

Presbytery Coordinating Commission Minutes 22 March 2016

Presbytery of East Iowa ■ ■ ■ ■ Presbytery Office ■ ■ ■ ■ 22 March 2016

Present: Mary Atwood (Nominating), Karen Bartel (Treasurer), Teresa Bartlett (COM), Rebecca Blair (Stated Clerk), Anita Burnett (CPM), Gary Burnett (Nominating), Jim Claypool (Vice-Moderator, Trustees), Richard Miller (Personnel), Karen Minnis (Trustees), Melody Oltmann (CPM), Pam Saturnia (Moderator)

Staff: Harry Hoyt (COM Associate) and Sarah Hegar (Networking Associate)

Moderator TE Dr. Pam Saturnia called the meeting to order at 10:10 a.m. prayer. The Moderator called upon Stated Clerk Dr. Rebecca Blair, who affirmed that a quorum was present. **A motion to approve the minutes of the 21 January 2016 meeting was seconded and APPROVED unanimously.**

Moderator's Report

Moderator Saturnia announced that a distinct plan for the April stated meeting has been generated by the Presbytery Gathering Team. Extended worship comprised of reflections by mission partners and integrated opportunities for worship will offer the Presbytery space to focus on the mission we accomplish beyond the local area. The band from Davenport, New Hope will provide the music for worship.

The moderator also shared the issue of meal costs at Presbytery meetings, noting that a priority must be consistency in providing a meal worth the money charged. The PCC engaged in discussion about the practice of host churches charging more for meals, but delivering meals that cost less with the intention of using the funds generated for various local church mission projects. **A motion to recommend to the Presbytery at the 171st stated meeting that the Presbytery of East Iowa amend its policy concerning meal costs at stated and called meetings to state that host churches may charge up to maximum of \$10 per meal with the understanding that the amount charged reflects the actual cost to produce or cater each meal and that the meal charge does not represent a fundraising opportunity, was seconded and APPROVED.**

By consensus, the offering at the 171st stated meeting was approved to be sent to PDA Syrian Relief.

The moderator observed that the Presbytery has charged her with the appointment of two administrative commissions—one for Davenport Newcomb, for which she needs ruling elders, and one for Cedar Rapids, Olivet, for which she needs teaching elders. She also needs to appoint groups to investigate partnership with the Presbytery of Des

Moines and the generation of a non-traditional new worshipping community in the CR-Iowa City Corridor.

Stated Clerk's Report

Stated Clerk Blair reviewed the Committee Report Process and Meeting Schedule. She announced that a Commission/Committee reference document, containing contact information for all commission/committee moderators, commissioners to Synod and General Assembly, and Presbytery officers, is available on the website.

Commission on Ministry Report

RE Larry Petrick, committee moderator, reported that COM will be sending the matter of the call to TE Heather Hayes from the Cedar Rapids, First congregation to the 171st stated meeting since Presbytery policy requires a ¾ majority vote by the full Presbytery to approve this call. The congregational meeting will take place on 3 April 2016. COM will include the pertinent policy in its report to the stated meeting, and the PNC is interpreting the process to the congregation with a COM liaison to be present as well. COM will also meet in a retreat setting at the end of May as it seeks to be proactive in addressing the responsibilities of its purview.

Trustees Report

Trustees Moderator RE Jim Claypool reported that the Trustees will be presenting the following action items at the 171st stated meeting:

- Marengo Church Window Repairs—the church will be repairing the stained glass windows at an estimated cost of \$75,000. Presbytery approval is required under current policy because the project is anticipated to cost more than 10% of the annual budget of the church. The windows are 112 years old and in need of renovation. No outside financing or mortgaging is expected to be required. Some funds are available and the Session will have a capital campaign for the rest of the money. The Trustees will be recommending approval at the meeting.
- CR, Westminster Roof Repair—the congregation approved rolling a line of credit used for roof repair into a 5-year mortgage. The Trustees will recommend approval of this mortgage arrangement.
- Manchester Church Manse—Moderator of Session Skip Shaffer sent a subsequent request notifying the Trustees that the congregation had voted to dispose of the manse. The Trustees will recommend that the Presbytery approve the congregation's plan to dispose of the manse by sale and removal of the house or by razing the house.

Other Information:

- The Trustees received a request from our partners in Pakistan for \$2,000 to pay for air travel to the U.S. This request raised the issue of the Presbytery's financial responsibility in mission partnership, so that all partners share the same expectations for financial responsibilities inherent in the relationship. **A motion to recommend that the Presbytery endorse the formation of a Presbytery network to construct an accountable relationship with the Presbyterian**

Church of Pakistan with the terms of mission support and relationship boundaries to be approved at a future stated meeting, was seconded and APPROVED.

Treasurer's Report

A printed report from Treasurer RE Karen Bartel was distributed. Treasurer Bartel noted that this report represents where we are as of this date in the current year. She explained that the \$24,000 indicated deficit has occurred in the short term because of our changing the time at which the disbursement to Camp Wyoming occurs. **A motion to receive the report was seconded and APPROVED.** She concluded the report by indicating that she is working with Synod Treasurer Jay Wilkinson on offering a financial training workshop for the Presbytery.

Committee on Preparation for Ministry

Committee moderator TE Melody Oltmann announced that there are 8-10 CCREs in the preparatory process at various stages. CPM liaisons will be assigned to each of these persons. The committee will also assign teaching elders within the Presbytery as mentors to meet with each CCRE four times yearly in accord with the CRE policy. She asked the PPC if there would be the possibility for funding to pay mileage and breakfast or lunch to these mentors. The advice from the PPC was to do so, with Melody to report any budget overage to the Presbytery.

Nominating Committee

RE Gary Burnett presented the following report concerning nominees confirmed for service to the Presbytery:

NOMINATING REPORT TO PCC				
March 22, 2016				
Nominees Confirmed to Date				
Name	RE/TE	M/F	CHURCH	CLASS
Don Clark	RE-COM	M	Columbus Junction, United	2019
Sam Massey	TE-COM	M	Iowa City, First	2019
Jennifer Jennings	TE-COM	F	Wilton, First	2019
Trey Hegar	TE-COR	M	Mt. Pleasant, First	2018
Jim Voss	RE-COR	M	Wilton, First	2019
Marta Pumroy (pending)	RE-COR	F	Marion, First	2019
Kristen Hutson	TE-CPM	F	Coe College	2019
	RE-CPM			2019
	TE-CPM			2019
Karen Minnis	RE-Trustee	F	Morning Sun, First United	2019
Richard Miller	TE-Trustee	M	Davenport, First	2018

	TE-Synod Commissioner			2019
Kris Ward	RE-Personnel	F	Davenport, Newcomb	2019
	RE-Personnel	F		2019
	TE-PJC	F		2019

COM Associate

RE Harry Hoyt reported that Moderator Saturnia had requested that he attend the Synod Forum on March 15. He noted that this is an opportunity for a helpful exchange of information. There is a continuing conversation about Presbytery staffing structures. North Central Presbytery will be sharing staff with Prospect Hill. There is only one EP left in the Synod. Winnebago leaders reported that internal development of leaders within their presbytery is a priority. They are offering \$1500 for individuals to attend courses to build leadership skills.

Networking Associate

TE Sarah Hegar reported that 41 youth and adults are registered to attend Triennium. There will be an Endowment and Financial Planning Workshop, facilitated by Minner Serovy from the Presbyterian Foundation, at Davenport, First on April 16. Christopher Smith will offer a continuing education workshop on October 22.

The PCC agreed that discussion of what the Presbytery does and should put on our website will be docketed for the May PCC meeting.

A motion to move into executive session was seconded and APPROVED. TE Richard Miller requested that the moderator excuse the Stated Clerk, Treasurer, COM Associate and Networking Associate.

Personnel Committee Report

Committee moderator Richard Miller reported on the six-month staff reviews.

A motion to adjourn was seconded and APPROVED. Moderator Saturnia adjourned the meeting at 12:15 p.m. **THE NEXT PCC MEETING IS SCHEDULED FOR MAY 19 AT 10 AM.**

Respectfully submitted,
Ruling Elder Dr. Rebecca Blair
Stated Clerk