Hart, HR	E	Kyle Otterbein	A
Heather Hayes	E	Kristy Parker	E
Sarah Hegar	A	Kurt Pasko	A
Trey Hegar	E	Wayne Peach, HR	E
Patricia Henderson	P	Connie Peake	E
Elizabeth Hilkerbaumer	A	Joseph Phipps	E
Robert Hill, HR	A	Elizabeth Platt, HR	E
John Hougen	E	Mary Pugh	E
Beverly Hovenkamp	A	Nancy Redman, HR	E
Sue Howes, HR	A	Gerald Rife, HR	E
Kristin Hutson	E	Lisa Ross Thedens	P
Herb Isenberg, HR	P	Pam Saturnia	E

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<b>RULING ELDER COMMISSIONERS—present at the 9 February 2019 stated meeting:</b>	
<b>Ainsworth, Ainsworth Community</b>	A
<b>Argyle, Argyle PC</b>	A
<b>Atkins, Pleasant Hill</b>	A
<b>Bettendorf, Bettendorf PC</b>	A
<b>Birmingham, First</b>	A
<b>Blirstown, First</b>	A
<b>Blue Grass, Blue Grass PC</b>	A
<b>Bonaparte, Bonaparte United</b>	A
<b>Burlington, First</b>	A
<b>Cascade, Community</b>	Charles Hawkins
<b>Cedar Rapids, Calvin Sinclair</b>	A
<b>Cedar Rapids, Christ Church</b>	Mickey Miller
<b>Cedar Rapids/Marion, Echo Hill</b>	A
<b>Cedar Rapids, First (two commissioners)</b>	A
	A
<b>Cedar Rapids, Hus Memorial</b>	A
<b>Cedar Rapids, Olivet</b>	A
<b>Cedar Rapids, Westminster</b>	Val Neubauer
<b>Clinton, First United</b>	A
<b>Coggon, Zion</b>	Judy Isaacson
<b>Columbus Jct., Cotter</b>	A
<b>Columbus Jct., Salem Welsh</b>	A
<b>Columbus Jct., United</b>	Stan Tate
<b>Crawfordsville, United</b>	A
<b>Davenport, First (two commissioners)</b>	Paula Burnett
	A

<b>Davenport, Newcomb</b>	A
<b>Davenport, New Hope</b>	Karen Bartel
<b>Ely, First</b>	A
<b>Fairfield, First</b>	A
<b>Farmington, Sharon</b>	Diana Forsythe
<b>Ft. Madison, Union</b>	A
<b>Hazleton, First</b>	A
<b>Independence, First</b>	A
<b>Iowa City, First (two commissioners)</b>	Tom Martin
	Judy Terry
<b>Iowa City, St. Andrew</b>	Jeff Charis-Carlson
	A
<b>Keokuk, United</b>	A
<b>Keota, United</b>	A
<b>LeClaire, First</b>	Sally Hackett

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<b>LeClaire, Our Savior</b>	A
<b>Lone Tree, United</b>	A
<b>Lost Nation, Union</b>	A
<b>Manchester, First</b>	A
<b>Marengo, First</b>	A
<b>Marion, First</b>	A
<b>Mechanicsville, First</b>	A
<b>Mediapolis, First United</b>	A
<b>Miles, First</b>	A
<b>Monticello, First</b>	A
<b>Montrose, Montrose PC</b>	A
<b>Morning Sun, First United</b>	A
<b>Mt. Pleasant, First</b>	A
<b>Mt. Vernon, First</b>	A
<b>Mt. Vernon, Linn Grove</b>	A
<b>Muscatine, First</b>	A
<b>New London, New London PC</b>	A
<b>Newhall, Central</b>	A
<b>Onslow, First</b>	A
<b>Princeton, Princeton PC</b>	A
<b>Rowley, First</b>	Donna Harms
<b>Scotch Grove, Scotch Grove PC</b>	A
<b>Shellsburg, First Presbyterian Church</b>	A
<b>Springville, Springville PC</b>	A
<b>Stanwood, Stanwood Union</b>	A

<b>Vinton, Vinton PC</b>	Marjorie Thirkettle
<b>Wapello, First</b>	Kathleen Barrie
<b>Washington, United Presbyterian</b>	Bradley Alderton
<b>West Liberty, First Church United</b>	A
<b>West Point, West Point PC</b>	A
<b>Williamsburg, First</b>	Carl Daugherty
<b>Wilton, First</b>	Kerry Jennings
<b>Wilton, Sugar Creek</b>	A
<b>Winfield, First</b>	A

### **CO-MODERATORS**

Teaching Elder Dan Jessop (listed above-eligible to vote)

Teaching Elder Lori Wunder (listed above-eligible to vote)

### **IMMEDIATE PAST MODERATOR**

Ruling Elder Karen Minnis (eligible to vote)

### **STATED CLERK**

Ruling Elder Dr. Rebecca Blair (eligible to vote)

### **COMMISSIONED RULING ELDERS (eligible to vote)**

Marian Hart (West Liberty, First Church United)

Phil Leipold (Miles, First)

### **CORRESPONDING MEMBERS**

The Reverend Loretta Ross (Presbytery of Northern Kansas)

### **COMMITTEE MODERATORS (Ruling Elders)**

Jan Kosowski, Trustees

Tom Martin, Budget and Finance

### **VISITORS**

Anita Burnett (Iowa City, First), Jim Claypool (Iowa City, First), Ed Cranston (Iowa City, First), Jane Cranston (Iowa City, First), Kevin Cullum (Camp Wyoming), Silentor Thomas Esthil-Henderson (Mission Starfish Haiti), Roger Grandia (candidate, CR, Westminster), Ann Luedtka (CR, Christ Church), Cindy Monroe (CR, First), Anna



Sheetz (Iowa City, First), Donna Williams (Wapello, First), Beth Wunder (Ames, Collegiate)

## **DOCKET**

Co-Moderator Wunder recognized the Stated Clerk, who advised the body that a motion to approve the docket was in order. **A motion to approve the printed docket and to include the items on the Table Docket was seconded and APPROVED.**

## **INTRODUCTION OF FIRST-TIME PRESBYTERS**

The Co-Moderator invited first-time Presbyters to introduce themselves. First-time Presbyters included Carl Daugherty (Williamsburg, First), Paula Burnett (Davenport, First), Brad Alderton (Washington, UP), TE Erin Kaye (Washington, UP), Diana Forsythe (Farmington, Sharon), Kathy Berry (Wapello, First) and the Reverend Roger Grandia ([RCA], Cedar Rapids, Westminster). The body welcomed these neighbors with applause.

## **WELCOME FROM THE HOST PASTOR**

Co-Moderator Wunder introduced the Co-Moderator Dan Jessop, Williamsburg, First pastor, who welcomed those present and observed that the church was joyful to host this stated meeting jointly with Mt. Vernon, First. He provided information about locations in the church building for activities during the meeting, rest room facilities, and the arrangements for the meal.

## **REPORT OF THE STATED CLERK**

The Stated Clerk advised that a motion would be in order that the Presbytery approve the minutes of the 185<sup>th</sup> Stated Meeting of the Presbytery of East Iowa, convened on 15 November 2018 at St. Andrew Presbyterian Church in Iowa City, Iowa. The minutes of this meeting are posted on the Presbytery website: [www.peia.org](http://www.peia.org). **A motion to approve the minutes of the 185<sup>th</sup> Stated Meeting of the Presbytery of East Iowa, convened on 15 November 2018 at St. Andrew Presbyterian Church in Iowa City, Iowa was seconded and APPROVED.**

The Stated Clerk advised that the Presbytery would be considering the Amendments sent from the 223<sup>rd</sup> General Assembly via omnibus motion. She explained that presbyters could request that items be removed from the omnibus motion for individual consideration. **A motion the Presbytery of East Iowa approve containing Items 18-A through 18-H.2 in the *Proposed Amendments to the Constitution*, recommended by the 223<sup>rd</sup> (2018) General Assembly of the Presbyterian Church (U.S.A.) was placed before the body.** Presbyters requested that the following items be removed for

individual consideration: Items 18 B-1 and B-2, 18-C, and 18-G. **A motion to approve the remaining items within the omnibus motion was APPROVED.**

**A motion to approve Item 18-B1 and B2 was placed before the body.** After further discussion, **the motion was DISAPPROVED by a vote of 16-19-4.** **A motion to approve Item 18-C was placed before the body.** After further discussion, **the motion was DISAPPROVED by a vote of 2-36.** **A motion to approve Item 18-G was placed before the body.** After further discussion, **the motion was APPROVED by a vote of 28-8-5.**

Lastly, the Stated Clerk presented the following action item:

**MOTION: That the Presbytery elect the following person to serve on the Board of Camp Wyoming with the term dates as indicated:**

<b>CAMP WYOMING BOARD</b>	
Christina Nash	First Term (2019-2022)

The motion was seconded.

After clarification of her status, **the motion was APPROVED.**

Stated Clerk Blair concluded her report with the presentation of the following information items:

### **INFORMATION ITEMS**

- In accord with the *Guide for Judicial Process*, the Stated Clerk notifies the Presbytery body that a remedial case against the Presbytery has been filed with the Synod of Lakes and Prairies as of 7 January 2019. Procedures in the Rules of Discipline, Chapter 6, will apply to the processing of this matter.
- Report on Teaching Elders Laboring Outside the Bounds  
The following minister members of the Presbytery of East Iowa are laboring in positions outside the bounds: Robert Dykstra and Barry Ensign-George
- Report of Teaching Elder Minister Members At-Large  
The following minister members have been enrolled with At-Large status: Michael Andrew, Noelle Andrew, Stanley Coller, Robert David, Jack Edmisson, Patte Henderson, Beverly Hovenkamp, Sonda Kirsteatter, Wade Kirsteatter, Jim

Langley, Richard Miller, Scott Minter, Kristy Parker, Connie Peake, and Colette Soult

- Communication of Parity Plan

Membership accords members both voice and vote at all meetings of the Presbytery. Those currently enrolled as minister members are as follows:

○ Members in active validated ministry	47
○ At-Large members	15
○ Honorably retired members	34
<b>TOTAL</b>	<b>96</b>

While all enrolled teaching elders in these categories are minister members of the Presbytery of East Iowa, many members are either permanently non-resident or are unable to attend meetings of the Presbytery for health reasons:

○ Non-resident minister members	9
○ Unable to attend for health reasons	13

**In calculating the parity numbers, the number of minister members unable to attend (22) has been subtracted from the total (96) to leave 74 possible minister member attendees.**

Ruling elders commissioned to service are members while they are acting in their commission. Presbytery officers are members only during their terms of office. Commissioned Ruling Elders are members during the period of their current active ministry commission. Current ruling elder statistics are as follows:

○ Commissioners from constituent churches –	74
○ Presbytery officers –	3
○ Commissioned Ruling Elders –	4
<b>TOTAL</b>	<b>81</b>

Therefore, the additional categories of ruling elders used to achieve parity (ruling elder committee moderators, current G.A. ruling elder commissioners, and ruling elder former Presbytery moderators) will not be necessary to use to achieve parity in 2019.

- PEIA Policy Concerning Principles of Participation and Inclusiveness  
PRESBYTERY OF EAST IOWA EQUAL OPPORTUNITY POLICY  
Approved 11 February 2003

1. The Equal Opportunity Policy of the Presbytery shall follow and implement the current Constitution of the Presbyterian Church (U.S.A.) and the Bylaws of the Presbytery of East Iowa, seeking to give consideration to candidates without regard to race, ethnic origin, sex, marital status, or age.

2. Sessions/Councils, congregations, and Pastor Nominating Committees/Pastor Search Committees, each in turn, shall declare their intention to comply with this policy. It is assumed that affirmative responses will be made to the equal employment opportunity questions on the Ministry Information Form and that affirmative action steps will be indicated.

3. When the Pastor Nominating Committee/Pastor Search Committee is ready to present a candidate to its congregation, affirmation that the search complies with EEO guidelines shall be communicated to COM (now MCC). Should the representatives of the Commission on Ministry (now the Ministers and Congregations Commission) not be satisfied that a serious effort has been made, the matter shall be brought to the full commission before the candidate may be presented to the congregation. If the Commission on Ministry (now the Ministers and Congregations Commission) continues to remain unsatisfied, the matter shall be reviewed with the Pastor Nominating Committee. The Commission on Ministry (now the Ministers and Congregations Commission) shall make no recommendations to Presbytery without satisfactory compliance.

4. When the policy has been complied with and the Commission on Ministry (now the Ministers and Congregations Commission) is recommending a candidate for the approval of the Presbytery, the Commission shall always indicate in its motion that the equal opportunity policy of the Presbytery has been complied with, so that the matter is on the record and always before the attention of Presbytery.

## **SAFE GATHERINGS**

Co-Moderator Wunder then recognized Stated Clerk Blair and Communications Project Manager Julia Andrews to provide more information about the implementation of the Safe Gatherings background check and boundary training program.

Stated Clerk Blair explained that Safe Gatherings is a comprehensive screening and training system that incorporates an online application, online abuse prevention training, several levels of background checks, and paperless reference checks for people who volunteer or are employed with churches, schools, and organizations that serve or work with children, youth, and vulnerable adults. **All churches within the Presbytery are**

**required to have a child protection policy and a sexual abuse prevention policy in place.**

Churches within the Presbytery may use the Safe Gatherings system in tandem with their Child Protection and Sexual Abuse Prevention policies to screen and train volunteers who work with children, youth, and vulnerable adults. The Ministers and Congregations Commission will assist those churches calling or contracting with applicants for ministerial positions in using Safe Gatherings to do background checks. The Leadership Development Team will also have access to Safe Gatherings to screen persons engaged in ministry preparation processes. This program also contains a boundary training educational component that all minister members, other pastors serving churches, and CREs must complete to remain in good standing.

Julia Andrews explained that this is a confidential process. Only the Stated Clerk will have access at the Presbytery level to the reports generated by this program. Each user (church or individual) will set up an account and then direct payment of \$45 can be made for individual reference checks and trainings. This process will eliminate the Presbytery billing churches for these services. She then reviewed the application process using PowerPoint slides. She also noted that further information about this program will be published in Out and About and on the Presbytery website—[www.peia.org](http://www.peia.org).

### **LEADERSHIP DEVELOPMENT TEAM**

Moderator Wunder then recognized TE Mary Anne Welch, moderator of the Leadership Development Team, to present her report. On behalf of the team, TE Welch presented a **motion that the Leadership Development Team recommends that the Presbytery affirm ERE Kerry Jennings as eligible to take up a church commission when the way be clear.**

**The motion was APPROVED.** TE Welch noted that the Leadership Development Team is excited to bring new things into the life of the Presbytery. She presented information about the purpose of the Learning, Teaching, and Peer Coaching Survey and other future workshop and training opportunities. She explained that this is a chance for everyone within the Presbytery to respond with information that will be helpful in a variety of church cultures and circumstances. She also invited folks within the Presbytery to reach out to the Leadership Development Team with questions about any initiatives.

### **LUNCH**

Co-Moderator Wunder declared the body in recess for lunch. She offered prayer for the meal.

## PASRUR PRESENTATION

Following the lunch hour, Moderator Wunder invited the group of individuals from the Presbytery who recently visited Pakistan to share information about the visit with the Presbytery. Jane Cranston, member at Iowa City, First, presented information accompanied by a PowerPoint presentation. The group visited the new Boys' School in Pasrur, Pakistan operated through the Presbyterian Education Board. Everyone from our Presbytery was wearing Pakistani clothing, and Jane explained the clothing and cultural practices.

Explaining the history of this initiative, she noted that the relationship with Pasrur started in 1999 when Veeda Javid visited Iowa City, First. For this current project to build the Boys' School, the Wilson Family Foundation contributed monies for the launch along with members of Iowa City, St. Andrew. The dedication schedule of the finished school was scheduled to coincide with the 20<sup>th</sup> anniversary celebration of those schools released for individual operation by the Pakistani government.

The group began their journey on November 3, 2018 with a several-hour flight. Because of the tenuous political situation, the U.S. government issued travel advisories. The circumstances in Pakistan abated to the point that the group could travel, but still required security wherever they went. The group then answered further questions about their experiences. The PowerPoint will be posted on the Presbytery website.

Moderator Wunder thanked the group for the presentation, and then introduced TE Jennifer Jennings, moderator of the Ministers and Congregations Commission.

## MINISTERS AND CONGREGATIONS COMMISSION

TE Jennings presented the following motions on behalf of the Commission:

**MOTION: The MCC recommends that the Reverend Erin Kaye be examined for membership and that, if the way be clear, she be enrolled as a minister member to serve as Pastor of the United Presbyterian Church in Washington, IA with the following terms of call:**

This position is full-time position. This call will be in force, effective 1 January 2019.

Cash Salary	\$ 3416.66 monthly	\$ 41,000.00
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SECA		\$ 3,136.50
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Housing Allowance		\$ 25,000.00
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4 weeks paid annual vacation

2 weeks paid annual continuing education, cumulative to 2 weeks

6 weeks maternity/paternity leave per occurrence

Full pension, medical, disability and death benefit coverage under the BOP plan

Mileage expense reimbursed at current IRS rate	
Continuing education expenses	\$1,000, cumulative to 12 months
Professional expenses	\$ 500
Moving expenses up to \$10,000	

Moderator Wunder invited the Reverend Ms. Kaye forward to answer questions in examination for membership. The Reverend Ms. Kaye answered questions concerning grace, her favorite Bible story, and the role of the Church in current culture. **A motion to cease the examination was seconded and APPROVED.**

The Reverend Ms. Kaye was escorted from the room. **A motion to sustain the examination, to enroll her as a minister member of the Presbytery of East Iowa, and to approve the terms of call as printed was seconded and APPROVED.**

**MOTION: The MCC recommends that the Presbytery approve the Reverend Roger Grandia (RCA) to engage in provisional service in a pastoral role at Westminster Presbyterian Church in Cedar Rapids, beginning 1 February 2019, after having received congregational recommendation at a duly called meeting on 20 January 2019 and subsequent Presbytery examination at this meeting concerning his enrollment as a minister member per the Formula of Agreement to serve as Pastor to this church with appropriate terms of call as recommended by the congregation and session of the church:**

This position is full-time position. This call will be in force, retroactively effective 1 February 2019.

Cash Salary	\$40,028
SECA	\$ 4,972
Housing Allowance	\$24,972
4 weeks paid annual vacation	
2 weeks paid annual continuing education, cumulative to 2 weeks	
6 weeks maternity/paternity leave per occurrence	
Full pension, medical, disability and death benefit coverage under the BOP plan	
Mileage expense reimbursed at current IRS rate	
Continuing education expenses \$2,081, cumulative to 12 months	
Professional expenses \$ 600	
Moving expenses up to \$7,500	

Moderator Wunder invited the Reverend Mr. Grandia forward to answer questions in examination for membership. The Reverend Mr. Grandia answered questions concerning scripture as the Word of God, the difference between the Reformed and non-Reformed traditions, his vision of the current Presbytery witness in Cedar

Rapids, and why he felt called to the Westminster church. **A motion to cease the examination was seconded and APPROVED.**

The Reverend Mr. Grandia was escorted from the room. **A motion to sustain the examination, to record his provisional membership per the Formula of Agreement in the Presbytery of East Iowa, and to approve the terms of call as printed was seconded and APPROVED.**

TE Jennings then directed the body's attention to the Table Docket for the next action item.

**MOTION: The MCC recommends that the Presbytery approve the formation of an Interim Pastor Nominating Committee at First Presbyterian Church in Davenport, IA at the request of the Session and that the Presbytery administrative commission continue in an advisory role to this process.**

The motion was APPROVED.

### **INFORMATION ITEMS**

**The following motion was approved by email dated 16 January 2018 and is presented here for information**

**MOTION:** To approve the following renewed terms of contract for a Temporary Pastoral Relationship between the Reverend Michele Scott (UCC) and Olivet Presbyterian Church in Cedar Rapids, effective 1 January 2019 through 31 December 2019:

The contract is for 45% of a full-time position

Either party may terminate the contract by giving 60 days written and dated notice.

Salary: \$4199.04

Monthly deferred compensation: \$4638.96

Housing allowance: \$18,000.00

1 Week per each quarter paid vacation

1 Week per six months paid continuing education

Paid leave may be accumulated up to 2 weeks

6 Weeks paid maternity/paternity leave per occurrence

Board of Pensions Benefits: None

It is understood that the following expenses of ministry will be reimbursed through an accountable plan up to the annual amounts listed below:

Mileage expense for use of personal car at IRS allowable rate in effect at time car is used: miles driven

Continuing education expenses cumulative up to 12 months: \$1000.

Professional expenses of ministry: \$500



**The following motion was approved by email dated 14 January 2019 and is presented here for information:**

**MOTION:** To approve the Reverend Katie Styr to labor outside the bounds on two occasions to officiate at the wedding of Rebecca Henderson and John Kinnison on 25 May 2019 within the bounds of Homestead Presbytery at a non-church location and to officiate at the wedding of Sarah Ingraham and Sam Posen on 17 August 2019 within the bounds of Chicago Presbytery at a non-church location.

**The following motion was approved by email dated 31 January 2019 and is presented here for information:**

**MOTION:** To approve the following renewed terms of contract between the Reverend Darcy Metcalfe and Zion Presbyterian Church in Coggon, IA:

The contract is for 33% of a full-time position.

Either party may terminate the contract by giving 60 days written and dated notice.

Salary: \$12,540

Fair Rental Value of Manse: \$ 5,000

Utilities allowance: \$ 3,840

Contribution to Retirement Savings Plan \$ 1,930

(11% of cash salary and FRV of Manse)

1 Week per each quarter paid vacation

1 Week per six months paid continuing education

Paid leave may be accumulated up to 2 weeks

2 Sundays per year paid sick leave

It is understood that the following expenses of ministry will be reimbursed through an accountable plan up to the annual amounts listed below:

Mileage expense for use of personal car at IRS allowable rate in effect at time car is used: miles driven

Continuing education expenses cumulative up to 12 months: \$250

Professional expenses of ministry: \$250

## **BUDGET AND FINANCE TEAM**

Budget and Finance Team moderator RE Tom Martin and Finance Manager Karen Bartel presented the following report:

# Presbytery of East Iowa

## Balance Sheet

January 1, 2018 – December 31, 2018

	<b>Dec 31, 18</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1005 - Checking - U of I Credit Union	76,125.17
1010 - Savings - U of I Credit Union	507,263.83
<b>Total Checking/Savings</b>	583,389.00
<b>Total Current Assets</b>	583,389.00
<b>TOTAL ASSETS</b>	<b>583,389.00</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
24000 - Payroll Liabilities	10,609.33
4650 - PEIA Designated Missions	350.00
<b>Total Other Current Liabilities</b>	10,959.33
<b>Total Current Liabilities</b>	10,959.33
<b>Total Liabilities</b>	10,959.33
<b>Equity</b>	
30000 - Opening Balance Equity	

30001 - Prior Year Balances	210,384.78
30002 - Church Closing Reserves	179,745.59
30003 - Restricted Balances	224,562.62
<b>Total 30000 - Opening Balance Equity</b>	<u>614,692.99</u>
32000 - Unrestricted Net Assets	37,378.19
Net Income	-79,641.51
<b>Total Equity</b>	<u>572,429.67</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>583,389.00</u></u>

Presbytery of East Iowa

Statement of Actual vs Budget

January 1, 2018 thru December 31, 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>4000 - Unified Missions</b>			
4001 - East Iowa Missions	69,203.85	180,000.00	38.45%
4002 - PEIA Prev Year Missions	9,204.37	0.00	100.0%
4003 - PEIA Peacemaking Offering	548.66	0.00	100.0%
4004 - Prior Year Transfer Funds	0.00	0.00	0.0%
<b>Total 4000 - Unified Missions</b>	<u>78,956.88</u>	<u>180,000.00</u>	<u>43.87%</u>
<b>4010 - Endowment Incomes</b>			
4011 - Grubbs Endowment	49.69		
4013 - Mt Zion Endowment	280.06		

4014 - Sinclair Endowment	0.00		
4015 - McCann Scholarship	328.00		
4010 - Endowment Incomes - Other	0.00	2,200.00	0.0%
<b>Total 4010 - Endowment Incomes</b>	<b>657.75</b>	<b>2,200.00</b>	<b>29.9%</b>
<b>4040 - Per Capita/PEIA</b>			
4041 - East Iowa Per Capita	189,454.63	256,579.00	73.84%
<b>Total 4040 - Per Capita/PEIA</b>	<b>189,454.63</b>	<b>256,579.00</b>	<b>73.84%</b>
4050 - Operating Interest - Savings	3,092.72	2,500.00	123.71%
<b>4100 - Synod Support</b>			
4101 - CPS Support	19,284.48	16,402.00	117.57%
<b>Total 4100 - Synod Support</b>	<b>19,284.48</b>	<b>16,402.00</b>	<b>117.57%</b>
<b>4640 - Other Types of Income</b>			
4641 - Mt Moriah Principle	4,043.96		
4642 - Mt Moriah Interest	7,803.88		
4644 - Laikos Scholarship Fund	161.00		
4645 - Refunds	2,000.00		
4660 - PEIA Disaster Recovery Fund	582.50		
<b>Total 4640 - Other Types of Income</b>	<b>14,591.34</b>		
<b>Total Income</b>	<b>306,037.80</b>	<b>457,681.00</b>	<b>66.87%</b>
<b>Expense</b>			
<b>6000 - Commission on Ministry (COM)</b>			
6010 - Admin Expense	0.00	350.00	0.0%
6020 - Meals	624.69	400.00	156.17%
6030 - CRE Retreats	684.00	2,000.00	34.2%
6040 - New Pastor Development	1,062.50	1,000.00	106.25%

6045 - Pastoral Development	1,627.50	2,000.00	81.38%
6050 - Pastor Assessmnt & Consultation	2,299.74	2,000.00	114.99%
6060 - COM Background Checks	7.95	250.00	3.18%
<b>Total 6000 - Commission on Ministry (COM)</b>	<b>6,306.38</b>	<b>8,000.00</b>	<b>78.83%</b>
<b>6100 - Commission/TaskFrc Expenses</b>			
6105 - Comm on Prep for Ministry	0.00	500.00	0.0%
6110 - Personnel	0.00	100.00	0.0%
6115 - Nominating	0.00	100.00	0.0%
6120 - Comm on Representation	0.00	100.00	0.0%
6125 - Trustees	0.00	100.00	0.0%
6130 - Mileage for Comm/Task Forces	2,657.28	4,000.00	66.43%
6210 - Presbytery Meeting Expense	2,000.10	3,000.00	66.67%
6220 - Administrative Commissions	732.03	500.00	146.41%
6225 - PEIA Coord Commission (PCC)	0.00	200.00	0.0%
6230 - Permanent Judicial Commission	0.00	500.00	0.0%
6305 - Networking Events	87.68	3,000.00	2.92%
6310 - Leadership Events	0.00	2,000.00	0.0%
<b>Total 6100 - Commission/TaskFrc Expenses</b>	<b>5,477.09</b>	<b>14,100.00</b>	<b>38.85%</b>
<b>6500 - Operations</b>			
6501 - New Equipment	210.94	500.00	42.19%
6502 - Copier & Printing	5,655.35	4,000.00	141.38%
6503 - Communications Contract	2,494.98	5,000.00	49.9%
6504 - Internet Access Contract	2,130.95	1,500.00	142.06%
6505 - IT Services & Software	14,131.03	10,000.00	141.31%
6506 - Telephone, Telecommunications	1,974.11	1,700.00	116.12%
6510 - Condo Association Dues	14,440.08	14,720.00	98.1%

6511 - Utilities	2,237.01	2,800.00	79.89%
6512 - Building Insurance	4,576.00	5,500.00	83.2%
6513 - Custodial Contract	1,920.31	3,500.00	54.87%
6514 - Office Maintenance Exp	739.13	300.00	246.38%
6520 - Supplies	1,781.33	1,500.00	118.76%
6521 - Postage, Mailing Service	1,451.04	1,500.00	96.74%
6522 - Bank Fees & Charges	30.74	100.00	30.74%
6523 - Legal & Professional	8,908.50	2,000.00	445.43%
6524 - Audits & Financial Reviews	0.00	1,000.00	0.0%
6525 - Kitchen/Hospitality	0.00	400.00	0.0%
6530 - Publications	103.90	100.00	103.9%
6531 - Awards/Recognitions/Remembrance	561.18	500.00	112.24%
6535 - Payroll Expense	80.00		
6540 - Moving Expense	30,347.90		
<b>Total 6500 - Operations</b>	<b>93,774.48</b>	<b>56,620.00</b>	<b>165.62%</b>
<b>6600 - Officer &amp; Other Travel</b>			
6601 - GA Expenses	3,401.76	4,000.00	85.04%
6602 - Overture Advocate Expenses	0.00	3,000.00	0.0%
6603 - Moderator & Vice Moderator Exp	381.20	300.00	127.07%
6604 - Treasurer Mileage	1,383.76	1,200.00	115.31%
<b>Total 6600 - Officer &amp; Other Travel</b>	<b>5,166.72</b>	<b>8,500.00</b>	<b>60.79%</b>
<b>6700 - Payroll Expense</b>			
6701 - Stated Clerk Payroll Expenses			
6705 - Salary - Stated Clerk	71,598.16	54,353.00	131.73%
6710 - Benefits - Stated Clerk	1,848.00	19,567.00	9.44%
6715 - FICA Stated Clerk	5,660.62	4,158.00	136.14%

6720 - Continuing Education St Clrk	861.93	1,000.00	86.19%
6725 - Travel Exp - Stated Clerk	4,257.70	3,000.00	141.92%
6730 - Professional Exp - Stated Clerk	259.90	500.00	51.98%
<b>Total 6701 - Stated Clerk Payroll Expenses</b>	<b>84,486.31</b>	<b>82,578.00</b>	<b>102.31%</b>
<b>6702 - Payroll Expenses COM Associate</b>			
6706 - Salary - COM Associate	59,278.16	54,353.00	109.06%
6711 - Benefits - COM Associate	1,848.00	19,567.00	9.44%
6716 - FICA - COM Associate	4,718.17	4,158.00	113.47%
6721 - Continuing Ed - COM Assoc	0.00	1,000.00	0.0%
6726 - Travel - COM Associate	1,566.20	4,000.00	39.16%
6731 - COM Associate - Other Expenses	1,985.85	500.00	397.17%
6702 - Payroll Expenses COM Associate - Other	0.00		
<b>Total 6702 - Payroll Expenses COM Associate</b>	<b>69,396.38</b>	<b>83,578.00</b>	<b>83.03%</b>
<b>6703 - Payroll Exp - Pastor to Pastor</b>			
6707 - Salary - Pastor to Pastor Assoc	10,291.54	10,333.00	99.6%
6712 - Benefits - Pastor to Pastor Ass	0.00	0.00	0.0%
6717 - FICA - Pastor to Pastor	243.88	0.00	100.0%
6723 - Continuing Ed -Pastor to Pastor	0.00	1,000.00	0.0%
6727 - Travel Exp - Pastor to Pastor	2,420.82	2,500.00	96.83%
<b>Total 6703 - Payroll Exp - Pastor to Pastor</b>	<b>12,956.24</b>	<b>13,833.00</b>	<b>93.66%</b>
<b>6704 - Payroll Exp - Networking Assoc</b>			
6708 - Salary Exp-Networking Associate	0.00	0.00	0.0%
6713 - Benefits - Networking Assoc	0.00	0.00	0.0%
6718 - FICA - Networking Associate	0.00	0.00	0.0%
6724 - Cont Ed - Networking Assoc	0.00	0.00	0.0%

6728 · Travel Expenses - Networking	0.00	0.00	0.0%
<b>Total 6704 · Payroll Exp - Networking Assoc</b>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>6750 · Payroll Expense -Communications</b>			
6755 · Wages - Comm Proj Manager	15,600.00	31,200.00	50.0%
6756 · Benefits - Comm Proj Manager	2,504.12	8,736.00	28.66%
6757 · FICA - Comm Proj Manager	1,246.20	2,387.00	52.21%
6758 · Continuing Ed - Comm Proj Mana	0.00	500.00	0.0%
6759 · Travel Expenses Comm Proj Mngr	369.52	500.00	73.9%
<b>Total 6750 · Payroll Expense -Communications</b>	<u>19,719.84</u>	<u>43,323.00</u>	<u>45.52%</u>
<b>6760 · Payroll Exp - Financial Manager</b>			
6765 · Wages - Financial Manager	10,932.50	11,003.00	99.36%
6766 · Benefits - Financial Manager	0.00	0.00	0.0%
6767 · FICA - Financial Manager	879.90	842.00	104.5%
6768 · Continuing Ed - Fin Manager	0.00	500.00	0.0%
<b>Total 6760 · Payroll Exp - Financial Manager</b>	<u>11,812.40</u>	<u>12,345.00</u>	<u>95.69%</u>
6700 · Payroll Expense - Other	-12.38		
<b>Total 6700 · Payroll Expense</b>	<u>198,358.79</u>	<u>235,657.00</u>	<u>84.17%</u>
<b>6800 · PEIA Missions</b>			
6801 · Camp Wyoming	45,733.90	45,000.00	101.63%
6802 · Young Adult & College Ministry	0.00	13,000.00	0.0%
6803 · Mission Starfish Haiti	10,000.00	10,000.00	100.0%
6804 · Presbytery Mission Outreach	8,508.42	10,000.00	85.08%
6808 · Social Justice Grants	25,000.00		
<b>Total 6800 · PEIA Missions</b>	<u>89,242.32</u>	<u>78,000.00</u>	<u>114.41%</u>
<b>8000 · Church Closings</b>	-12,646.47		



<b>Total Expense</b>	<u>385,679.31</u>	<u>400,877.00</u>	<u>96.21%</u>
<b>Net Income</b>	<u>-79,641.51</u>	<u>56,804.00</u>	<u>-140.2%</u>
<b>2018 Per Capita received in early January</b>	<u>9,569.00</u>		
<b>Adjusted loss</b>	<u>-70,072.51</u>		

**THIS SPACE INTENTIONALLY LEFT BLANK**

Church Name	City	PIN	2018 Per			Mission	
			Capita	Paid	Due	Pledge	Paid
Ainsworth Community Church	Ainsworth	10415	3,589.00	2,501.00	1,088.00	550.00	550.00
Argyle Presbyterian Church	Argyle	2549	2,812.00	2,812.00	0.00		500.00
Pleasant Hill Presbyterian Church	Atkins	2345	2,738.00		2,738.00		
Bettendorf Presbyterian Church	Bettendorf	2589	12,288.43	12,288.43	0.00	3,000.00	3,000.00
First Presbyterian Church	Birmingham	2550	296.00	296.00	0.00	250.00	250.00
First Presbyterian Church	Blairstown	2346	1,591.00	1,517.00	74.00	0.00	
Blue Grass Presbyterian Church	Blue Grass	10388	5,698.00	1,677.74	4,020.26		
Bonaparte United Church	Bonaparte	2551	814.00		814.00	925.00	
First Presbyterian Church	Burlington	11889	5,920.00	1,402.00	4,518.00		
Community Presbyterian Church	Cascade	2479	703.00	703.00	0.00	700.00	500.00
Calvin Sinclair Presbyterian Church	Cedar Rapids	9582	1,258.00	2,152.00	-894.00		
Christ Church Presbyterian	Cedar Rapids	2375	4,440.00	1,220.00	3,220.00	600.00	
Echo Hill Presbyterian Church	Cedar Rapids	12233	10,138.00	4,200.00	5,938.00		
First Presbyterian Church	Cedar Rapids	2347	19,129.00	13,875.00	5,254.00		
Hus Memorial Presbyterian Church	Cedar Rapids	2350	3,293.00	3,293.00	0.00	450.00	450.00
Olivet Presbyterian Church	Cedar Rapids	2352	2,442.00	2,442.00	0.00		1,000.00
Westminster Presbyterian Church	Cedar Rapids	2354	11,285.00	11,285.00	0.00		5,270.00
First United Presbyterian Church	Clinton	12129	4,144.00	4,144.00	0.00		1,033.00
Zion Presbyterian Church	Coggon	2358	2,590.00	2,590.00	0.00	1,000.00	1,000.00
Cotter Presbyterian Church	Columbus Junctn	2596	888.00	888.00	0.00	750.00	750.00
Salem Welsh Presbyterian Church	Columbus Junctn	2594	1,295.00	1,443.00	-148.00		
United Presbyterian Church	Columbus Junctn	2593	3,700.00	3,700.00	0.00		3,000.00
United Church of Crawfordsville	Crawfordsville	10414	2,035.00		2,035.00		2,109.00
First Presbyterian Church	Davenport	2598	33,707.00	11,600.00	22,107.00	6,000.00	6,000.00
New Hope Presbyterian Church	Davenport	12240	2,849.00	2,850.00	-1.00	600.00	600.00
Newcomb Presbyterian Church	Davenport	2600	6,882.00	6,882.00	0.00		
First Presbyterian Church	Ely	2357	7,955.00	7,511.00	444.00	700.00	600.00
First Presbyterian Church	Fairfield	2554	5,624.00	5,624.00	0.00		
Sharon Presbyterian Church	Farmington	2557	5,069.00	5,069.00	0.00		
Union Presbyterian Church	Ft. Madison	2558	3,552.00	3,552.00	0.00	1,000.00	1,000.00
First Presbyterian Church	Hazleton	2482	777.00	259.00	518.00	250.00	250.00
First Presbyterian Church	Independence	2484	6,512.00	6,512.00	0.00		
First Presbyterian Church	Iowa City	2605	18,722.00	18,125.00	597.00	7,000.00	7,000.00
St. Andrew Presbyterian Church	Iowa City	2626	31,709.00	28,995.20	2,713.80		25,543.36
United Presbyterian Church	Keokuk	10668	2,627.00	2,842.42	-215.42		
United Church of Faith	Keota	2607	3,219.00	2,000.00	1,219.00	2,000.00	
First Presbyterian Church	LeClaire	2609	2,220.00	1,850.00	370.00		
Our Savior Presbyterian Church	LeClaire	10135	4,588.00	4,588.00	0.00		
United Presbyterian Church	Lone Tree	10026	8,288.00	978.83	7,309.17	4,150.00	3,446.30
Union Presbyterian Church	Lost Nation	2360	3,885.00	3,885.00	0.00		
First Presbyterian Church	Manchester	2489	4,144.00	4,144.00	0.00		
First Presbyterian Church	Marengo	2611	5,698.00	5,698.00	0.00		
First Presbyterian Church	Marion	2361	16,391.00	16,323.12	67.88	5,000.00	5,000.00
First Presbyterian Church	Mechanicsville	2362	3,293.00	3,367.00	-74.00	1,000.00	1,000.00
First United Presbyterian Church	Mediapolis	2562	2,812.00	1,476.00	1,336.00		
First Presbyterian Church	Miles	2363	2,997.00	2,997.00	0.00	1,500.00	1,500.00
First Presbyterian Church	Monticello	9641	7,585.00	6,600.00	985.00		4,000.00
Montrose Presbyterian Church	Montrose	2565	1,295.00	1,295.00	0.00	0.00	
First United Presbyterian Church	Morning Sun	2566	2,331.00	1,551.55	779.45		
First Presbyterian Church	Mt. Pleasant	2569	10,730.00	4,113.00	6,617.00	5,000.00	5,000.00
First Presbyterian Church	Mt. Vernon	2366	4,884.00	4,884.00	0.00		
Linn Grove Presbyterian Church	Mt. Vernon	2367	1,295.00	1,295.00	0.00	1,500.00	1,500.00
First Presbyterian Church	Muscatine	2613	8,288.00	8,288.00	0.00	3,300.00	3,575.00
New London Presbyterian Church	New London	2571	3,034.00	3,286.79	-252.79		307.12
Central Presbyterian Church	Newhall	2368	1,369.00	1,369.00	0.00		
First Presbyterian Church	Onslow	2369	1,369.00	1,369.00	0.00		
Princeton Presbyterian Church	Princeton	2616	2,167.18	2,167.18	0.00	1,500.00	1,500.00
First Presbyterian Church	Rowley	2495	1,221.00	1,295.00	-74.00	800.00	800.00
Scotch Grove Presbyterian Church	Scotch Grove	2371	888.00	888.00	0.00	125.00	125.00
First Presbyterian Church	Shellsburg	2372	2,923.00	2,923.00	0.00	0.00	
Springville Presbyterian Church	Springville	2373	3,108.00	1,295.00	1,813.00	0.00	
Stanwood Union Church	Stanwood	10413	2,492.81	2,492.81	0.00	0.00	
Vinton Presbyterian Church	Vinton	10227	9,176.00	9,176.00	0.00	0.00	
First Presbyterian Church	Wapello	2579	4,292.00	2,146.00	2,146.00	1,000.00	1,000.00
United Presbyterian Church	Washington	9756	14,393.00	12,803.25	1,589.75	7,500.00	6,875.00
First Church United	West Liberty	2622	2,775.00	2,775.00	0.00	1,325.00	1,325.00
West Point Presbyterian Church	Denmark	2580	925.00	925.00	0.00	500.00	500.00
First Presbyterian Church	Williamsburg	2623	9,879.00	9,879.00	0.00		5,000.00
First Presbyterian Church	Wilton	2624	6,512.00		6,512.00	0.00	
Sugar Creek Presbyterian Church	Wilton	2625	1,147.00		1,147.00		
First Presbyterian Church	Winfield	2581	5,069.00	629.00	4,440.00		
			395,754.42	305,003.32	90,751.10	59,975.00	102,858.78
Brighton United	Brighton	2591	2,257.00	unbillable			
			398,011.42				
Included are amounts written in Dec 2018 but not received until Jan 2019							

Presbytery of East Iowa				
General Missions and Per Capita				
2018				
Members as of 12/31/2016			10,749	397,713.00
Per Capita	2018%	Billed	Collected YTD	Due
GA	0.208919	83,089.77	63,720.96	19,368.81
Synod	0.145946	58,044.60	44,514.00	13,530.60
PEIA	0.645135	256,578.63	196,768.36	59,810.27
Due	1.000000	397,713.00	305,003.32	92,709.68
2018 Per Capita \$			Uncollectable	Billed
GA	7.73	83,089.77		
Synod	5.40	58,044.60		
PEIA	23.87	256,578.63	-2,257.00	
	37.00	397,713.00	-2,257.00	395,456.00
General Mission	2018%	Pledged	Collected	Over/Under
GA	0.2	11,995.00	20,571.76	
Synod	0.1	5,997.50	10,285.88	
PEIA	0.7	41,982.50	72,001.15	
		59,975.00	102,858.78	-42,883.78

Finance Manager Bartel explained the payroll listing as liability on page 1 of the report. She also noted that Line 6207 has now been properly listed. Both presenters encouraged churches within the Presbytery to pay per capita commitments since these are operating funds for our mission and ministries.

## TRUSTEES

RE Jan Kosowski, Trustees moderator, noted that the dissolution process of the Hazleton church property is moving forward. The Presbytery has an inventory of items that the Hazleton congregation has made available to share with other churches upon request.

## COMMUNICATION PROJECT MANAGER

Julia Andrews, Communications Project Manager, reminded presbyters to return nametags at the end of the meeting. She announced that the Information Forms have been updated.

## COVENANT COMMUNITY HAPPENINGS

Moderator Wunder invited presbyters to share Covenant Community Happenings.

TE Trey Hegar (Mt. Pleasant, First)—Iowa WINS will be partnering with Iowa Wesleyan College to present the Manning Lecture on April 7 at 2 pm. There will be special planning discussions and workshops.

**A motion to grant Silentor Esthil, Mission Starfish Haiti was seconded and APPROVED.**

Silentor Esthil, Mission Starfish Haiti—Silentor observed that it was a blessing for him to be here in the Presbytery where we can empower one another for mission and service. This is a blessing to him and the Presbytery is also a blessing as it supports the ongoing development of Mission Starfish Haiti.

TE Lisa Ross Thedens—Veeda Javid Gill will be visiting the Presbytery April 8-9, 11. She is here to visit churches, so please contact Lisa to sign up.

## ADJOURNMENT

**A motion to adjourn was moved and seconded. The motion was APPROVED.**

Co-Moderator Lori Wunder closed the meeting with prayer at 2:48 p.m.

Respectfully submitted,  
Rebecca Blair, Ph.D.  
Stated Clerk

### NEXT STATED MEETING:

Saturday, 16 March 2019

10:00 am-3:00 pm

First Presbyterian Church

401 Iowa Avenue, Muscatine, IA