

**APPENDICES TO
MINUTES OF THE
165TH STATED
MEETING**

**2014 Session Minutes Review
Updated**

APPENDIX I

CHURCH NAME	MINUTES REVIEW
Ainsworth, Bethel	No minutes presented
Ainsworth, Community	Approved
Argyle	No minutes presented
Atkins, Pleasant Hill	No minutes presented
Bettendorf	Approved
Birmingham, First	Approved
Blairstown, First	No minutes presented
Blue Grass	Approved
Bonaparte	Approved
Brighton	No minutes presented
Burlington, First	Approved
Cascade, Community	Approved
Cedar Rapids, Calvin-Sinclair	Approved
Cedar Rapids, Christ	Approved
Cedar Rapids, Echo Hill	Approved
Cedar Rapids, First	Approved
Cedar Rapids, Hus	Approved
Cedar Rapids, Olivet	Approved
Cedar Rapids, Westminster	Approved
Center Junction, First	Approved
Clinton, First United	Approved
Coggon, Zion	Approved
Columbus Jct., Cotter	Approved
Columbus Jct., Salem Welsh	Approved
Columbus Jct., United	Approved
Crawfordsville, United	Approved
Davenport, First	Approved
Davenport, Newcomb	Approved
Davenport, New Hope	Approved
Ely, First	Approved
Fairfield, First	Approved
Farmington, Sharon	No minutes presented
Ft. Madison, Union	Approved
Hazelton, First	Approved
Independence, First	Approved
Iowa City, First	Approved
Iowa City, St. Andrew	Approved
Keokuk, United	No minutes presented
Keota, United	Approved

LeClaire, First	No minutes presented
LeClaire, Our Savior	No minutes presented
Lone Tree, United	No minutes presented
Lost Nation, Union	Approved
Manchester, First	No minutes presented
Marengo, First	No minutes presented
Marion, First	Approved
Mechanicsville, First	Approved
Mediapolis, First	In process
Middletown, First	No minutes presented
Miles, First	Approved
Monticello, First	Approved
Montrose	No minutes presented
Morning Sun, First United	Approved
Mt. Pleasant, First	Approved
Mt. Vernon, First	Approved
Mt. Vernon, Linn Grove	Approved
Muscatine, First	Approved
New London	Approved
Newhall, Central	Approved
Onslow, First	No minutes presented
Princeton	Approved
Rowley, First	Approved
Scotch Grove	Approved
Shellsburg, First	Approved
Springville	Approved
Stanwood	No minutes presented
Vinton	Approved
Wapello, First	Approved
Washington, United	Approved
West Liberty, First United	Approved
West Point	No minutes presented
Williamsburg	Approved
Wilton, First	Approved
Wilton, Sugar Creek	No minutes presented
Winfield	Approved

APPENDIX II

The *Book of Order* requires that on or before December 31 of each year, the Presbytery record the report of the type of work in which each minister of the presbytery is engaged. G-2.0503).

Mike Andrew	797	Randi Henderson	101	Thomas C. Oak	101
Noelle Andrew	791	Elizabeth Hilkerbaumer	103	Nancy Oehler Love	101
Mary Arnold	701	Robert Hill, HR	299	Duane Olsen	105
Teresa Bartlett	101	Pamela Hoogheem	797	Melody Oltmann	101
Karen Beals	101	John Hougen	101	Kyle Otterbein	103
Diane Bishop, HR	299	Beverly Hovenkamp	797	Kristy Parker	797
George Bishop, HR	299	Sue Howes, HR	299	Kurt Pasko	501
Jim Bonewald	797	Kristin Hutson	641	Lori Patton	797
Robert Bouton, HR	299	Herb Isenberg, HR	299	Matt Paul	101
Gary Burnett, HR	299	Will Jackson, HR	299	Joseph Phipps	101
G. Maurice Campbell, HR	299	William Jamison, HR	299	Elizabeth Platt, HR	299
David Castrodale, HR	299	Jennifer Jennings	101	Al Polito	101
Howard Chapman	101	R. Dixon Jennings, HR	299	Mary Pugh	101
Stan Collier	797	David Jurgens, HR	299	Nancy Redman, HR	299
Jason Collier	158	Thomas Kalshoven, HR	299	Peter Reynen	797
Jessica Crane-Munoz	101	Robin Kash, HR	299	Gerald Rife	299
Robert David	501	Lucille King, HR	299	Carl Riggs, HR	299
Elizabeth Dickey	701	Debra Kinney	101	Lori Robinson	101
Tim Dyck	101	Sonda Kirsteatter	108	Lisa Ross Thedens	797
Robert Dykstra	654	Wade Kirsteatter	108	Pam Saturnia	101
Jack Edmisson	797	Kerin Lang	797	Cindy Saul	797
John Elliott, HR	299	James Langley	797	George Saunders, HR	299
Barry Ensign-George	403	Willis Longer, HR	299	Julie Schuett	101
Jon Evans	101	Michael Manaugh	101	Linda Shatzer	701
Matthew Froeschle	101	Mark Martin, HR	299	Paul Skelley, HR	299
James Fyfe, HR	299	Samuel Massey	101	David Snyder	797
Emory Gillespie	797	Annie Mingin	101	Colette Soultis	644/797
Aimee Goldmeyer	101	Charles McCracken, HR	299	Emory VanGerpen, HR	299
Mildred Grubbs, HR	299	Richard Miller	101	Dick Wallarab, HR	299
Dottie Halverson	101	Ted Miller	101	Bill Warhover	797
Pat Halverson	101	Charles Mills, HR	299	Nathan Williams	101
Ken Harden, HR	299	Scott Minter	797	Bill Willis	156
William Hamish, HR	299	Diane Monger	797	Troy Winder	101
Heather Hayes	103	Kenneth (Kip) Murphy	101	Jean Wollenberg	797
Patricia Henderson	797	Scott Nesblitt	101	Robert Wollenberg	101
				Lorene Wunder	101
Pastor or Co-Pastor	101	Other - Interim	155	Pastor/Chaplain (Coll./Univ.)	641
Associate Pastor	103	Other - Temp. Supply	158	Faculty Majority in Religious St.	644
Interim Pastor	105	Honorably Retired	299	Seminary Faculty	654
Temporary Relationship	108	GA Agency Staff	403	Pastor/Chaplain - Other Inst.	701
Other Denomination	151	Serving Another Denomination	501	Member At Large	797

Last Update: 9-15-14



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/15/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lee Agency Inc. 200 Ford Ave Muscatine, IA 52761	CONTACT NAME: PHONE (A/C, No. Ext): (563) 263-9252 FAX (A/C, No.): (563) 263-9282 E-MAIL ADDRESS:
INSURED Presbytery of East Iowa Rebecca Blair 1700 S. First Ave, Suite 23 Iowa City, IA 52240	INSURER(S) AFFORDING COVERAGE
	INSURER A: GuideOne - East Iowa Presbytery
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

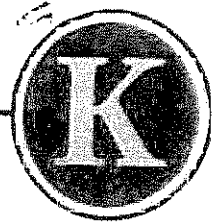
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Sex/Mis/D&O/EPL/HNOA GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		1239441	08/15/2014	08/15/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPOP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		1222475	08/15/2014	08/15/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ Shared Limit \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	1248974	08/15/2014	08/15/2015	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property		1239441	08/15/2014	08/15/2015	Contents Coverage 755,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
Presbytery of East Iowa	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Angie Sink</i>



INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Directors
Presbytery of East Iowa
Iowa City, Iowa

We have performed the procedures enumerated below, which were agreed to by Presbytery of East Iowa (PEI) solely to assist you with respect to the accounting records of PEI as of December 31, 2013 and for the year then ended. PEI's management is responsible for the organization's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

Checking Account Cash Receipts and Disbursements

- All cash receipts and disbursements for the year were agreed to supporting documentation on a monthly basis noting proper approval for payment, amounts approved for payment and proper recording in the general ledger supporting the financial statements. There were no unusual discrepancies noted.
- Bank reconciliations were obtained and agreed to the general ledger and bank statements. There were no unusual reconciling items or discrepancies noted.

Investment Accounts

- Investment statements for each quarter of 2013 were agreed to proper recording in the general ledger. Investment revenue for 2013 was agreed to proper recording and amount in the general ledger. There were no additional adjustments required.

General Journal Entries

- General journal entries were scanned and agreed to supporting documentation for propriety. Adjustments affecting cash were agreed to the bank reconciliations for each month. There were no unusual adjustments noted.

Year End Procedures

- Year end procedures included the following:
 - ❖ Prepaid expenses were agreed to supporting documentation and the general ledger was adjusted.
 - ❖ Accounts receivable balances were agreed to supporting documentation for mission receipts and per capita received in 2014. The allowance accounts were recalculated and the general ledger was adjusted.
 - ❖ Balances for fixed asset accounts were adjusted accordingly through verification of new fixed assets purchased during 2013. Purchases were agreed to supporting documentation and compliance with capitalization policy. There was an instance in which adjustments were required to capitalize new fixed assets. Depreciation expense was calculated and adjusted to the computed amounts.
 - ❖ Accounts payable at year end were agreed to outstanding invoices and proper account coding. The general ledger accounts were adjusted to actual amounts due.
 - ❖ Mission receipts and per capita payable were agreed to payments made in 2014 for amounts due at year end 2013. The general ledger accounts were adjusted to actual amounts due.
 - ❖ Restricted net assets for disaster recovery were adjusted to reflect the balance available for disbursement.

We were not engaged to, and did not conduct an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of PEI and is not intended to be and should not be used by anyone other than those specified parties.

Hoppentaver & Associates, PC

Mount Vernon, Iowa
May 6, 2014

Presbytery Coordinating Commission Minutes Summary
28 August 2014

Presbytery of East Iowa ■ ■ ■ ■ ■ Presbytery Office ■ ■ ■ ■ ■ 28 August 2014

Present: Mary Atwood (Moderator), Karen Bartel (Nominating), Rebecca Blair (Stated Clerk), Kevin Cullum (Camp Wyoming), Deb Kinney (CPM), Ann Luedtka (COM), Sam Massey (COM), Richard Miller (Personnel), Kyle Otterbein (Vice-Moderator/Trustees), Al Polito (Nominating), Clint Rila (ACOG), Pam Saturnia (Personnel), Bob Wollenberg (ACOG)

Excused: Anita Burnett, Harry Hoyt, Karen Minnis, Mary Pugh

Moderator Mary Atwood called the meeting to order at 10:04 a.m. with the lighting of the Christ Candle. Moderator Atwood invited Al Polito to offer the opening devotion, a reflection upon interwoven strength drawn from Psalm 133, followed by the opening prayer.

Stated Clerk's Report

Moderator Atwood called upon Stated Clerk Rebecca Blair to present the Stated Clerk's Report. Stated Clerk Blair announced that a quorum was present. **A motion to approve the minutes of the 26 June 2014 meeting was seconded and APPROVED unannimously.**

The Stated Clerk reminded committee moderators that they are responsible for timely submission of reports for stated meetings, for contacting Pam and Sarah to include meetings and events on the Presbytery calendars, and of their need to include stakeholder perspectives in inclusive decision-making processes. The deadline to include business in the docket for the October meeting is September 12. No business received after that date will be docketed.

She reviewed the sample reports schedule to model the rhythm of business consideration along with the sample budget development schedule that integrates the needs and input of committees and commissions. Note that this October meeting represents an exception to this rhythm due to the action of the governing body to require three weeks' notice prior to action on the structural changes proposal.

Stated Clerk Blair presented an issue that surfaced as a part of the inquiry concerning who signed the Board of Pensions retirement forms for Harry Olthoff. She reported that she had corresponded with and then spoken by telephone with Cheryl Murray, Manager of Member and Pension Services at the Board of Pensions. Ms. Murray responded that she was not able to provide details of who signed the form because "the appropriate representative from Mr. Olthoff's employer, Synod of Lakes and Prairies, authorized his last day of service" and thus presbytery verification was not needed. The Stated Clerk replied that Mr. Olthoff was employed not by the Synod, but rather by the Presbytery of East Iowa during the entirety of his tenure as General Presbyter. This information prompted Ms. Murray to refer the inquiry to Andy Browne, Vice-President and Corporate Secretary of the Board of Pensions, who indicated that the form on file at the BOP had been altered with the

PIN for PEIA crossed out and the PIN for the Synod of Lakes and Prairies inserted. He advised that the Presbytery should inquire of the Synod why Mr. Olthoff has been listed as a member there.

Upon further inquiry, the Stated Clerk learned that, as of 2009, the Synod has listed all presbytery employees as employees of the Synod ostensibly only for payroll processing purposes to avoid fees. She noted, however, that this state of affairs prompts a number of serious questions since it has been the Presbytery rather than the Synod who has elected the GP as well as other officers and staff, and it is the Presbytery that has voted concerning pay raises. Further, this action by the Synod appears to extend beyond payroll processing and thus seems to transgress the rights of governing bodies to self-determination. **The PCC advised the Stated Clerk to engage Jay Wilkinson, Stated Clerk of the Synod of Lakes and Prairies, in further conversation, expressing appreciation to the Synod for providing payroll services, but affirming that the Presbytery retains authority over all matters involving membership, to resolve this particular issue.**

Next, she shared a document drafted by David Feltman, Pastor to the Presbytery of North Central Iowa, concerning the action taken by the 221st General Assembly to reduce the number of synods from 16 to between 10-12. This document proposes the closure of most presbytery offices within Synod bounds and the establishment of a group of regional Associate Synod Executives to serve each of the presbyteries. The Stated Clerk asked the PCC for commentary to take to the Presbyter Forum meeting at Olivet Retreat Center on September 22-24. These comments included the following:

- Presbyterians operate at the most essential level through the principal of ordered groups. This proposal appears to shift in an accelerated manner towards an episcopal system. A question arises concerning what happens to representation and the representative principles of our polity.
- The proposal is based upon an assumption that an EP/GP position is necessary in all presbyteries. The Presbytery of East Iowa PCC does not share this assumption.
- An accompanying assumption posits the need for synods—the PCC questions the need for and necessary roles of synods.
- The PCC needs more information about how this proposal accords with staff realities at the synod and presbytery level over the past 10 years.

MOTION: That the PCC formally communicate the following response to this proposal: The PCC of the Presbytery of East Iowa is open to conversation about all proposed models to revise the number, structure, and roles of synods, yet this particular proposal runs counter to the Presbyterian polity principles that inform our Presbytery's model of servant leadership through Missio Dei. Motion was seconded and APPROVED.

Lastly, Stated Clerk Blair reminded the PCC of two upcoming meetings in the Presbytery—a gathering to discuss and collect responses to the proposed revised Presbytery officer/staff structure on September 2, 7 pm at Iowa City, St. Andrew, and a called meeting on September 13, 10 am at Iowa City, First.

Committee on Ministry Report

Ann Luedtka, committee moderator, reported on the following issues/actions taken by COM:

- Ruling Elder Deb Hansen (Cedar Rapids, Echo Hill) has resigned from the committee for personal reasons.
- COM raises as a broader strategic issue the question of how the Presbytery can help small churches that are struggling financially. One school of thought argues that worshipping and ministry communities have historically followed demographics and population patterns and thus, it makes little sense to support churches where there are few people. Perhaps instead we should strategically invest our resources where new and existing communities can thrive. With regard to pastoral service, perhaps the Presbytery should develop a robust program in partnership with the UDTS to supervise and provide pastoral development opportunities in a more thoroughgoing way to student pastors, particularly in smaller churches.
- Nathan Williams, pastor of Cedar Rapids, Echo Hill, contacted Ann Luedtka to ask about the consequences of the church's pursuing the option of selling the building. The issue concerns the fact that the church still owes \$2,744,854.64 on a loan total of \$3,843,549.00 undertaken in 2009. At present the church is paying \$10,000 per month on interest only. From the church's inception, there was a need for approximately \$17,000 per month to make mortgage payments and a reported shortfall of between \$5,000-\$7,000 per month. The church is currently engaged in a campaign to reduce the outstanding principal.

Committee on Preparation for Ministry Report

Committee moderator Deb Kinney reported that member Betty Orr (Rowley, First) has resigned from the committee just prior to end of her term. The committee is in the process of preparing a survey to be presented at the October stated meeting concerning how CPM and COM can best partner to serve the Presbytery.

Personnel Committee Report

Richard Miller reported that the Personnel Committee has completed a draft of the amended staffing plan. He announced that the committee has discussed further the proposed COM Associate position. The Personnel Committee's discussion took into consideration the following factors:

- During the last reconfiguration we eliminated the administrative assistant position, but never revisited the COM Associate position, even though more duties were added.
- We also recognized that our discussions over the past 6-8 months have not had the benefit of a full understanding of the Presbytery finances as understood by the Trustees.

After full discussion about these issues, the Personnel Committee recommends: "that the position of COM Associate become a $\frac{3}{4}$ time position with hours and salary to be equitable with the Stated Clerk position, as stated in the new staffing model." In addition, the aspiration is to work toward institutionalizing the functions of COM so that this position can eventually drop to a half-time position.

The PCC then engaged in a broader discussion of the need for monthly statements and balance sheets to be distributed at the PCC meetings to inform decision-making. A **motion that the Trustees distribute a full financial report, including all fund balances, to the PCC prior to the next meeting and that the Trustees provide monthly financial statements of current revenues and expenditures along with current fund balances to each monthly PCC meeting** was seconded and APPROVED.

Nominating Committee Report

Al Polito, committee moderator, noted that the committee continues to look for folks to fill vacancies. He will review the vacancies to be filled and meet soon with the committee in order to prepare a report for the October meeting.

Trustees Report

Kyle Otterbein, Vice-Moderator, noted that the Trustees continue to investigate accounts to determine their locations, balances and purposes as well as how to accurately report the various kinds of accounts to the Presbytery. Since he was not able to attend the most recent Trustees meeting, he asked the Stated Clerk what action the Trustees took on two major action items.

First, with regard to the funding of the proposed staff positions, the Trustees reviewed the current 2014 operating budget and affirmed that \$321,384.75 has been budgeted for salaried positions. The proposed officer and staff salaried positions will range between \$226,147.00 and \$254,836.00. **The Trustees voted by consensus to communicate to the PCC that sufficient budgeted funds are available to fund these proposed positions.** Secondly, the Trustees considered the request from Iowa City, St. Andrew to communicate the following motion to the Presbytery for a concurring vote:

MOTION: To concur with the vote of the congregation of St. Andrew Presbyterian Church to authorize the Session, on behalf of St. Andrew Presbyterian Church, to obtain a construction loan for up to \$8.5M and a long-term loan not to exceed \$6M, from a lender to be identified later, for the purpose of constructing a new church campus at the Camp Cardinal site.

Although some Trustees expressed the need for more specific information about who the lender will be and the specific terms of the loan, the majority of the Trustees voted to **recommend that the Presbytery provide authorizing concurrence with this motion given that there are caps upon the amount of money requested.**

This issue prompted further discussion from members of the PCC concerning the responsibilities of churches requesting authorization for real estate and construction loans and agreements. A **motion that the PCC recommend to the governing body that all bodies requesting authorization to undertake real estate and construction loans and agreements be required to provide the name of the lending institution and full terms (including percentage rates and length of the loan) as a basic mark of fiduciary trust in order for these requests to be acted upon by the governing body of the Presbytery of East Iowa** was seconded and APPROVED.

ACOG Report

Bob Wollenberg, commission co-moderator, noted that a communication plan will need to be formulated after the September 2 meeting to communicate a summary of this conversation and next steps to the Presbytery at large. He affirmed that it is ACOG's intention to request change to the structural proposal if it seems warranted after the September 2 conversation. This intention allows for the proposed change to the COM Associate position from the Personnel Committee to be incorporated.

Moderator's Report

Moderator Atwood then moved to the Moderator's Report. She called the PCC's attention to the written reports of the two task forces: the Task Force on Presbytery Meetings and the Task Force on Healing and Reconciliation.

Moderator Atwood polled the PCC membership to gain consensus about including the PCC minutes in the meeting packet. **A motion that the PCC minutes, with the exception of information that must remain confidential for legal reasons, be included in the meeting packet was seconded and APPROVED.**

Camp Wyoming Report

Kevin Cullum, Camp Wyoming Executive Director, reported that A.J. Plummer has left the position of Associate Director to take up the position of Director of Discipleship and Development at Cedar Rapids, Westminster. Mr. Cullum affirmed that the Camp has experienced a 5% increase in summer camp enrollment and rental activity has doubled. The next aim is to amplify the retreat enrollment numbers and programming. Lastly, the Camp will offer a dinner theater fundraising event, "The Love Boat," on October 4th in the Deer Center, beginning at 6:00 p.m.

Moderator Atwood asked if there was other business to consider. Hearing none, she asked for a motion to adjourn. **A motion to adjourn was seconded and APPROVED.** Moderator Atwood closed the meeting with prayer at 1:30 p.m.

The next PCC meeting is scheduled for Thursday, September 25 at 10:00 a.m. in the Presbytery Office Conference Room.

Respectfully submitted,

Ruling Elder Dr. Rebecca Blair
Stated Clerk

**Presbytery of East Iowa
Revised Budget vs. Actual
January through August 2014**

APPENDIX VI

9:06 AM

09/14/2014

Cash Basis

	Jan - Dec 12	Jan - Dec 13	Jan - Aug 14	Projected 2014 Annualized	2014 Budget	Proposed 2015 Budget
Ordinary Income/Expense						
Income						
4000 - Mission Receipts						
4005 - East Iowa	183,640	181,814	98,988	145,032	210,600	210,600
4000 - Mission Receipts - Other	0	0	0	0	0	0
Total 4000 - Mission Receipts	183,640	181,814	98,988	145,032	210,600	210,600
4010 - Sinclair Endowment	3,050	1,417	2,656	3,984	2,700	2,700
4030 - Previous Year Per Capita	0	0	0	0	0	0
4035 - Synod/CPSS	40,000	40,000	12,500	18,750	40,000	40,000
4040 - Per Capita/Presbytery	238,038	247,429	163,412	245,116	236,900	236,900
4045 - Synod CPMS	0	0	0	0	0	0
4050 - Interest Earned					13,000	13,000
4055 - Operating	1,376	1,383	745	1,118	0	0
4060 - Land Money	0	0	0	0	0	0
4085 - NCD	0	0	0	0	0	0
4050 - Interest Earned - Other	0	0	0	0	0	0
Total 4050 - Interest Earned	1,376	1,383	745	1,118	13,000	13,000
Total Income	468,105	472,043	276,002	414,002	503,200	518,200
Expense						
6000 - Committee expenses						
6005 - Administrative Unit						
6020 - Contingency					400	400
6025 - Visioning Task Force	270	60	0	0	300	300
6035 - GA Expenses	4,526	0	6,395	5,593	2,500	2,500
6036 - Overture Advocates				4,000		4,000

**Presbytery of East Iowa
Revised Budget vs. Actual
January through August 2014**

9:36 AM
09/14/2014
Cash Basis

	Jan - Dec 12	Jan - Dec 13	Jan - Aug 14	Projected 2014 Annualized	2014 Budget	Proposed 2015 Budget
6040 · Personnel	0	0	248	389	400	400
6045 · Moderator Expenses	336	75	171	257	350	350
6050 · Ecumenical Activities	95	0	0	0	100	100
6145 · Retired Pastor Recognition	37	0	0	0	300	300
6150 · Commissions	0	1,928	1,252	1,878	2,500	2,500
6185 · Trustees	0	36	0	0	0	1,000
6095 · Administrative Unit - Other	0	0	0	0	0	0
Total 6005 · Administrative Unit	5,283	2,099	8,084	12,096	6,850	11,850
6055 · Committee on Ministry						
6060 · COM/Admin. Costs	2,459	5,349	2,888	4,333	14,100	0
6080 · COM Consultant Salary	10,055	2,655	0	0	0	0
6085 · COM New Pastor Development	1,404	274	0	0	0	0
6130 · COM on Representation						
6135 · Permanent Judicial Commission	88	154	0	0	0	150
6140 · COM Protect My Ministry						
6055 · Committee on Ministry - Other	0	0	0	0	0	1,000
Total 6055 · Committee on Ministry	14,005	8,433	2,888	4,333	14,100	14,100
6090 · Committee-Preparation-Ministry						
6095 · Nominating/Representation/PJC	3,107	1,708	630	945	3,200	3,200
6125 · Nominating Committee	132	282	59	89	150	150
6095 · Nominating/Representation/PJC - Other	0	0	0	0	0	0
Total 6095 · Nominating/Representation/PJC	132	282	59	89	150	150
6160 · Officer Position Searches						
6000 · Committee expenses - Other	0	22	125	188		500
Total 6000 · Committee expenses	22,508	12,588	11,767	17,660	24,300	30,950

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6100 - CRE Expenses						
6105 - Salary	3,750	3,922	2,825	3,938	3,938	0
6110 - Director Travel	173	89	87	131	0	0
6100 - CRE Expenses - Other	0	0	0	0	62	4,000
Total 6100 - CRE Expenses	3,923	4,011	2,713	4,069	4,000	4,000
6200 - Missions						
6205 - Camp Wyoming Mission Support	40,000	65,000	30,000	45,000	40,000	40,000
6220 - Coe College	2,500	2,500	1,250	1,875	1,875	1,875
6230 - Grants/Churches Mission Outreach						
6260 - Winfield/First	489	500	0	0	0	0
6270 - CREcho Hill Staff Grant	4,024	0	0	0	0	0
6285 - Davenport-New Hope Staff Grant	2,112	0	0	0	0	0
6290 - Davenport/First EMG	500	0	0	0	0	0
6305 - Lone Tree/United - Youth Group	750	0	0	0	0	0
6310 - Family Promise of Linn County	2,000	1,000	0	0	0	0
6315 - Newhall/Central Emerging Missio	5,000	0	0	0	0	0
6320 - Springfield Emerging Mission Gr	0	1,000	0	0	0	0
6325 - Lost Nation/Union/Bus Stop	0	1,000	0	0	0	0
6330 - Mosaic of Peace Conference Fund	0	0	2,000	3,000	0	0
6335 - Davenport/New Hope/Food Pantry	0	0	2,340	3,510	0	0
6340 - Ely, First/Emerging Mission	0	0	3,000	4,500	0	0
6230 - Grants/Churches Mission Outreach - Other	0	0	0	0	20,000	20,000
Total 6230 - Grants/Churches Mission Outreac	14,874	3,500	7,340	11,010	20,000	20,000
6500 - Resources for Churches						
6520 - Cont. Ed. Events	0	143	1,920	2,880	0	0
6555 - Leadership Seminar/Roger Nishio						

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6565 · Leadership Seminar/Gary Hansen	0	0	1,178	1,767	0	0
6570 · Worship Design Studio	117	45	0	0	0	0
6580 · Youth Initiative (DIG)	166	0	0	0	0	0
6590 · Leadership Summit	838	0	0	0	0	0
6595 · Al Polito Workshop Expenses	0	0	0	0	0	0
6600 · Pastor's Retreat	764	409	0	0	0	0
6610 · Workshops/ Nichole MacMillan	0	-1,900	0	0	0	0
6615 · Disability Inclusion	0	0	75	112	0	0
6520 · Cont. Ed. Events - Other	0	0	0	0	0	0
Total 6520 · Cont. Ed. Events	1,885	-1,302	3,172	4,759	0	0
6500 · Resources for Churches - Other	0	0	0	0	5,000	5,000
Total 6500 · Resources for Churches	1,885	-1,302	3,172	4,759	5,000	5,000
6200 · Missions - Other	0	0	0	0	0	0
Total 6200 · Missions	59,259	69,698	41,762	62,644	66,875	66,875
7000 · Administrative Expenses						
7010 · Salaries						
7015 · General Presbyter	86,866	49,462	0	0	0	0
7016 · Interim GP	0	13,738	6,000	9,000	87,700	0
7020 · Acting Administrator	13,500	14,119	9,450	14,175	14,175	0
7025 · Stated Clerk	8,847	5,906	1,089	1,634	4,357	37,500
7025 · Stated Clerk (3/4 time in 2015)	19,733	26,490	20,720	31,080	31,080	0
7030 · Treasurer	0	0	0	0	0	0
7035 · COM Consultant	12,000	8,698	0	0	0	0
7035 · Committee on Ministry Associate (3/4 time 30 hrs in 2015)	0	0	0	0	0	0
7040 · Worship Consultant	0	0	0	0	0	0

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7045 - Endowment Consultant	0	8,037	2,192	3,288	8,767	
7050 - Discipleship Consultant/SD	32,833	36,604	24,500	36,750	36,750	
7055 - Editor/Newsletter	7,500	7,188	0	0	7,875	
7060 - Admin. Assist./RT	14,061	14,140	5,915	8,873	14,196	
7065 - Finance/Data Mgmt.	46,280	46,518	31,150	46,725	46,725	
7067 - Networking Associate						42,500
7068 - Finance & Administrative Support Associate						47,500
7069 - Pastor to Pastor Associate (Part-time, 10 hours)Pensions/Benefits						10,000
7070 - Pastor to Pastor Professional Expense						2,500
7075 - Pensions/Benefits						
7080 - Benefits-General Presbyter	27,957	13,377	0	0	30,695	41,323
7081 - Benefits Medical						
7085 - Benefits-Assoc./Presbyter	0	0	0	0	0	
7086 - Benefits Pension						18,150
7090 - Benefits-Finance/Data Mgmt.	14,323	15,330	10,825	16,237	16,354	
7091 - Benefits Death & Disability						1,650
7100 - Pensions/Annuity GP	2,400	1,100	0	0	0	
7075 - Pensions/Benefits - Other	0	0	0	0		
Total 7075 - Pensions/Benefits	44,381	29,807	10,825	16,237	47,049	61,123
7095 - Payroll taxes	17,741	17,015	7,672	11,508	18,772	13,388
7010 - Salaries - Other	0	0	0	0	779	0
Total 7010 - Salaries	303,743	279,721	118,513	179,270	318,225	265,791
7105 - New Equipment	0	0	948	1,422	2,000	2,000
7110 - Telephone	5,390	4,558	2,544	3,816	5,400	5,400
7115 - Utilities	2,578	3,273	2,173	3,259	2,600	2,600

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7120 · Association Dues	12,274	12,274	9,431	14,147	12,300	12,300
7125 · Insurance	4,008	4,716	3,885	5,798	3,700	3,700
7130 · Postage	1,337	1,099	705	1,058	1,400	1,400
7135 · Equipment repair/maintenance	125	0	2,037	3,055	150	150
7140 · Service Contracts (IT Services)	10,984	11,074	6,114	9,171	11,000	11,000
7145 · Office Maintenance	5,726	4,434	180	285	5,800	5,800
7150 · Publications	303	136	129	193	350	350
7155 · Office Supplies	2,088	1,483	1,080	1,636	2,100	2,100
7160 · Equipment rental (Copier & Printing)	6,584	5,072	3,924	5,885	5,300	7,300
7165 · Printing	834	2,188	202	303	2,000	0
7170 · Legat and professional	3,400	3,600	6,725	10,088	3,400	3,400
7175 · Travel						
7180 · General Presbyter/Travel	9,898	2,193	0	0	0	0
7185 · Travel- Worship Consultant	342	794	0	0	0	0
7190 · Travel-Treasurer	81	0	0	0	0	0
7195 · Travel-COM Consultant	2,530	5,002	3,310	4,965	0	0
7200 · Travel-Education Consultant/SD	93	57	8	12	0	0
7205 · Travel-Education Consultant/MC	0	0	0	0	0	0
7210 · Travel-PEIA Staff	106	105	99	148	0	0
7215 · Travel-Brazil Campaign Consulta	0	0	0	0	0	0
7220 · Travel-Stated Clerk	318	2,820	2,434	3,651	0	0
7175 · Travel - Other	0	0	0	0	13,500	13,600
Total 7175 · Travel	13,469	10,770	5,852	8,777	13,500	13,600
7250 · Office of the Stated Clerk						
7255 · Conference Exp./Stated Clerk	0	0	0	0	0	0
7260 · Stated Clerk Expense	1,475	1,740	1,161	1,742	0	0
7285 · Special Investigative Committee	544	0	0	0	0	0

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7270 - Administrative Commission	0	111	0	0	0	0
7250 - Office of the Stated Clerk - Other	0	0	0	0	2,100	2,100
Total 7250 - Office of the Stated Clerk	2,020	1,852	1,161	1,742	2,100	2,100

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7275 - Kitchen/Hospitality	529	396	342	513	600	600
7330 - Staff Training/Meetings	304	150	0	0	300	300
7000 - Administrative Expenses - Other	0	0	0	0	0	0
Total 7000 - Administrative Expenses	375,686	346,796	186,945	250,417	74,000	329,791
Total Expense	461,385	433,069	223,187	334,781	487,400	431,616