



**Report to the Presbytery of East Iowa
Changes in Terms of Call for the Year 2019**

(To be completed for Pastors, Co-Pastors, Associate Pastors, Intentional Interim Pastors, Temporary Pastors, and Commissioned Ruling Elders)

Please enter the changes in the terms of call on this form and return it with the required signatures to the Presbytery of East Iowa by March 1, 2019. Please provide the specific information requested even if there has not been a change from the previous year. If you have any questions, please contact Rebecca Blair at 319-930-7470 or rblair@peia.org

Name of Pastor	Church
Position Title	Address
Date	Phone

Line No.	Elements of the Terms of Call	2018	2019
1.	Annual Cash Salary - the amount of cash compensation paid directly to the minister on an annual basis (not including any other allowances aid as cash.		
2.	Housing Allowance - (not included in Line No. 1) the amount of cash paid to the pastor designated for housing. If the pastor has a manse, do not enter an amount on this line.		
3.	Utilities - (not included in Line No. 1) amount provided to ministers with a manse for utility expenses whether reimbursed to the minister, paid as an allowance, or directly paid by the church.		

Line No.	Elements of the Terms of Call	2018	2019
4.	<p>Deferred Compensation - includes tax sheltered annuities, 403(b) plans, Keogh and Reimbursement Savings plan, housing equity allowances, and other forms of funded or unfunded deferred compensation arrangements. If the total remuneration for a pastor includes the free use of a manse, the church is strongly encouraged to pay a minimum of \$1200 per year, on a monthly basis, into a 403(b) plan for the pastor administered by the Board of Pensions or some other institution agreeable to the church and the pastor.</p>		
5.	<p>Bonuses, Unvouchered Allowances, Gifts from Employer - any year-end or other bonuses, all unvouchered allowances (such as expenses that are not paid through an Accountable Reimbursement Plan), down payment grants for purchase of a home, savings from interest-free or interest-reduced loans (not loan principal) and gifts paid by the employing organization. (Gifts from private donors or honoraria are NOT included.)</p>		
6.	<p>Supplement for SECA and Medicare - monies paid to the minister, or directly to the Social Security Administration, by the church should be entered here.</p>		
7.	<p>Other Allowances (e.g. Medical/Dental reimbursement, SECA allowances, furnishings, maintenance and repairs not included in Line No. 1) includes all other forms of compensation not otherwise covered under lines 1-5, including medical deductible and expense reimbursement, allowances not paid through a group benefit plan, insurance premiums for additional insurance coverage provided for individual employees (premiums for group plan coverage are not included), salary reduction contributions to flexible health spending accounts and cafeteria plans, furnishings, maintenance, repairs and allowances not included in Line No. 1</p>		
8.	<p>Fair Rental Value (FRV) of Manse (For those who have rent-free use of a manse. enter the annual FRV approved by, and in the minutes of, your session or congregational meeting.) FRV is the what the home could reasonably rent for given the community the home is in.</p>		

Line No.	Elements of the Terms of Call	2018		2019	
		yes	no	yes	no
9.	Member of "Benefits Plan of the Presbyterian Church (U.S.A.)" (Includes: Pension, Medical, Disability, and Death Benefits)	yes	no	yes	no
10.	Number of Weeks Vacation — minimum 4 weeks				
11.	Number of Weeks Study Leave — minimum 2 weeks				
12.	Number of Weeks Maternity or Paternity Leave — 6 weeks				
13.	Vouchered Reimbursable Automobile Mileage at Current IRS rate.	yes	no	yes	no
14.	Vouchered Reimbursable Continuing Education Expenses — minimum of \$1,000 for a full-time call				
15.	Vouchered Reimbursable Professional Expenses — minimum of \$500 for a full-time call				
16.	Percent of Full Time Call - the time agreed to by the pastor and the session that the pastor will spend in ministry to the church as percentage of a full-time call.				
17.	Other Elements of the Terms of Call (Use a separate sheet if necessary) Enter the value of any other elements included in the call that are not covered above and explain each element.				

Additional Information	Number
Number of Members in the Church	
Average Sunday Attendance in Calendar Year 2018	
Salary Level for 2019 within the Pastor Compensation Program for Your Position (see attached Pastor Compensation Structure)	

Pastor's Signature _____

Date _____

Clerk of Session's Signature _____

Date _____