

MISSION STATEMENT

PRESBYTERY OF EAST IOWA

The mission of the Presbytery of East Iowa is to further the Realm of God by living and acting in covenant relationship with one another and with the whole of God's creation to embody the Great Ends of the Church through

- Challenging presbyters and churches to continual missional learning, growth, experimentation, and engagement
- Faithfully stewarding our shared theological traditions, essential values, and resources
- Cultivating internal and external missional relationships and partnerships
- Calling and nurturing effective missional leaders
- Fostering creativity and excellence in all of our endeavors

2018-2019 Team Job Descriptions and Members

❖ Presbytery Coordinating Commission

The PCC functions as the strategic leadership team that coordinates the ministry and mission for the Presbytery. This team is comprised of a teaching and ruling elder (one of which is the moderator) from each standing team and the Presbytery officers.

The PCC is commissioned to carry out aspects of the Presbytery's work in the following ways:

- Coordinate initiatives and activities among committees according to Presbytery strategic plan
- Work with the Committee on Leadership Development to develop and implement regular plans for growth in leadership skills for those serving in various capacities within the Presbytery, including an annual retreat to train Presbytery leaders
- Work with all committees to develop opportunities to work cooperatively with other presbyteries and ecumenical entities to fulfill their particular responsibilities
- In partnership with Stated Clerk:
 - coordinate agenda for business meetings of the Presbytery
 - facilitate planning for education and spiritual growth meetings of the Presbytery
 - propose a schedule (dates, times, & locations) for meetings of the Presbytery
 - call special meetings of the Presbytery when appropriate
 - communicate regularly with all committees to assure that work is done in a timely manner

Members: Moderator of Presbytery, Vice-Moderator, Stated Clerk, Presbytery Team Moderators

PCC TEAM CONVENER/MODERATORS		
Ministry Relations Group		
Congregational Development and Vitality Team (CDV)	TE Danie deBeer IC, St. Andrew	319-338-7523 danie.debeer@gmail.com
Leadership Development Team (LD)	TE Mary Anne Welch Farmington, Sharon	704-616-9050 maryannwelch@earthlink.net
Ministers and Congregations Commission (MCC)	TE Jennifer Jennings Wilton, First	563-732-2379 presbyjennings@hotmail.com
Mission and Witness Group		
Mission and Social Justice Team (MSJ)	TE Kristin Hutson CR, Westminster	319-431-5701 kristin.e.hutson@gmail.com

Finance and Stewardship Group		
Board of Trustees	RE Jan Kosowski CR, Westminster	319-521-6666 jmkosows@yahoo.com
Budget and Finance Team (B &F)	RE Tom Martin IC, First	319-530-1010 tsm167@live.com
Personnel Team	TE Lori Wunder Mt. Vernon, First	319-431-2227 lewunder@gmail.com
Committee on Representation and Nomination (COR-N)	TE Gary Burnett, HR Riverside, IA	319-530-7638 burnett.anita1@gmail.com
Officers		
Stated Clerk and Corporate Secretary	RE Rebecca Blair	319-930-7470 rblair@peia.org
Moderator	CRE Karen Minnis	319-868-7962 kzminnis@louisacomm.net
Vice-Moderator	TE Dan Jessop	319-668-1375 pastorfpcburg@gmail.com

Ministerial Relations Group

❖ Church Development & Vitality Team

The Church Development & Vitality Team carries out aspects of the Presbytery's mission and ministry in the following ways:

- Develops and supports ways in which the Presbytery, its congregations and pastors, its members engaged in validated ministries, and its new congregations, new worshipping communities, fellowship groups, and other non-congregational entities can fulfill the mission of God in Christ, guided particularly by the Great Ends of the Church (F-1.0304)
- Promotes, supports, and coordinates the establishment of new congregations, new worshipping communities, fellowship groups, non-congregational entities, and other forms of corporate witness
- Supports congregations in the work of transformation, revitalization, and transition
- Proposes and administers Presbytery financial support for church development

Members: Co-Chairs-Teaching Elder and Ruling Elder 9 members in classes of three

CHURCH DEVELOPMENT AND VITALITY		
NAME	CHURCH	TERM
Teaching Elder Danie deBeer [First term]	Iowa City, St. Andrew	Upon election 31 December 2020
Teaching Elder Katie Styrk [First term]	Davenport, First	Upon election 31 December 2021
Ruling Elder Stan Tate [First term]	Columbus Junction, United	Upon election 31 December 2019
Teaching Elder Dennis Morey [First term]	Cedar Rapids, Calvin-Sinclair	Upon election 31 December 2021
Teaching Elder Cathy Allen [First Term]	Cedar Rapids, Echo Hill	Upon election 31 December 2021
Teaching Elder Anni Thorn	Marengo, First	Upon election 31 December 2021

❖ Leadership Development Team

The Leadership Development Team:

- Works with the PCC to develop and implement regular plans for growth in pastoral leadership

- Develops skills for those serving in various capacities within the Presbytery, including an annual retreat to train Presbytery leaders
- Proposes and administers the Presbytery's financial support for preparation for ministry
- Cares for and supervises candidates and inquirers for ordination as Teaching Elders and supervises the preparation of Commissioned Ruling Elders
- Perform annual consultations with inquirers and candidates

This Team makes recommendations to the Presbytery to

- Enroll inquirers in covenant relationship with the Presbytery
- Transfer inquirers and candidates to other presbyteries
- Receive inquirers and candidates by transfer from other presbyteries
- Certify candidates ready to receive a call and give candidates permission to circulate the Personal Information Form
- Remove an individual from Inquirer or Candidate status

Members: Co-Chairs-Teaching Elder and Ruling Elder 9 members in three classes

LEADERSHIP DEVELOPMENT TEAM		
NAME	CHURCH	TERM
Teaching Elder Mary Anne Welch [First term]	Farmington, Sharon	Upon election 31 December 2021
Teaching Elder Jim Bonewald [First term]	Lone Tree, United	Upon election 31 December 2021
Ruling Elder Bob Youngquist [First term]	Iowa City, First	Upon election 31 December 2021
Teaching Elder Jon Evans [First term]	Morning Sun, United and Wapello First	Upon election 31 December 2020
Teaching Elder Sam Massey [First Term]	Iowa City, First	Upon election 31 December 2020
Teaching Elder Dottie Halverson [First term]	Cotter/Salem/Winfield	Upon election 31 December 2020

❖ Ministers and Congregations Commission

The Ministers and Congregations Commission carries out the following aspects of the Presbytery's mission and ministry.

This Team is commissioned to:

- Appoint administrative commissions of Presbytery for the purpose of ordaining and installing Ministers and Commissioned Ruling Elders to particular pastoral service with the responsibility to report all such appointments at the next meeting of Presbytery
- Approve renewals of terms of call and contracts for Ministers and Commissioned Ruling Elders with the responsibility to report all such appointments at the next meeting of Presbytery
- Make recommendations to the Presbytery regarding new terms of call and contracts
- Recommend Presbytery examination of and reception of Ministers of Word and Sacrament by transfer from other presbyteries for the purpose of accepting valid calls to ministry and membership in the Presbytery; and for membership in the Presbytery as at-large and honorably retired minister members
- Approve and review annually the work of all teaching elders and CREs engaged in validated ministries
- Counsel with sessions concerning reported difficulties within a congregation, including: (1) advising the session as to appropriate actions to be taken to resolve the reported difficulties, (2) offering to help as a mediator, and (3) acting to correct the difficulties if requested to do so by the session or if the session is unable or unwilling to do so, following the procedural safeguards of the Rules of Discipline
- Recommend to the Presbytery the appointment of administrative commissions with authority to assume original jurisdiction in any situation in which it determines that a session cannot exercise its authority
- Propose annually the minimum compensation standards for pastoral calls and Certified Christian Educators and Certified Associate Christian Educators for approval by the Presbytery

Members: Co-Chairs-Teaching Elder and Ruling Elder 9 members in three classes

Ministers and Congregations Commission		
NAME	CHURCH	TERM
Ruling Elder Ann Luedtka [First Term]	Cedar Rapids, Christ Church	Upon election 31 December 2021
Teaching Elder Jennifer Jennings [Second Term]	Wilton, First	Upon election 31 December 2021
Teaching Elder Kristin Hutson [First Term]	Cedar Rapids, Westminster	Upon election 31 December 2021
Ruling Elder Don Clark [Second Term]	Columbus Junction, United	Upon election 31 December 2020
Teaching Elder John Hougen [Second Term]	Independence, First	Upon election 31 December 2020

Ruling Elder Martha Wiley [Second Term]	Mt. Pleasant, First	Upon election 31 December 2020
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❖ Pastoral Care Team

The Pastoral Care Team is organized by regions in the Presbytery so that pastors in need of care will be visited by neighboring colleagues. This ministry may be a vital one in which at-large and honorably retired minister members may serve. The team is distributed by region as follows:

- North Region: 4 care team members (16 churches)
- South Region: 5 care team members (22 churches)
- West Region: 4 care team members (16 churches)
- East Region: 4 care team members (17 churches)

PASTORAL CARE		
NAME	CHURCH	TERM
Ruling Elder Phil Leipold	Davenport, Newcomb	1 January 2019
Teaching Elder Mary Arnold, HR	Davenport, New Hope	
Teaching Elder Elizabeth Dickey	Cedar Rapids Mercy Health Care	
Teaching Elder Kitch Shatzer, HR	Washington, IA	
Ruling Elder Kristine Shultis	CRE-Blairstown Presbyterian	

Mission and Witness Group

❖ Mission and Social Justice Team

The Mission and Social Justice Team carries out aspects of the Presbytery's mission and social justice in the following ways:

- Encourages and supports ministry partnerships among congregations and ecumenical and interfaith organizations which fulfill the mission of church
- Promotes and supports ministries of social racial and environmental justice, peacemaking, and self-empowerment throughout the congregations and through other groups in the Presbytery
- Promotes and supports ministries of proclamation, evangelism, and discipleship throughout the congregations and through other groups in the Presbytery
- Proposes and administers the Presbytery's financial support for church mission

Members: 12 members in three classes

MISSION AND SOCIAL JUSTICE TEAM		
NAME	CHURCH	TERM
Ruling Elder Bob Nolan [First term]	Morning Sun, First United	Upon election 31 December 2019
Teaching Elder Trey Hegar [First term]	Mt. Pleasant, First	Upon election 31 December 2020
Teaching Elder Kristin Hutson [First term]	Cedar Rapids, Westminster	Upon election 31 December 2021
Teaching Elder Lisa Ross Thedens [First term]	Rowley, First	Upon election 31 December 2021
Ruling Elder Richard Van Rheeden [First term]	Iowa City, First	Upon election 31 December 2021

This Team will work in coordination with:

Peacemaking Task Force (current structure retained)

Social Justice Catalyst/Self-Development of People Task Force (8-12 members) The Self-Development of People (SOOP) ministry affirms God's concern for humankind. We are Presbyterians and ecumenical partners dissatisfied with poverty and oppression, united in faith and action through sharing, confronting, and enabling by participating in the empowerment of economically poor,

oppressed, and disadvantaged people, seeking to change the structures that perpetuate poverty, oppression and injustice.

SELF-DEVELOPMENT OF PEOPLE Taskforce		
NAME	CHURCH	TERM
Teaching Elder Kitch Shatzer [First term]	At-Large	Upon election 31 December 2020
Teaching Elder Emory Gillespie [First term]	Monticello, First	Upon election 31 December 2021

Finance and Stewardship Work Group

❖ Board of Trustees

The Presbytery shall have a board of seven trustees comprised of both ruling and teaching elders. Collectively these officers bear corporate responsibility for maintaining fiduciary trust, the legal duty to act solely in another party's interests. In this case, the Trustees act as a body to look after the financial and legal affairs of the Presbytery and its corporation with an obligation to act in a way that responsibly stewards the long-term interest of the larger church. The work of the Trustees involves attending to the affairs of the Presbytery corporation, oversight of special donations, financial accounts and restricted funds in accord with the Presbytery Financial Policy and managing the real property of the Presbytery and its constituent churches as necessary.

Members: 6 members in three classes Presbytery Officers (Note: The Stated Clerk serves as Corporate Secretary)

TRUSTEES		
NAME	CHURCH	TERM
Ruling Elder Tom Suchomel [First Term]	Cedar Rapids, Olivet	1 July 2018 - 31 December 2019
Ruling Elder Larry Lamont [First Term]	Monticello, First	1 July 2018 - 31 December 2020
Teaching Elder Heather Hayes [First Term]	Cedar Rapids, First	1 July 2018 - 31 December 2020
Ruling Elder Jan Kosowski [Second Term]	Cedar Rapids, Westminster	1 July 2018 - 31 December 2021

❖ Budget & Finance Team

The Budget & Finance Team carries out aspects of the Presbytery's financial processes in the following ways:

- Prepares and proposes a budget for annual operating expenses to support the Presbytery's mission, ministry, and administrative operations
- Propose to the Presbytery the means to fund the operating budget
- Conduct a full financial review of all financial books and records every year, with professional external review at east every three years
- Present a financial report at each business meeting of the Presbytery
- Consult and coordinate with the Board of Trustees concerning financial issues impacting the Presbytery budget
- Consult and coordinate with the Personnel Committee concerning salary issues impacting the Presbytery budget

Members: 9 members in three classes

BUDGET AND FINANCE TEAM		
NAME	CHURCH	TERM
Ruling Elder Ken Crosley	Davenport, Newcomb	1 July 2018 31 December 2019
Ruling Elder Larry Petrick	Mt. Vernon, First	1 July 2018 31 December 2019
Ruling Elder Tom Martin	Iowa City, First	1 July 2018 31 December 2021
Teaching Elder Sonda Kirsteatter	At-Large	1 July 2018 31 December 2021

Administrative and Judicial Group

❖ Office of the Stated Clerk

❖ Personnel Team

The Personnel Team provides counsel, guidance, care, and advocacy support for the continuing officers and staff of the Presbytery as defined in the Presbytery Employee Handbook (in progress). The Team conducts an annual review of the Stated Clerk and continuing professional and support staff of the Presbytery. The Team shall also make recommendations to the Presbytery, through the Presbytery Coordinating Commission, concerning changes in the position descriptions and the compensation of officers, professional staff, and support staff.

Members: 6 members in three classes with the goal of at least one teaching elder and one ruling elder serving on the committee in rotating classes each for three (3) years.

PERSONNEL TEAM		
NAME	CHURCH	TERM
TE Lori Wunder	Mt. Vernon, First	Dec 31, 2020.
RE Kris Ward	Davenport, Newcomb	Dec. 31, 2018
TE Bill Warhover	At-large	Dec 31, 2020.
RE Tom Suchomel	Cedar Rapids, Olivet	

❖ Committee on Representation & Nomination

The Committee on Representation & Nominations carries out aspects constitutional functions on behalf of the Presbytery as follows:

- Advise the Presbytery regarding the implementation of principles of unity and diversity
- Advocate for diversity in Presbytery leadership
- Consult with the Presbytery on the employment of personnel, in accordance with the principles of unity and diversity in F-1.0403
- Nominate persons to serve in positions requiring election by the Presbytery, ensuring that nominations are broadly representative of the Presbytery and in conformity with the church's commitment to unity in diversity (F-1.0403)

Members: 6 members in three classes

COMMITTEE ON REPRESENTATION AND NOMINATION		
NAME	CHURCH	TERM
Elder Larry Lamont	Monticello, First	March 20, 2018-March 20, 2021
The Reverend Trey Hegar	Mt. Pleasant, First	March 20, 2018-March 20, 2020
Elder Mary Atwood	Washington, UP	March 20, 2018-March 20, 2020
Elder Judy Whitford	Iowa City, First	March 20, 2018-March 20, 2019
The Reverend Gary Burnett	Davenport, Newcomb	March 20, 2018-March 20, 2019

❖ [Permanent Judicial Commission](#)

The Presbytery shall elect a Permanent Judicial Commission and the Permanent Judicial Commission shall function in accordance with the Book of Order (D- 5.0100 and following D5.0000). The Permanent Judicial Commission shall be composed of seven (7) members: three teaching elders, three ruling elders, and a seventh member who is either a teaching or ruling elder. The members of the Permanent Judicial Commission shall each come from different constituent churches, and the Presbytery Moderator shall designate a member to serve as convener. The members shall be elected by the Presbytery and shall serve a six-year term, subject to the provision of D-5.0100. The Stated Clerk shall advise this commission.

Members As stated in current Book of Order

Communications Group (internal and external communications)

- ❖ Communications (Website, Social Media, Commission/Committee Communication)
- ❖ Stated Clerk (Ecclesiastical/Corporate Communication)