



Report to the Presbytery of East Iowa Changes in Terms of Call for the Year 2018

(To be completed for Pastors, Co-Pastors, Associate Pastors, Interim Pastors, Designated Pastors, Stated Supply, Temporary Supply and Commissioned Ruling Elders)

Please enter the changes in the terms of call on this form and return it with the required signatures to the Presbytery of East Iowa by March 1, 2018. **Please provide the specific information requested even if there has not been a change from the previous year.** If you have any questions please contact John Hougren at 319-334-3523 or pastorjohn@indytel.com.

Name of Pastor	Church
Position Title	Address
Date	Phone

Line No.	Elements of the Terms of Call	2017	2018
1.	Annual Cash Salary - the amount of cash compensation paid directly to the minister on an annual basis (not including any other allowances paid as cash).	\$	\$
2.	Housing Allowance - (not included in Line No. 1) the amount of cash paid to the pastor designated for housing. If the pastor has a manse, do not enter an amount on this line.	\$	\$
3.	Utilities - (not included in Line No. 1) amount provided to ministers with a manse for utility expenses whether reimbursed to the minister, paid as an allowance or directly paid by the church.	\$	\$
4.	Deferred Compensation - includes tax sheltered annuities, 403(b) plans, Keogh and Reimbursement Savings plan, housing equity allowances, and other forms of funded or unfunded deferred compensation arrangements. If the total remuneration for a pastor includes the free use of a manse, the church is strongly encouraged to pay a minimum of \$1200 per year, on a monthly basis, into a 403(b) plan for the pastor administered by the Board of Pensions or some other institution agreeable to the church and the pastor.	\$	\$
5.	Bonuses, Unvouchered Allowances, Gifts from Employer - any year-end or other bonuses, all unvouchered allowances (such as expenses that are not paid through an Accountable Reimbursement Plan), down payment grants for purchase of a home, savings from interest-free or interest-reduced loans (not loan principal) and gifts paid by the employing organization. (Gifts from private donors or honoraria are NOT included.)	\$	\$
6.	Supplement for SECA and Medicare - monies paid to the minister, or directly to the Social Security Administration, by the church should be entered here.	\$	\$

**Please return this report to the Presbytery by March 1, 2018
SEND TO STATED CLERK DR. REBECCA BLAIR at rblair@peia.org**

Line No.	Elements of the Terms of Call	2017	2018
7.	Other Allowances (eg. Medical/Dental reimbursement, SECA allowances, furnishings, maintenance and repairs not included in Line No. 1) includes all other forms of compensation not otherwise covered under lines 1-5, including medical deductible and expense reimbursement allowances not paid through a group benefit plan, insurance premiums for additional insurance coverage provided for individual employees (premiums for group plan coverage are not included), salary reduction contributions to flexible health spending accounts and cafeteria plans, furnishings, maintenance, repairs and allowances not included in Line No. 1	\$	\$
8.	Fair Rental Value (FRV) of Manse (For those who have rent-free use of a manse, enter the annual FRV approved by, and in the minutes of, your session or congregational meeting.) FRV is the what the home could reasonably rent for given the community the home is in.	\$	\$
9.	Member of "Benefits Plan of the Presbyterian Church (U.S.A.)" (Includes: Pension, Medical, Disability, and Death Benefits)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Number of Weeks Vacation – minimum 4 weeks		
11.	Number of Weeks Study Leave – minimum 2 weeks		
12.	Number of Weeks Maternity or Paternity Leave – 6 weeks		
13.	Vouchered Reimbursable Automobile Mileage at Current IRS rate.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
14.	Vouchered Reimbursable Continuing Education Expenses – minimum of \$1,000 for a full time call	\$	\$
15.	Vouchered Reimbursable Professional Expenses – minimum of \$500 for a full time call	\$	\$
16.	Percent of Full Time Call - the time agreed to by the pastor and the session that the pastor will spend in ministry to the church as a percentage of a full time call.	%	%
17.	Other Elements of the Terms of Call (Use a separate sheet if necessary) Enter the value of any other elements included in the call that are not covered above and explain each element.	\$	\$

Additional Information	Number
Number of Members in the Church	
Average Sunday Attendance in Calendar Year 2014	
Salary Level within the Pastor Compensation Program for Your Position (see <i>attached Pastor Compensation Structure</i>)	

Pastor's
Signature

Date

Clerk of Session's
Signature

Date