

**MINUTES OF THE 160<sup>th</sup> STATED MEETING OF THE  
PRESBYTERY OF EAST IOWA**

First Presbyterian Church  
Marion, Iowa

10:00 a.m.  
Saturday, February 2, 2013

**CALL TO ORDER**

The 160<sup>th</sup> Stated Meeting of the Presbytery of East Iowa was called to order at 10:03 a.m. by the Moderator, Teaching Elder Dr. Mary N. Pugh, with prayer. The Reverend Dr. Pugh welcomed all those present and expressed thanks to First Presbyterian Church for hosting this stated meeting of the Presbytery. She invited members of the body to share joys and concerns with the assemble community.

**QUORUM**

The Stated Clerk, Ruling Elder Dr. Rebecca Blair, declared a quorum to be present with the roll to be established from the onsite attendance forms. Moderator Pugh noted that new business should be submitted to the Stated Clerk by 11:00 a.m.

**TEACHING ELDER MEMBERS—present at the 2 February 2013 stated meeting:**

Mike Andrew	A	Daniel Hemken	P	Scott Nesbitt	P
Noelle Andrew	E	Patricia Henderson	A	Thomas C. Oak	P
Mary Arnold	P	Randi Henderson	P	Nancy Oehler Love	P
Susan Barnes	P	Elizabeth	P	Duane Olsen	A
Teresa Bartlett	P	Robert Hill, HR	E	Melody Oltmann	P
Karen Downey Beals	A	Pamela Hoogheem	P	Kyle Otterbein	P
Mark Binder	E	Katie Hopper	E	Kristy Parker	P
Diane Bishop, HR	E	John Hougen	A	Kurt Pasko	A
George Bishop, HR	E	Beverly Hovenkamp	A	Lori Patton	A
Jim Bonewald	P	Sue Howes, HR	A	Matt Paul	E
Robert Bouton, HR	E	Kristin Hutson	E	Joseph Phipps	P
Gary Burnett, HR	P	Herb Isenberg, HR	E	Elizabeth Platt, HR	E
G. Maurice Campbell,	E	Wil Jackson, HR	E	Al Polito	P
David Castrodale, HR	E	William Jamison, HR	E	James Pollock, HR	E
Howard Chapman	P	Jennifer Jennings	P	Russell Profitt. HR	E
Stan Coller	A	R. Dixon Jennings ,	P	Mary Pugh	P
Fred Darbonne	P	David Jurgens, HR	P	Nancy Redman, HR	E
Doug Darnold	P	Thomas Kalshoven,	E	Gerald Rife, HR	P
Robert David	A	Robin Kash, HR	E	Carl Riggs, HR	E
Elizabeth Dickey	P	Lucille King, HR	P	Lisa Ross Thedens	P
Tim Dyck	P	Richard King, HR	E	Pam Saturnia	E
Robert Dykstra	A	Debra Kinney	E	Cindy Saul	A
Jack Edmisson	A	Sonda Kirsteatter	P	George Saunders, HR	E
John Elliott, HR	E	Wade Kirsteatter	P	Doug Schoonover	P
Barry Ensign-George	E	Kerin Lang	A	Julie Schuett	P

Jon Evans	P	James Langley	P	Linda Shatzer	P
Faye Fedlam	P	Goldie Laymon	E	Paul Skelley, HR	E
James Fedlam, HR	P	Willis Longer, HR	E	David Snyder	A
Matthew Froeschle	E	Michael Manaugh	E	Colette Soultz	P
James Fyfe, HR	E	Mark Martin, HR	E	Emory VanGerpen,	P
Emory Gillespie	P	Samuel Massey	P	Dick Wallarab, HR	E
Aimee Goldmeyer	P	Charles McCracken,	E	William Warhover	P
Mildred Grubbs, HR	E	Jay Miller, HR	E	Bill Willis	A
Dottie Halverson	P	Richard Miller	P	Troy Winder	A
Pat Halverson	P	Ted Miller	P	Jean Wollenberg	A
Ken Harden, HR	E	Charles Mills, HR	E	Robert Wollenberg	P
William Harnish, HR	E	Scott Minter	A	Lorene Wunder	P
Heather Hayes	P	Kenneth Murphy	P		

**RULING ELDER COMMISSIONERS—present at the 2 February 2013 stated meeting:**

Ainsworth, Ainsworth Community	A
Ainsworth, Bethel	A
Argyle, Argyle PC	Sueann Peterson
Atkins, Pleasant Hill	Cathy Merck
Bettendorf, Bettendorf PC	A
Birmingham, First	A
Blairstown, First	A
Blue Grass, Blue Grass PC	Charlane Hansen
Bonaparte, Bonaparte United	A
Brighton, Brighton United	A
Burlington, First	Ed Whitmore
Cascade, Community	Robert Ganfield
Cedar Rapids, Calvin Sinclair	A
Cedar Rapids, Christ Church	Ann Luedtka
Cedar Rapids, Echo Hill	Don Glass
Cedar Rapids, First	Luann Astor, A
Cedar Rapids, Hus Memorial	A
Cedar Rapids, Knox	A
Cedar Rapids, Olivet	Carol Horning
Cedar Rapids, Westminster	Karen Carver, Martha Wilding
Center Jct., First	Marilyn Ketelsen
Clinton, First United	Douglas Nelson
Coggon, Zion	Max Needham
Columbus Jct., Cotter	A
Columbus Jct., Salem Welsh	A

Columbus Jct., United	A
Crawfordsville, United	A
Davenport, First	Louise Hales, Brock Earnhardt
Davenport, Newcomb	Marilyn Black
Davenport, New Hope	Karen Bartel
Ely, First	David Benish
Fairfield, First	A
Farmington, Sharon	A
Ft. Madison, Union	A
Hazleton, First	A
Independence, First	A
Iowa City, First	Lara Marsh, Judy Whitford
Iowa City, St. Andrew	Claiborne Dungy, A
Keokuk, United	A
Keota, United Church of Faith	Patricia Huber
LeClaire, First	Debbie Smith
LeClaire, Our Savior	Joanne Oberbreckling
Lone Tree, United	Andrea Brenneman
Lost Nation, Union	A
Marengo, First	Garth Bigbee
Marion, First	A
Mechanicsville, First	A
Mediapolis, First United	A
Middletown, First	A
Miles, First	A
Monticello, First	Barb Null
Montrose, Montrose PC	A
Morning Sun, First United	A
Mt. Pleasant, First	Clinton Rila
Mt. Vernon, First	Larry Petrick
Mt. Vernon, Linn Grove	Anne Kuntz
Muscatine, First	Vernon Ohlendorf
New London, New London PC	A
Newhall, Central	A
Onslow, First	Bill Cummings
Princeton, Princeton PC	A
Rowley, First	Donna J. Harmes
Scotch Grove, Scotch Grove PC	Crista Zirkelbach
Shellsburg, First	A
Springville, Springville PC	A
Stanwood, Union	A
Vinton, Vinton PC	Jerry Blank
Wapello, First	Jeff Lease
Washington, United	A

West Liberty, First Church United	A
West Point, West Point PC	A
Williamsburg, First	Vicki Sondag
Wilton, First	A. James Voss
Wilton, Sugar Creek	A
Winfield, First	Betty J. Lintz

**MODERATOR**

The Reverend Dr. Mary N. Pugh (listed above)

**VICE-MODERATOR (eligible to vote)**

Ruling Elder Mary Atwood

**STATED CLERK (eligible to vote)**

Elder Dr. Rebecca Blair

**GENERAL PRESBYTER (eligible to vote)**

Elder Harry D. Olthoff

**ELDER MEMBERS OF ADMINISTRATIVE UNIT (eligible to vote)**

None

**CORRESPONDING MEMBERS**

The Reverend Diane Monger (Presbytery of Southern Kansas); Ruling Elder Karen Bartel (Moderator of Presbyterian Women—counted under Davenport, New Hope)

**COMMISSIONED RULING ELDERS**

Jean Bruinsman, Jim Eads, Marian Hart, Phil Leipold, Gene Spicer, Jonathan Wilson, Ramona Wink

**CANDIDATES AND INQUIRERS**

Leigh Benish, Eric Wright

**VISITORS**

Kevin Cullum (Camp Wyoming), Paulette Dietrich (Marengo), Mike Ferguson (PEIA Staff), Stacie Hoppman (Camp Wyoming), Harry Hoyt (Davenport, First/COM Consultant), Kerry Jennings (Wilton, First), David Jiruska (CR, Westminster), Donna Jiruska (CR, Westminster), Mike Kindred, Kim Langley, Denny Lyle (Keota), Nancy Macomber (Cascade), Carolyn Ohlendorf (Muscatine), Nancy Olthoff (Iowa City, St. Andrew), Eric Petason (Marion), Larry Peterson (Argyle), A.J. Plummer (Camp Wyoming), Lori Robinson (Candidate under care of Heartland Presbytery serving Atkins, Pleasant Hill), Heiko Thomas (Clinton), Sue Wilhite

**ATTENDANCE SUMMARY**

Teaching Elder Members (eligible to vote)	52
Ruling Elder Commissioners (eligible to vote)	40
Stated Clerk (Elder-eligible to vote)	1
General Presbyter (Elder-eligible to vote)	1
Other Elders (eligible to vote)	1
<b>Total Eligible to Vote</b>	<b>95</b>
Corresponding Members	2
Commissioned Ruling Elders	7
Candidates and Inquirers	2
Visitors	20
<b>TOTAL PRESENT</b>	<b>126</b>

**SEATING OF CORRESPONDING MEMBERS**

The Moderator called upon Stated Clerk Blair to inquire about the presence of corresponding members. Dr. Blair introduced Teaching Elder Diane C. Monger, a member of the Presbytery of Southern Kansas whose membership will soon be transferred to the Presbytery of East Iowa. **A motion to seat the Reverend Diane Monger as a corresponding member was seconded and APPROVED.** Per the Bylaws and Manual of Operations of the Presbytery of East Iowa, the moderator of Presbyterian Women in PEIA is automatically seated as a corresponding member.

**INTRODUCTION OF FIRST-TIME PRESBYTERS**

Ruling Elder Mary Atwood, Vice-Moderator of the Presbytery of East Iowa, invited new presbyters to come forward and introduce themselves. Those who came forward included Jerry Blank (Vinton PC), Vicki Sondag (Williamsburg, First), Charlane Hansen (Blue Grass PC), Vernon Ohlendorf (Muscatine, First), Jeff Lease (Wapello, First), and Pat Huber (Keota, United Church of Faith). Other new persons who introduced themselves were the Reverend Thomas C. Oak (pastor of Davenport, Newcomb), the Reverend Diane Monger (minister member from the Presbytery of Southern Kansas and spouse of the Reverend Thomas Oak, pastor of Davenport, Newcomb) and Heiko Thomas (member of the confirmation class at Clinton, First United).

**WELCOME FROM THE HOST CHURCH**

Teaching Elder Howard Chapman, Pastor of First Presbyterian Church in Marion, welcomed everyone to the meeting and introduced Teaching Elder Beth Hilkerbaumer, Associate Pastor. The Reverend Dr. Chapman noted that the church was founded on February 9, 1842 by nine members of the Linn Grove church who wearied of traveling through the countryside to attend services there. Throughout the 171 years of its life, the Reverend Dr. Chapman is only the 12<sup>th</sup> pastor of this church. He directed the governing body to various amenities within the building, including the new elevator, and thanked all of those in the congregation and in the presbytery who had worked to make the meeting run smoothly.

## **INSTALLATION OF 2013 MODERATOR AND VICE-MODERATOR**

Ruling Elder Harry Hoyt, past moderator of the Presbytery of East Iowa (2008), invited Teaching Elder Dr. Mary N. Pugh and Ruling Elder Mary Atwood to join him at the front microphone. Mr. Hoyt affirmed that it represents a great honor to be elected to serve as a constitutional officer of the presbytery, and that it was his honor to perform this installation service. He reflected that the constitutional questions which are posed at such installation services represent the affirmation of a serious covenantal relationship between those answering the questions and the governing body. After leading the assembly in a litany of installation, Mr. Hoyt presented the moderatorial stole and cross to Teaching Elder Dr. Mary N. Pugh and the vice-moderatorial cross to Ruling Elder Mary Atwood. He closed the installation service with prayer.

## **TREASURER AND ADMINISTRATIVE UNIT REPORT**

Ruling Elder David Van Dusseldorp, Treasurer, presented the end of the year report for 2012. Committee and staff expenses fell well within income for 2012. Expense was reduced over \$20,000 from 2011 levels with the total income about \$10,400 higher than in 2011. While income from Unified Mission Giving was almost \$11,200 higher than 2011, income from per capita was nearly \$30,700 lower than in 2011. Further, less than half of the Presbytery's congregations pledged to Unified Missions while less than 60% of congregations met their per capita obligation. Conversely, thirty-five congregations distinguished themselves by meeting per capita and also contributing to Unified Missions. Mr. Van Dusseldorp noted that pledge forms for Unified Mission Giving have been mailed to congregations. Each congregation is encouraged to participate in mission funding in the connected church.

Mr. Van Dusseldorp then introduced contextual information to the recommendation that the Presbytery of East Iowa raise the Presbytery's portion of per capita by \$1.00 from \$20.00 in 2012 to \$21.00 in 2013. He noted that this amount represents a 5% increase in an effort to keep pace with the 7% decline in membership. He also explained that the Presbytery amount is one part of the total per capita figure. The per capita portion for General Assembly is \$6.87 in 2013 while the per capita portion for the Synod of Lakes and Prairies remains at the 2012 level of \$5.00 for 2013. Therefore, the total per capita for 2013 if this recommendation was approved would be \$32.87. He further noted that the Notice of Apportionment will be mailed to churches within a few days based upon the vote.

**A motion from the Administrative Unit that the Presbytery of East Iowa raise the Presbytery's portion of per capita by \$1.00 from \$20.00 in 2012 to \$21.00 in 2013 was APPROVED.**

## 2012 Mission - Per Capita Receipts

Through 1/21/13

LOCATION/CHURCH	UNIFIED MISSION PLEDGED 2012	UNIFIED MISSION RECEIPTS PLEDGED	PLEDGE BALANCE DUE	RECEIPTS NOT PLEDGED	PER CAPITA 2012	PER CAPITA RECEIPTS	PER CAPITA BALANCE DUE
Ainsworth/Bethel			-	115.00	347.93	314.93	33.00
Ainsworth/Community	500.00	595.00	(95.00)		3,131.37	3,131.37	-
Argyle	-		-	1,000.00	2,688.55	2,688.55	-
Atkins/Pleasant Hill			-	-	2,340.62	535.58	1,805.04
Bettendorf	7,000.00	7,000.00	-		12,019.40	12,019.40	-
Birmingham/First	250.00	-	250.00		253.04	253.04	-
Blairstown/First			-	-	1,613.13	-	1,613.13
Blue Grass	850.00	-	850.00		5,092.43	-	5,092.43
Bonaparte/United	100.00	100.00	-		822.38	907.36	(84.98)
Brighton/United			-	482.36	1,929.43	-	1,929.43
Burlington/First	-		-	-	9,141.07	4,998.24	4,142.83
Cascade/Community	960.00	928.00	32.00		980.53	980.53	-
C.R./Calvin Sinclair			-	-	2,055.95	1,000.00	1,055.95
C.R./Christ			-	400.00	4,871.02	2,553.65	2,317.37
C.R./Echo Hill	1,668.00	1,668.00	-		13,094.82	13,092.00	2.82
C.R./First	12,000.00	12,000.00	-		19,800.38	16,194.56	3,605.82
C.R./Hus Memorial	450.00	450.00	-		3,447.67	3,405.00	42.67
C.R./Knox	-		-	-	2,878.33	1,816.59	1,061.74
C.R./Olivet	1,000.00	1,000.00	-		2,245.73	2,245.73	-
C.R./Westminster	20,257.00	20,257.00	-		21,698.18	21,698.04	0.14
Center Junction/First			-	100.00	822.38	695.16	127.22
Clinton/First	1,000.00	1,000.00	-		6,420.89	6,171.98	248.91
Coggon/Zion	1,000.00	1,000.00	-		2,562.03	2,562.03	-
Columbus City/Cotter			-	-	948.90	-	948.90
Columbus Jct./Salem Welsh	-		-	100.00	1,265.20	1,265.20	-
Columbus Jct./United	3,500.00	3,500.00	-		5,725.03	5,725.04	(0.01)
Crawfordsville/United			-	-	2,340.62	736.11	1,604.51
Davenport/First			-	20,000.00	40,802.70	18,830.08	21,972.62
Davenport/New Hope	600.00	610.00	(10.00)		3,163.00	2,650.00	513.00
Davenport/Newcomb			-		8,128.91	8,393.91	(265.00)
Donnellson			-				-
Ely/First	1,000.00	1,000.00	-		6,515.78	6,515.88	(0.10)
Fairfield/First	4,400.00	4,400.00	-		6,041.33	5,883.18	158.15
Farmington/Sharon	-		-		4,428.20	4,428.20	-
Ft. Madison/Union	1,500.00	1,500.00	-		3,194.63	1,905.56	1,289.07
Hazleton/First			-	250.00	1,138.68	506.33	632.35
Hopkinton/First			-				-
Independence/First	5,000.00	5,000.04	(0.04)		7,496.31	7,496.31	0.00
Iowa City/First			-	7,000.00	20,369.72	20,369.72	-
Iowa City/St. Andrew			-	67,054.25	31,250.44	31,250.00	0.44
Keokuk/United	800.00	800.00	-		3,637.45	3,099.74	537.71
Keota			-		3,384.41	1,200.00	2,184.41
LeClaire/First	300.00	300.00	-		2,878.33	2,878.33	-
LeClaire/Our Savior			-	2,000.00	4,238.42	4,138.42	100.00
Lone Tree/United	9,090.00	9,090.12	(0.12)		7,496.31	2,500.86	4,995.45
Lost Nation/Union	1,500.00	1,609.50	(109.50)		4,364.94	4,364.94	0.00
Manchester/First	2,000.00	-	2,000.00		4,428.20	3,669.08	759.12
Marengo/First	-		-		5,725.03	5,725.03	(0.00)
Marion/First	13,500.00	13,500.00	-		15,625.22	15,625.00	0.22
Mechanicsville/First	1,500.00	1,305.00	195.00		3,163.00	3,163.00	-
Mediapolis/First	-		-				-
Middletown/First	-		-		885.64	865.64	20.00
Miles/First	1,500.00	1,500.00	-		3,131.37	3,131.37	-

<b>2012 Mission - Per Capita Receipts</b>							
<b>Through 1/21/13</b>							
<b>LOCATION/CHURCH</b>	<b>UNIFIED MISSION PLEDGED 2012</b>	<b>UNIFIED MISSION RECEIPTS PLEDGED</b>	<b>PLEDGE BALANCE DUE</b>	<b>RECEIPTS NOT PLEDGED</b>	<b>PER CAPITA 2012</b>	<b>PER CAPITA RECEIPTS</b>	<b>PER CAPITA BALANCE DUE</b>
Monticello/First	4,000.00	4,000.00	-		6,072.96	6,073.00	(0.04)
Montrose	-		-		1,328.46	1,328.46	-
Morning Sun/First	-		-		3,890.49	-	3,890.49
Mt. Pleasant/First	12,500.00	12,500.00	-		11,671.47	11,671.38	0.09
Mt. Vernon/First				3,850.00	6,262.74	6,263.00	(0.26)
Mt. Vernon/Linn Grove	1,500.00	1,500.00	-		1,265.20	1,265.20	-
Muscatine/First	34,900.00	35,131.60	(231.60)		7,939.13	7,939.13	-
New London			-	2,700.00	3,637.45	3,637.45	(0.00)
Newhall/Central			-		1,834.54	1,834.54	-
Onslow/First	225.00	-	225.00		1,644.76	-	1,644.76
Princeton	-		-		2,308.99	2,308.99	-
Rowley/First	750.00	750.00	-		1,391.72	1,391.72	-
Scotch Grove			-		1,075.42	1,075.42	-
Shellsburg/First	-		-		2,909.96	2,909.96	-
Springville	2,000.00	3,213.65	(1,213.65)		4,586.35	4,586.35	-
Stanwood/Union	600.00	1,253.00	(653.00)		2,024.32	2,024.32	-
Vinton	-		-		11,133.76	11,133.72	0.04
Wapello/First	2,000.00	2,000.00	-		4,776.13	4,776.13	-
Washington/United			-	7,500.00	14,075.35	14,075.40	(0.05)
West Liberty/First			-	2,467.66	3,732.34	3,732.34	-
West Point			-		885.64	-	885.64
Williamsburg/First	5,371.00	1,790.28	3,580.72		9,647.15	3,334.75	6,312.40
Wilton/First	-		-		5,440.36	3,513.69	1,926.67
Wilton/Sugar Creek			-		1,012.16	-	1,012.16
Winfield/First			-		4,523.09	1,445.25	3,077.84
<b>TOTALS:</b>	<b>157,071.00</b>	<b>152,251.19</b>	<b>4,819.81</b>	<b>115,019.27</b>	<b>437,094.97</b>	<b>359,900.87</b>	<b>77,194.10</b>

Treasurer Van Dusseldorp then turned to the 2013 budget, providing background context for the Administrative Unit's recommendation. With regard to income, he noted that the budgeting stream is similar to that of the actual income for 2012 with the exception of the CPMS grant from the Synod of Lakes and Prairies which declines from \$31,500 in 2012 to \$20,000 in 2013. No CPMS funding is arranged after 2013 and Synod staff support funding (CPSS) is likely to be reduced or eliminated within the next two years. Mr. Van Dusseldorp asserted that it is important in the months to come to engage each other at presbytery meetings and within our congregations concerning how Presbyterians share in the funding of mission and ministry in the connectal church.

Concerning projected budgeted expenses, expense lines have been added to the 2013 budget for the Administrative Commission on Governance and the Interim Search Committee. The increased budget for staffing reflects salary increases for 2013, an item deferred in 2012. Additional mission funding for grants, Church Mission Outreach, and resources for churches has also been included in the 2013 budget.



**Presbytery of East Iowa  
Proposed 2013 Budget**

1:07 PM

01/07/2013

Cash Basis

	2011 Actual	2012 Actual	Proposed 2013 Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4000 · Mission Receipts	185,197.77	196,394.56	195,000.00
4010 · Sinclair Endowment	3,397.42	3,050.14	3,050.00
4035 · Synod/CPSS	39,999.96	39,999.96	40,000.00
4040 · Per Capita/Presbytery	262,487.75	231,818.79	230,000.00
4045 · Synod CPMS		31,500.00	20,000.00
4050 · Interest Earned	11,377.73	15,121.96	14,000.00
4070 · Administrative Support Grant	5,000.00	0.00	0.00
<b>Total Income</b>	<b>507,460.63</b>	<b>517,885.41</b>	<b>502,050.00</b>
<b>Expense</b>			
<b>6000 · Committee expenses</b>			
6010 · Admin. Unit	429.11	535.92	550.00
6020 · Contingency	100.00	0.00	400.00
6025 · Visioning Task Force	108.78	270.04	300.00
6035 · GA Expenses	2,498.32	2,072.54	2,500.00
6040 · Personnel		0.00	400.00
6045 · Moderator Expense	32.90	335.88	350.00
6050 · Ecumenical Activities		95.00	100.00
6145 · Retired Pastor Recognition		36.56	300.00
6055 · Committee on Ministry	15,285.15	14,004.70	14,100.00
6090 · Committee-Preparation-Ministry	4,324.07	3,106.77	3,200.00
6095 · Nominating/Represnation/PJC	179.60	131.60	150.00
6150 · Commissions			2,500.00
6155 · Executive Presbyter Search			2,500.00
<b>Total 6000 · Committee expenses</b>	<b>22,957.93</b>	<b>20,589.01</b>	<b>27,350.00</b>
<b>Total 6100 · CLP Expenses</b>	<b>3,933.06</b>	<b>4,054.16</b>	<b>4,000.00</b>
<b>6200 · Missions</b>			
6205 · Camp Wyoming Mission Support	40,000.00	40,000.00	40,000.00
6215 · U of I United Campus Ministries	6,999.97	3,535.68	0.00
6220 · Coe College	1,875.00	1,875.00	1,875.00
6230 · Grants/Churches Mission Outreach	11,055.25	14,874.37	20,000.00
6500 · Resources for Churches	7,091.23	2,290.61	5,000.00
<b>Total 6200 · Missions</b>	<b>67,021.45</b>	<b>62,575.66</b>	<b>66,875.00</b>

**Presbytery of East Iowa  
Proposed 2013 Budget**

1:07 PM

01/07/2013

Cash Basis

				2011 Actual	2012 Actual	Proposed 2013 Budget
<b>7000 · Administrative Expenses</b>						
<b>7010 · Salaries</b>						
			<b>7015 · General Presbyter</b>	83,525.04	86,866.04	87,701.00
			<b>7025-7030-Elected Officers (Stated Clerk/Treasurer)</b>	17,650.08	22,346.94	27,300.00
			<b>7035-7055-Part-time Consultants</b>	38,600.16	72,067.08	78,788.00
			<b>7020-7065-Support Staff</b>	98,725.94	60,341.04	60,921.00
			<b>7075 · Pensions/Benefits</b>	56,358.32	44,380.53	44,744.00
			<b>7095 · Payroll taxes</b>	17,815.76	17,741.49	18,772.00
			<b>7010 · Salaries - Other</b>	3,000.00	0.00	0.00
			<b>Total 7010 · Salaries</b>	<b>315,675.30</b>	<b>303,743.12</b>	<b>318,226.00</b>
			<b>7105 · New Equipment</b>	838.33	2,399.00	2,000.00
			<b>7110 · Telephone</b>	4,834.19	5,390.17	5,400.00
			<b>7115 · Utilities</b>	2,709.91	2,578.27	2,600.00
			<b>7120 · Association Dues</b>	12,003.30	12,274.08	12,300.00
			<b>7125 · Insurance</b>	4,476.00	3,674.86	3,700.00
			<b>7130 · Postage</b>	1,296.07	1,336.89	1,400.00
			<b>7135 · Equipment repair/maintenance</b>	90.00	125.00	150.00
			<b>7140 · Service Contracts</b>	11,088.00	10,984.05	11,000.00
			<b>7145 · Office Maintenance</b>	6,765.26	5,725.94	5,800.00
			<b>7150 · Publications</b>	471.65	302.86	350.00
			<b>7155 · Office Supplies</b>	2,193.91	2,088.14	2,100.00
			<b>7160 · Equipment rental</b>	3,764.80	6,584.05	5,300.00
			<b>7165 · Printing</b>	2,797.44	834.26	2,000.00
			<b>7170 · Legal and professional</b>	3,200.00	3,400.00	3,400.00
			<b>7175 · Travel</b>	15,132.37	13,468.89	13,500.00
			<b>7250 · Office of the Stated Clerk</b>	2,814.84	2,019.59	2,100.00
			<b>7275 · Kitchen/Hospitality</b>	1,110.33	528.71	600.00
			<b>7280 · Computer Software</b>		0.00	
			<b>7300 · Continuing Edu./Staff</b>	217.97	0.00	
			<b>7330 · Staff Training/Meetings</b>		305.89	300.00
			<b>Total 7000 · Administrative Expenses</b>	<b>75,943.35</b>	<b>74,020.65</b>	<b>74,000.00</b>
			<b>Total Expense</b>	<b>485,531.09</b>	<b>464,982.60</b>	<b>490,451.00</b>

**A motion from the Administrative Unit that the Presbytery of East Iowa approve the 2013 budget was APPROVED.**

Treasurer Van Dusseldorp thanked the body and requested assistance in meeting the income targets from each session through completion of the General Missions Pledge Form for 2013.

Teaching Elder Jim Bonewald, a member of the Administrative Unit, then presented the remainder of the Administrative Unit report. He called the governing body's attention to the lengthy motion entitled "Motion to Recommend Provisionally Amending the Responsibilities and Organization of COM to the Presbytery, 8 January 2013." The Reverend Mr. Bonewald noted that this motion would amend the current wording of the Manual of Operations to change the stated structure of the Committee on Ministry. He then asked Moderator Pugh to recognize Teaching Elder Faye Fedlam, moderator of COM, to speak further to the need for this motion.

**Motion to Recommend Provisionally Amending the Responsibilities and  
Organization of COM to the Presbytery  
8 January 2013  
(This motion should go forward to Presbytery as part of the  
Administrative Unit Report)**

**Motion:** The Committee on Ministry (COM) recommends that the following amendment to the section describing the responsibilities of the Committee on Ministry in the Operations Manual of East Iowa Presbytery be approved provisionally by the Presbytery subject to the recommendation from the Administrative Commission established in the 8 November 2012 Specially Called Meeting. It is proposed that words with strikethrough be deleted and words in red type be inserted. It is proposed that the amendment become effective upon approval by the presbytery.

Further, that the proposed provisional amendment be forwarded to the above Administrative Commission as a recommendation from COM for inclusion in their final recommendations to Presbytery.

**Committee on Ministry**

- The Committee on Ministry (*hereinafter called COM*) shall fulfill the responsibilities assigned by the Book of Order (G-11.0500, *2009-2011 Book of Order and G-14.0507, 2005-2007 Book of Order*)
- Presbytery grants the Committee on Ministry the authority to approve calls; approve and present calls to ministers; approve and examine ministers transferring from other Presbyteries (G-11.0402, *2009-2011 Book of Order*); dissolve pastoral relationships where the congregation and pastor concur; dismiss ministers to other presbyteries;

appoint a minister of this Presbytery as Moderator of session(s) of constituent churches; approve temporary relationships (G-14.0513, *2005-2007 Book of Order*); approve, commission and supervise commissioned **ruling elders** ~~lay pastors~~, (~~G-14.0800~~ **G-14-0801, 2005-2007 Book of Order**) and other certified persons (**G-14,0802, 2005-2007 Book of Order**), their placement and responsibilities (G-14.0800); grant ministers permission to labor outside or within the bounds of this Presbytery; transfer ministers into or out of the Presbytery; approve administrative commissions for the purpose of installing ordained ministers and for the purpose of ordaining candidates following examination; approve requests to set dates for retirement, and make recommendations to the governing body concerning the designation of honorably retired status with the provision that all such actions be reported to the next stated meeting of the Presbytery **or as soon thereafter as practicable** (~~G-9.0403, G-14.0507~~), (**G-11.0412, 2009-2011 Book of Order**), **engage in communication with ecumenical partners for the purposes of facilitating the ministry within constituent churches.**

- Sessions seeking student pastors to fill vacant pulpits must secure the approval of the Committee on Ministry before negotiating an agreement with a student or a theological seminary he/she may be attending. Agreements between seminary students and churches in the Presbytery shall be for one year or less and may be renewed upon review by the seminary and the Presbytery through the Committee on Ministry, and through the Committee on Preparation for Ministry if the student is under the care of this Presbytery, and by the session of the local church.
- The Committee on Ministry shall be the liaison between the Presbytery and the Board of Pensions.
- ~~The Committee on Ministry shall report to each meeting of the Presbytery and be in communications with the Administrative Unit.~~ **The Committee on Ministry shall report all action taken by it and/or its subcommittees to the presbytery at the next presbytery stated meeting following the action, or as soon thereafter as is practicable.**

**Membership:** The Committee on Ministry shall be composed of no less than ~~twenty-one (21)~~ **ten (10)** members and no more than ~~twenty-eight (28)~~ **twelve (12)** members, including the moderator or co-moderators. **Members will consist of teaching elders and ruling elders in approximately equal numbers and men and women in approximately equal numbers.**

**Term:** ~~Membership~~ **Members** shall be elected for a term of no more than three years, nor shall a member serve for consecutive terms, either full or partial, aggregating more than six years. A member having served a total of six years shall be ineligible for re-election for at least one year (**G-11.0501b, 2009-2011 Book of Order**).

**Meetings:** The Committee on Ministry shall meet on a regular basis as determined by the

Committee. Special meetings may be called by the moderator(s).

**Staff:** The COM Consultant, Stated Clerk, Commissioned Ruling Elder (CRE) Dean and the General Presbyter shall be the primary staff to facilitate the work of this committee.

**Linkage:** The Committee on Ministry reports to the Presbytery, is accountable to support the vision and priorities of the Presbytery and is in communication with other committees of the Presbytery as is appropriate to fulfill its mission. ~~the Administrative Unit.~~

**Subcommittees of the Committee on Ministry:**

- As provided in G-3.0307, 2011-2013 *Book of Order*, COM may delegate responsibility for transition of churches between pastors to a separate subcommittee, known as the Transition Subcommittee, consisting of approximately 10 to 12 members. The membership of the Transition Subcommittee need not be divided equally between teaching and ruling elders and between men and women, since this subcommittee is meant to be a service providing body and not a decision making body. Members of the Transition Subcommittee will be appointed by COM, will be responsible to COM, and through COM to the presbytery, but will not necessarily be members of COM. Members will be appointed so there are approximately an equal number from each of the four regions in the presbytery so as to reduce travel time to and from churches being served. Members of the Transition Subcommittee will serve at the pleasure of COM and will not be subject to term limits. The chair of the Transition Subcommittee will be appointed by COM. The chair will be a liaison between the Transition Subcommittee and COM and may or may not be a member of COM. The duties of the Transition Subcommittee will be to work directly with churches in transition as guided by the transition process approved by COM.
- As provided in G-3.0307, 2011-2013 *Book of Order*, COM may delegate responsibility for guiding churches that are in a position of needing to carefully consider closing, and through the actual process of closing, to a separate subcommittee consisting of approximately 8 to 10 members divided approximately equally between teaching and ruling elders and between men and women. Members will be appointed by COM, will be responsible to COM and through COM to the presbytery, but will not necessarily be members of COM. Members of this sub-committee will serve at the pleasure of COM and will not be subject to term limits. The chair of this sub-committee will be appointed by COM. The chair will be a liaison between the sub-committee and COM and may or may not be a member of COM. The duties of the sub-committee will be to work directly with a church as guided by the process approved by COM. The subcommittee will work directly with the Administrative Commission that has responsibility for officially and legally closing churches including disposition of any assets and real property that may revert to the presbytery.

- As provided in G-3.0307, COM may delegate responsibility for the Commissioned Ruling Elder (CRE) program to a separate subcommittee, known as the Commissioned Ruling Elder (CRE) Subcommittee, consisting of approximately 3 to 4 members divided approximately equally between teaching and ruling elders and between men and women. Members will be appointed by COM, will be responsible to COM and through COM to the presbytery, but will not necessarily be members of COM. Members of the CRE Subcommittee will serve at the pleasure of COM and will not be subject to term limits. The CRE Dean and the chair of the subcommittee will be appointed by COM and may or may not be members of COM. The Dean and the chair may be the same person and be the liaison(s) between the subcommittee and COM. The duties of the CRE subcommittee will be to oversee the CRE program as approved by COM.
- COM may appoint other subcommittee and/or task forces from time to time as it sees as necessary to carry out its responsibilities.

The Reverend Ms. Fedlam explained that this motion was intended only as a provisional measure until the Administrative Commission on Governance could present a more permanent proposal to the governing body. The general principle informing this proposed structure is a smaller central COM committee of 10-12 members to be elected by the Presbytery with attached subcommittees, each to focus on central COM functions such as transitions, conflict resolution, and guiding churches considering closing. Members of the subcommittees would be appointed by and responsible to COM and, through COM, to the Presbytery. Moreover, the listing of responsibilities for COM has been slightly revised to take account of the responsibilities with which COM is currently charged in the 2009-2011 *Book of Order* and Chapter 14 in the 2005-2007 *Book of Order*, the governance process descriptions approved by the Presbytery for COM's use.

**The Motion to Recommend Provisionally Amending the Responsibilities and Organization of COM to the Presbytery, 8 January 2013 as recommended by the Administrative Unit was APPROVED.**

Lastly, the Reverend Mr. Bonewald presented the following clarified motion on behalf of the Administrative Unit:

**The Administrative Unit moves that to facilitate the transition in General Presbyter leadership, the Presbytery elect an Interim Search Committee, the membership of which is to be nominated by the Nominating Committee. This Interim Search Committee will consider various options for temporary leadership and make recommendations to the presbytery at its meeting on May 4, 2013. This motion was APPROVED.**

Moderator Pugh then invited forward Teaching Elder Al Polito, moderator of the Nominating Committee.

**The Reverend Mr. Polito moved on behalf of the Nominating Committee that the following persons be elected to the Interim Search Committee:**

Ruling Elders:

Dwight Miller (Iowa City, First)  
Karen Bartel (Davenport, New Hope)  
Chris Werner (Bettendorf PC)

Teaching Elders:

Pat Halvorson (LeClaire, Our Savior)  
Pamela Hoogheem (Davenport, 1<sup>st</sup>)  
Joe Phipps (Fairfield, First)

Moderator Pugh asked for nominations from the floor. No nominations were made from the floor. **A motion that nominations cease and that the slate of persons put forward by the Nominating Committee be elected was seconded and APPROVED.**

**Information items:**

The Administrative Unit:

1. Heard a report from Kevin Cullum, Director of Camp Wyoming, sharing budget and new building/upgrade information. The camp has hired an Associate Director and Marketing and Communications Manager. Kevin will be visiting with the Administrative Unit again in April regarding the budget for 2013.
2. Received on behalf of the Presbytery a thank you letter from Family Promises of Cedar Rapids for donation of a van. This program provides emergency shelter for families and is supported by five Presbyterian churches in Cedar Rapids and Marion along with five other local churches. More information can be found at their website: [www.familypromiseoflinncounty.org](http://www.familypromiseoflinncounty.org)
3. Approved staff salary increases covering both 2012 and 2013 of 5% (2.5% for each year) beginning January 1, 2013. Note that this includes a raise for 2012 not previously given because of budget uncertainties. This keeps our staff in line with recommended levels for pastors. This will add \$12,950 to the budget for 2013.
4. Approved a request from Sarah Dyck to facilitate an education program that would bring the Reverend Nikki MacMillan back to the Presbytery multiple times to meet with pastors and elders over a period of time between March and September 2012. The subject of the meetings is the importance of opportunities for leading outreach based on coaching, focused small group discussions, intentional methods of prayer, and faith sharing. Meetings would include phone conferences and face-to-face meetings.

Rationale: Reverend MacMillan is the founding leader of Bare Bulb Coffee, an intentional outreach to the community in central Georgia. She led two workshops in PEIA during 2012 with very high interest shown in continuing this topic. For more information on Bare Bulb, go to <http://www.pcusa.org/news/2011/5/13/bare-bulb-coffee-hopes-shine-bit-light/>.

5. Approved a request to invite the Reverend Bill Warhover to assist with the visioning process at Mt. Pleasant. Cost will be \$2200 and will come from restricted funds.
6. Concurred with the COM decision to request Presbytery to amend the Manual of Operations relating to the structure with which it fulfills its responsibilities and organization by decreasing the size of the committee and making better use of the expertise and experience of co-opted volunteers.
7. Received, with regret, a letter of resignation for retirement from PEIA General Presbyter/Facilitator Harry Olthoff as of May 4, 2013 which will mark 11 years of his leadership in PEIA. The nominating Committee has been requested to nominate a search committee to find an interim Presbyter until a called replacement for Harry is found. Hopefully these names can be presented to the Presbytery at the February 2, 2013 meeting. PEIA Treasurer David Van Dusseldorp has been appointed to oversee the day to day operation of the office, if needed, until an interim is found. Administrative Unit members David Van Dusseldorp and Jim Bonewald will meet with Harry to discuss Harry's final compensation. The Administrative Unit wishes to thank Harry and Nancy for their years of service to the Presbytery.

### **REPORT OF THE VISION AND RENEWAL UNIT**

General Presbyter Harry Olthoff noted that the Presbytery has provided money as seed money for new ministry alongside the integrated social services provided in the community. He introduced Joe Paulsen, Director of Marion Cares, Inc., a faith-based non-profit serving the needs of families and children in Marion Independent and Linn-Mar schools. These services address moral guidance, academics, technology education, recreation, and family and social needs. Mr. Paulsen explained that Marion Cares operates within neighborhoods to become a part of the daily lives of those whom the program serves. This service is supported through financial and volunteer assistance from partner churches, local businesses, and service providers in cooperation with the local school district. To date, forty-seven volunteers have logged over 152 hours. Mr. Paulsen invited those interested to join the mission by serving as a volunteer or by donating in-kind school supplies, winter clothes or Christmas gifts, or monetary donations online or through the United Way.

### **REPORT OF THE GENERAL PRESBYTER**

Ruling Elder Harry D. Olthoff offered the following remarks. His draft of the remarks is included verbatim below.



As I reflect on the past almost 11 years in PEIA, as one is prone to do at a time of transition, numerous experiences come to mind. These memories have attached themselves to two magnetic Pillars that have been with me, all be it in various forms, from very early on in my life, Grace and Gratitude.

The first pillar I also call the “Mr. Vogel academy of life’s important things to learn”. Mr. Vogel was my 6-8 grade school principal in Oskaloosa. There are several stories to tell about my interactions with Mr. Vogel but the one I share today is about a teacher I had for 2 years, Miss Schoon. For some reason that I do not think I ever understood once in awhile all of our mothers of students in my classroom would set a date to send an extra piece of fruit in our lunches and the entire class at lunch time would roll this fruit on the floor to the teacher’s desk. Apparently I had had several not so pleasant experiences with Miss Schoon’s dour demeanor and so on the appointed day for the fruit roll most of the students did not roll shiny apples or juicy oranges but rather sour lemons. With a laser like look at me she invited me to go to the principal’s office where she proceeded to explain my unacceptable behavior.

Mr. Vogel had me to stay in his office and I sat in a chair in front of his desk quite clear that this was not going to end well for me. Then the strangest thing happened, Mr. Vogel began telling me a story about his time fighting the enemy in the Korean War as a US Marine. Now to an adolescent boy who did not have TV this was great stuff for he spoke of a far away place, danger, heroism, action all around and then muscling your way to victory. Not bad, got sent to the principal’s office for discipline and instead got an action filled movie running through my mind. I spent the next several hours sitting at a desk in his office doing homework, interspersed with conversations with Mr. Vogel, and shortly before the end of the day he explained to me in a calm way what appropriate behavior from me would look going into the future.

I left school that day knowing that something unusual had happened. It was later that I began to understand that I had experienced grace, not the intellectual understanding of grace, but living grace! Mr. Vogel had modeled a human facsimile of unmerited assistance from the divine.

In PEIA I have also experienced grace, God’s grace as lived out in others. And yet there is more for the second pillar I call gratitude. I am grateful for the many ways that I have observed and been included in actives that show a deep gratitude by elders, pastors and church members, big and small, as live out their response to God’s gifts and call upon their lives. The many session members wanting to do more than the ordinary to help their community.

I am grateful for how this was clearly demonstrated when with “un-church like quickness” decisions were made to open church buildings to help in response to the flood of 2008. In CR Westminster and Christ church, in IC St Andrews and in Oakville the Methodist church. With little concern for their own programming they welcomed almost 5000 volunteers to sleep, shower and eat in their buildings while they helped with the rebuilding process. I am grateful for the acts of faithfulness of many PEIA

congregations and those across the nation in sending support in terms of workers, money, food packs, tools, mold abatement masks and assorted equipment For Bettendorf church that for more than 3 years sent teams of workers each week to Oakville, a town that had been 90% destroyed from the flood. For First Pres –CR that provided meals and support to volunteers and others long after other aid organizations left. For PDA and its financial support and for Sarah Dyck who joined the PEIA staff and worked tirelessly for 3 years to help with the logistics, oh so many logistics of recovery.

I am grateful to the churches that invited me in to spend sometimes 6 months helping them begin visioning a brighter future and planning for activities that would help their churches thrive, for the time spent with pastors over the many cups of coffee (the one place where we were able to make the weak strong), and sometimes their families, as they looked for ways to handle stress, disappointments and sadness, for the times to be with church leaders hospitalized from IC to Waterloo to Mayo Clinic and in between. To be present the times when family members would hear the dreaded words that a loved ones medical condition was incompatible with life. Grateful for the times to be included in baptisms, weddings, ordinations and celebrations of milestones at West Point, Springville and Argyle and other historic celebrations.

Grateful to be with the session of Linn Grove church who in trying to balance their budget had a suggestion from a member that they cut their mission giving to all causes and the sessions immediate and unified response of no, for doing mission is who we are, it is not just what we do --but how we define ourselves. I am grateful for the gifts of pies from the women at Monticello church and Ann Kuntz, and fresh horseradish from Margret Koppenhaver, zucchinis from many gardens, and Pat Halverson's art, and picture frames that sing---and more zucchinis.

Grateful for Newhall church members who dared to be so bold as to trust that God would provide a way to fill the Kernels baseball stadium in CR with 4,500 people seeking to know God better. They responded by handling all the details including raising \$50,000 and for the decision of the Vision and Renewal Unit of PEIA to use part of their budget to support this effort on behalf of all the churches in the presbytery. And the 4,500 people came and the Good News was proclaimed in song, word and relationships.

Grateful for a PEIA staff that has consistently provided very high quality service and energizing creativity to support the churches in their quest to thrive. Staff who commit time far beyond the expectations of part time employment and yet see this as a response to God's grace in their lives.

Grateful for the many volunteers engaged in local mission and the many volunteers on presbytery leadership teams. For Dwight and Karen and Mathew and Faye who along with 24 others gave almost 2 weeks of their vacations and personal time to be part of the decision making process at General Assembly.

Grateful for the awakening and formation of youth and adults at Camp Wyoming and the marked improvement in facilities and programs. For the many elders and pastors who participated in the more than 30 unique educational experiences sponsored by PEIA, for those who were part of RTA groups that met for 1-9 years, groups studying and sharing leadership challenges.

For national experts who came here to help church leaders explore the many dimensions of spiritual leadership and who from their 10,000 foot view of the presbytery's in the PCUSA volunteered to us that PEIA is indeed on the right track in responding to equipping churches for the changing culture.

And for Nancy Olthoff who has attended and volunteered at more than 30 Presbytery meetings (I think 28 consecutive) and who has walked with me through the great, the good and the tough times as GP and by the manner in which she lives her life reminds me of God's love unbounded.

The two Pillars of life; Grace and Gratitude. I take both into my transition time with PEIA and into the future.

Thanks!  
Harry

## **REPORT OF THE STATED CLERK**

### **Action Items:**

The minutes of the 159<sup>th</sup> Stated Meeting of the Presbytery of East Iowa, held at First Presbyterian Church, Monticello, Iowa on Tuesday, 9 October 2012 at 4:00 p.m., and the minutes of the Special (Called) Meeting of the Presbytery of East Iowa, held at Westminster Presbyterian Church, Cedar Rapids, Iowa on Thursday, 8 November 2012 at 7:00 p.m. have been published, and members of the Presbytery have had opportunity to view their contents. **A motion to approve these minutes as published was seconded and APPROVED.**

The Investigating Committee appointed to inquire into the Request for Vindication from the Reverend James Langley has completed its work and has submitted the following report to the Stated Clerk:

**Report of the Investigating Committee  
Request for Vindication from the Reverend James Langley  
16 November 2012**

To the Stated Clerk:

On 11 May 2012, the Stated Clerk received a Request for Vindication from the Reverend James Langley, a minister member in good standing of the Presbytery of East Iowa. The Reverend Mr. Langley requested vindication in response to "rumor

and gossip about [him] and [his] ministry propagated” at Westminster Presbyterian Church in Cedar Rapids, IA. In accordance with D-9.0102 in the *Book of Order*, the Stated Clerk referred the matter to the Committee on Ministry at its meeting on 22 May 2012. The Committee on Ministry found it proper to grant the request, and the matter proceeded to an investigating committee.

In keeping with the action of the governing body taken at the stated meeting of 8 May 2012 to “provide for the appointment of an investigating committee as required by the Rules of Discipline by a rule instructing the Presbytery Moderator, in consultation with the Stated Clerk, to appoint 3-5 persons to serve on an investigating committee when warranted by judicial process,” on 23 May 2012, the Moderator and Stated Clerk appointed Ruling Elder Kris Ward (Davenport, Newcomb), Teaching Elder Mary Pugh (Blue Grass), and Ruling Elder William Ford (Iowa City, St. Andrew) to comprise the Investigating Committee.

The Stated Clerk then transmitted the Request for Vindication to the Investigating Committee, which has completed its investigation of the matter. The Investigating Committee, as of 16 November 2012, hereby vindicates the Reverend James Langley and further directs that this vindication be publicly transmitted to the Presbytery of East Iowa at its next stated meeting.

Elder William D. Ford  
Ruling Elder  
St. Andrew Presbyterian Church  
Iowa City, IA

The Reverend Dr. Mary N. Pugh  
Teaching Elder  
Blue Grass Presbyterian Church  
Blue Grass, Iowa

Elder Kristine Ward, IC Moderator  
Ruling Elder  
Newcomb Presbyterian Church  
Davenport, IA

**A motion that the governing body affirm the vindication of the Reverend James Langley and dismiss this Investigating Committee with deep appreciation for the sensitive approach taken and thorough investigation conducted in this matter was seconded and APPROVED.**

**Information Items:**

- Stated Clerk Blair noted that she had learned of the death of Teaching Elder Wilmer Wernecke who died on January 15, 2012. He was a pastor of the United Presbyterian Church in Hopkinton and also served churches in Missouri, Illinois, Ohio, and Iowa during his forty-year career from 1945-1985.
- At the Special (Called) Meeting on 8 November 2012, the governing body took the following action:  
“that an independent Administrative Commission be appointed by the mutual agreement of the Moderator and Stated Clerk, acting as the two constitutional officers of the Presbytery. The membership will consist of

8 to 12 members with equal representation of men and women, teaching elders and ruling elders, and representation from large and small churches, from each of the four regions of the presbytery and from different age groups.

The Commission shall report directly to the Presbytery (governing body) and not to any staff member, committee, unit, commission, board or task force of the Presbytery or subset of any of these groups. The Commission may, however, consult with any of these entities.

On 4 January 2013, Outgoing Moderator John Hougen, Incoming Moderator Mary Pugh and Stated Clerk Rebecca Blair met at 2:00 p.m. to appoint the Administrative Commission. The following persons were appointed: Ruling Elders—Rebecca Blair (PEIA Stated Clerk, ex-officio), William Ford (Iowa City, St. Andrew), Louise Hales (Davenport, First), Clint Rila (Mt. Pleasant, First), Donna Williams (Wapello, First) and Jay Wilkinson (Synod of Lakes and Prairies Stated Clerk, ex-officio); Teaching Elders—Elizabeth Dickey (Cedar Rapids), Dottie Halverson (Winfield/Cotter/Salem Welsh), Jennifer Jennings (Wilton, First), Kip Murphy (Williamsburg, First), Tom Oak (Davenport, Newcomb) and Bob Wollenberg (Washington, United).

The Administrative Commission convened on 21 January 2012 at St. Andrew Presbyterian Church in Iowa City.

- The Stated Clerk reports that five minister members of the Presbytery of East Iowa have received permission to labor within the bounds of other presbyteries: David Castrodale, HR (Missouri Union), Robert Dykstra (New Brunswick), Barry Ensign-George (Mid-Kentucky), Charles McCracken, HR (Des Moines), and Lori Patton (Middle Tennessee). The Stated Clerk has corresponded “with those other presbyteries in which such ministers labor, informing them of the ministers’ addresses” (G-11.0401a, 2010-2011 *Book of Order*).
- The Stated Clerk reports that the Presbytery of East Iowa has twelve minister members who hold Member-at-Large status: Michael Andrew, James Bonewald, Patte Henderson, Katie Hopper, Beverly Hovenkamp, Scott Minter, Nancy Oehler Love, Kristy Parker, Cindy Saul, Lisa Ross Thedens, William Warhover, and Jean Wollenberg.
- In G-11.0101b, the 2010-2011 *Book of Order* states: “When the number of resident ministers entitled to vote in the presbytery is greater than the number of elders so entitled, it shall redress this imbalance annually by providing for the election, appointment, or selection of additional elders, paying special attention to the concerns of G-9.0104. Presbyteries facing an imbalance due to a large number of resident honorably retired members may, by presbytery

rule, use active participation of honorably retired members as a criterion in determining balance.”

The Presbytery of East Iowa has adopted the rule that the Presbytery “use active participation of honorably retired minister members as a criterion in determining balance” and that the Presbytery “enroll the elder members of the Administrative Unit and the Moderator of Presbyterian Women as members of the Presbytery whether or not commissioned by their sessions.” The Presbytery of East Iowa has 90 resident minister members and 90 elders that meet these criteria. There is no imbalance of more ministers than elders entitled to vote at presbytery meetings. Therefore, no action is necessary.

- Stated Meetings of the Presbytery of East Iowa for 2013 have been called at the following dates, times, and locations:
  - Saturday, February 2, 10:00 a.m., Marion, First
  - Saturday, May 4, 10:00 a.m., Camp Wyoming
  - Tuesday, October 8, 4:00 p.m., Blue Grass Presbyterian Church

## **CAMP WYOMING**

Kevin Cullum, Director of Camp Wyoming brought greetings from the camp, which he noted is OUR camp and retreat center. He noted that the Camp Wyoming board has spent time thinking about enhancing the hospitality features of the camp as well as the outside work necessary to maintain its mission and ministry. One important necessity has been to expand the staff. Mr. Cullum introduced Stacie Hoppman, Marketing and Communications Director and A.J. Plummer, Associate Camp Director.

Ms. Hoppman affirmed that one of the best ways to is through telling stories. She shared a new promotional video that tells the story of the camp using a Man vs. Wild premise. Mr. Plummer asked and then answered the question, “Why send kids to camp?” He observed that some of the most innovative activities to develop and deepen faith as well as some of the most essential life-shaping events occur at camp. When kids are immersed in the camp experience, they connect with resources and support to challenge doubt and negotiate struggles in ways that help them to grow in faith. Moreover, the authentic relationships that they form with companions, friends, and mentors become lasting ones in the faith journey. Mr. Plummer noted that the invitation to campers is to come as who we are and have a seat at the table. He concluded his presentation with this question: Are you going to facilitate providing for a child or youth a seat at this table that God has already set aside at Camp Wyoming?

## **REPORT OF THE NOMINATING COMMITTEE**

Teaching Elder Al Polito, committee moderator, presented the committee’s recommendation that the following persons be elected to the positions of responsibility outlined below:

	Start of Appointment	End of Appointment
<b>Treasurer of Presbytery</b> Ruling Elder David Van Dusseldorp Iowa City, First	2013	December 31, 2015
<b>Committee on Preparation for Ministry</b> Ruling Elder Phil Leipold Davenport, Newcomb	2013	December, 2013
<b>Commissioner to the Synod of Lakes and Prairies</b> Teaching Elder R. Dixon Jennings, HR Cedar Rapids	April, 2013	April, 2015
<b>Camp Wyoming Board</b> Teaching Elder Beth Hilkerbaumer Marion, First	2013	2015
<b>Camp Wyoming Board</b> Matt Le Claire (non- East Iowa rep)	2013	2014

### **CONTINUING EDUCATION**

Sarah Dyck, Discipleship Consultant, presented information about the next event facilitated by the Reverend Nikki Collins MacMillan, entitled “Following God Into the World: Learning to Share Faith Through Prayer and Practice.” She announced that this event will happen from March through September by means of a series of three one-hour conference calls and three regionally-based face-to-face trainings on Phases 1-3 with Reverend Collins MacMillan over this time period. The curriculum focuses on prayer and faith-sharing, asking the large questions, “Who are our neighbors? Where are they? and What do they do?” Phase 1 concerns what God is doing in our lives. Phase 2 explores what God is doing in the world, and Phase 3 focuses on how we can join, and invite others to join, God’s reconciling work in the world. Participants will be asked to make a commitment to participate in the entire course, and they will also be asked to pay a nominal registration fee of \$100 with some scholarship funds available. The registration deadline for this event is February 28.

### **REPORT OF THE COMMITTEE ON MINISTRY**

Teaching Elder Fay Fedlam, committee moderator, presented the following report on behalf of the committee.

### **Action items:**

The Committee on Ministry has voted to celebrate the ministry of the Reverend Gerald (Chip) Rife and to mark his change of status to Honorably Retired. **A motion that the governing body affirm this action was APPROVED.**

Moderator Pugh invited Chip and Lorie Rife to come forward. The Reverend Ms. Fedlam noted that Chip Rife was ordained to ministry in 1973 in Port Henry, NY, serving there as well as in Aberdeen, South Dakota and Marengo, Iowa. During all of his ministry he has been active in community service, particularly in coaching and sharing his musical talent. Garth Bigbee, Ruling Elder at Marengo, First shared a statement of thanksgiving for the Chip's ministry in this church. Paulette Dietrich added to this statement by thanking Chip for the sensitive counseling he has provided to many persons as pastor in the Marengo church. The Reverend Ms. Fedlam presented a certificate of honorable retirement to the Reverend Gerald (Chip) Rife and his new ministry status was honored with the applause of the governing body.

### **Information items:**

The Reverend Ms. Fedlam added two information items not available in the printed packet.

### **The following motion was approved by the Committee on Ministry via e-mail on January 31, 2013:**

**MOTION:** To appoint the Reverend Nancy Oehler Love to moderate the annual congregational meeting at Mediapolis Presbyterian Church on Sunday, February 3, 2013.

**RATIONALE:** The Reverend Gary Burnett was scheduled to moderate the meeting, but is unable to do so. Nancy is available to moderate and willing to do so.

### **The following motion was approved by the Committee on Ministry via e-mail on January 24, 2013:**

**MOTION:** To approve the request of the Reverend Diane Monger (spouse of the Reverend Tom Oak, pastor at Davenport, Newcomb) for transfer of membership in the category of member at large from Southern Kansas Presbytery to Presbytery of East Iowa, if the way be clear.

**RATIONALE:** Rev. Monger has requested the transfer in membership from Southern Kansas to PEI. Southern Kansas has been contacted that the request has been made, so they are waiting for the action of PEI.



**The following motions were moved, seconded and approved by the Committee on Ministry in its meeting of October 23, 2012 and are presented here as information:**

**MOTION:** That the contract between the United Church of Faith in Keota, IA and Sheldon Henderson be approved, subject to the verification of Mr. Henderson's credentials, the supervision of the Reverend Bob Wollenberg as a Presbyterian teaching elder mentor, the Reverend Mr. Wollenberg serving as moderator, and with the prohibition of Mr. Henderson administering the sacraments of the Lord's Supper and baptism.

**MOTION:** That a group of elders at the United Church of Faith in Keota, IA be trained to administer the sacrament of the Lord's Supper, and that the Reverend Bob Wollenberg be appointed moderator of the Session and mentor to Sheldon Henderson.

**MOTION:** That the Teaching Elder Kristy Parker be enrolled as an at-large member within the Presbytery of East Iowa.

**MOTION:** That the Rev. Diane S. Miller be appointed moderator of the annual congregational meeting of the Presbyterian Church in Marengo on December 2<sup>nd</sup>.

**MOTION:** That, subject to a background check, the following terms of contract between Pleasant Hill Presbyterian Church in Atkins and Candidate Lori Robinson for Candidate Robinson to serve the church as Temporary Supply (For Candidates and Elders) for 50% of full time retroactive for one year from 20 May 2012 through 20 May 2013 be approved with the following terms:

Salary	\$18,000
Use of the manse with Rental value of	\$ 9,600
Utilities	\$ 2,800
Professional Expenses	\$ 500
Continuing Education expenses	\$ 1,200
One week vacation per quarter	
One week Continuing Education per six months cumulative to 4 weeks	
Six weeks maternity leave	
Attendance at New Pastor Development Program	
Provisions for benefits have not been negotiated for this contract	
Equal Opportunity guidelines followed	

**MOTION:** That, subject to results of a background check, the Temporary Supply contract between Teaching Elder Emory Gillespie and Westminster Presbyterian Church in Cedar Rapids be approved for full-time from October 22, 2012 to October 22, 2013 be approved with the following terms:

Salary	\$56,500
Housing Allowance	\$15,000
Continuing Education	\$ 1,000
Professional Expenses	\$ 1,000

Vacation 1.25 weeks per each quarter  
Paid Continuing Education 1 week per six months, cumulative to 4 weeks  
Pension, medical disability and death benefits under the Board of Pensions  
6 weeks maternity leave  
Session declares that the Equal Opportunity Guidelines were followed.

**MOTION:** That Teaching Elder Emory Gillespie be appointed moderator of Westminster Presbyterian Church in Cedar Rapids effective October 22, 2012.

**The following motions were moved, seconded and approved by the Committee on Ministry in its meeting of January 8, 2013, and are presented here as information:**

**Motion to Recommend Provisionally Amending the Responsibilities and  
Organization of COM to the Presbytery  
8 January 2013  
(This motion should go forward to Presbytery as part of the  
Administrative Unit Report)**

**Motion:** The Committee on Ministry (COM) recommends that the following amendment to the section describing the responsibilities of the Committee on Ministry in the Operations Manual of East Iowa Presbytery be approved provisionally by the Presbytery subject to the recommendation from the Administrative Commission established in the 8 November 2012 Specially Called Meeting. It is proposed that words with strikeout through them be deleted and words in red type be inserted. It is proposed that the amendment become effective upon approval by the presbytery.

Further, that the proposed provisional amendment be forwarded to the above Administrative Commission as a recommendation from COM for inclusion in their final recommendations to Presbytery.

### **Committee on Ministry**

- The Committee on Ministry (*hereinafter called COM*) shall fulfill the responsibilities assigned by the Book of Order (G-11.0500, *2009-2011 Book of Order and G-14.0507, 2005-2007 Book of Order*)
- Presbytery grants the Committee on Ministry the authority to approve calls; approve and present calls to ministers; approve and examine ministers transferring from other Presbyteries (G-11.0402, *2009-2011 Book of Order*); dissolve pastoral relationships where the congregation and pastor concur; dismiss ministers to other presbyteries; appoint a minister of this Presbytery as Moderator of session(s) of constituent churches; approve temporary relationships (G-14.0513, *2005-2007 Book of Order*); approve, commission and supervise commissioned *ruling elders* ~~lay pastors~~, (~~G-14.0800~~ *G-14-0801, 2005-2007 Book of Order*) and other certified persons (*G-14,0802, 2005-2007 Book of Order*), their placement and responsibilities (G-

14.0800); grant ministers permission to labor outside or within the bounds of this Presbytery; transfer ministers into or out of the Presbytery; approve administrative commissions for the purpose of installing ordained ministers and for the purpose of ordaining candidates following examination; approve requests to set dates for retirement, and make recommendations to the governing body concerning the designation of honorably retired status with the provision that all such actions be reported to the next stated meeting of the Presbytery **or as soon thereafter as practicable (G-9.0403, G-14.0507), (G-11.0412, 2009-2011 Book of Order), engage in communication with ecumenical partners for the purposes of facilitating the ministry within constituent churches.**

- Sessions seeking student pastors to fill vacant pulpits must secure the approval of the Committee on Ministry before negotiating an agreement with a student or a theological seminary he/she may be attending. Agreements between seminary students and churches in the Presbytery shall be for one year or less and may be renewed upon review by the seminary and the Presbytery through the Committee on Ministry, and through the Committee on Preparation for Ministry if the student is under the care of this Presbytery, and by the session of the local church.
- The Committee on Ministry shall be the liaison between the Presbytery and the Board of Pensions.
- ~~The Committee on Ministry shall report to each meeting of the Presbytery and be in communications with the Administrative Unit.~~ **The Committee on Ministry shall report all action taken by it and/or its subcommittees to the presbytery at the next presbytery stated meeting following the action, or as soon thereafter as is practicable.**

**Membership:** The Committee on Ministry shall be composed of no less than ~~twenty-one (21)~~ **ten (10)** members and no more than ~~twenty-eight (28)~~ **twelve (12)** members, including the moderator or co-moderators. **Members will consist of teaching elders and ruling elders in approximately equal numbers and men and women in approximately equal numbers.**

**Term:** ~~Membership~~ **Members** shall be elected for a term of no more than three years, nor shall a member serve for consecutive terms, either full or partial, aggregating more than six years. A member having served a total of six years shall be ineligible for re-election for at least one year **(G-11.0501b, 2009-2011 Book of Order).**

**Meetings:** The Committee on Ministry shall meet on a regular basis as determined by the Committee. Special meetings may be called by the moderator(s).

**Staff:** The COM Consultant, **Stated Clerk, Commissioned Ruling Elder (CRE) Dean** and the General Presbyter shall be the primary staff to **facilitate the work of** this committee.

**Linkage:** The Committee on Ministry reports to the Presbytery, is accountable to support the vision and priorities of the Presbytery and is in communication with **other committees of the Presbytery as is appropriate to fulfill its mission.** ~~the Administrative Unit.~~

### **Subcommittees of the Committee on Ministry:**

- As provided in G-3.0307, 2011-2013 *Book of Order*, COM may delegate responsibility for transition of churches between pastors to a separate subcommittee, known as the Transition Subcommittee, consisting of approximately 10 to 12 members. The membership of the Transition Subcommittee need not be divided equally between teaching and ruling elders and between men and women, since this subcommittee is meant to be a service providing body and not a decision making body. Members of the Transition Subcommittee will be appointed by COM, will be responsible to COM, and through COM to the presbytery, but will not necessarily be members of COM. Members will be appointed so there are approximately an equal number from each of the four regions in the presbytery so as to reduce travel time to and from churches being served. Members of the Transition Subcommittee will serve at the pleasure of COM and will not be subject to term limits. The chair of the Transition Subcommittee will be appointed by COM. The chair will be a liaison between the Transition Subcommittee and COM and may or may not be a member of COM. The duties of the Transition Subcommittee will be to work directly with churches in transition as guided by the transition process approved by COM.
- As provided in G-3.0307, 2011-2013 *Book of Order*, COM may delegate responsibility for guiding churches that are in a position of needing to carefully consider closing, and through the actual process of closing, to a separate subcommittee consisting of approximately 8 to 10 members divided approximately equally between teaching and ruling elders and between men and women. Members will be appointed by COM, will be responsible to COM and through COM to the presbytery, but will not necessarily be members of COM. Members of this sub-committee will serve at the pleasure of COM and will not be subject to term limits. The chair of this sub-committee will be appointed by COM. The chair will be a liaison between the sub-committee and COM and may or may not be a member of COM. The duties of the sub-committee will be to work directly with a church as guided by the process approved by COM. The subcommittee will work directly with the Administrative Commission that has responsibility for officially and legally closing churches including disposition of any assets and real property that may revert to the presbytery.
- As provided in G-3.0307, COM may delegate responsibility for the Commissioned Ruling Elder (CRE) program to a separate subcommittee, known as the Commissioned Ruling Elder (CRE) Subcommittee, consisting of approximately 3 to 4 members divided approximately equally between teaching

and ruling elders and between men and women. Members will be appointed by COM, will be responsible to COM and through COM to the presbytery, but will not necessarily be members of COM. Members of the CRE Subcommittee will serve at the pleasure of COM and will not be subject to term limits. The CRE Dean and the chair of the subcommittee will be appointed by COM and may or may not be members of COM. The Dean and the chair may be the same person and be the liaison(s) between the subcommittee and COM. The duties of the CRE subcommittee will be to oversee the CRE program as approved by COM.

- COM may appoint other subcommittee and/or task forces from time to time as it sees as necessary to carry out its responsibilities.

**MOTION:** That the Reverend Dr. Pamela Saturnia be appointed moderator of First Presbyterian Church in Muscatine effective 1 January 2013.

**MOTION:** That the ministry of the Reverend Linda (Kitch) Shatzer as full-time chaplain at the United Presbyterian Home in Washington, Iowa, be validated according to the current COM standards for validated ministry found in G-6.0203 and G-11.0403 in the 2005-2007 *Book of Order* and that the Reverend Ms. Shatzer be authorized to take up this ministry with the following terms of call:

Salary	\$35,000
Housing Allowance	\$10,000

Housing: Chaplain may reside in the cottage at 31 Maple Lane. A monthly fee of \$274 plus property tax (currently \$77.33/month) is to be paid to United Presbyterian Home. Also, gas and electric is to be paid by the Chaplain to Alliant Energy. All repairs to the cottage, liability, fire and general insurance will be the responsibility of United Presbyterian Home. The UP Home does not carry contents insurance on the cottage.

Special Benefit for the Chaplain: For each year of work at UPH, the Chaplain will accrue a \$6,000 allowance that can be applied toward the endowment of any apartment or cottage at the Home, if you should desire to retire here (applying the endowment payment against available cottages or apartments when you retire will be based on your position on the waiting list). The allowance can only be redeemed against an existing endowment on an apartment or cottage at United Presbyterian Home. It is not a cash payment to the Chaplain for work performed.

Benefits:

- PTO—20 days first five years/25 days start of the fifth year
- Noon meal time paid—free meal if desired plus 30 minute break
- Free use of wellness center and wellness programming
- Life insurance/Accidental Death--\$25,000
- Blue Dental UPH pays \$25 of current \$34.95 premium (employee selection)

- Wellmark BC/BS UPH pays \$245 toward premium—employee choice—no pre-existing conditions—90 day wait period
- May carry your own health insurance/ With proof of insurance you will receive .60 cents per hour for every hour worked up to 2080 hours-- \$1,248 at the end of the year in December
- Avesis Vision Plan—no employer contribution—good coverage \$9.86/month (employee election)
- Long Term health insurance free from UNUM—no pre-existing conditions, 90 day wait—pays \$3,000/month for three years with option to purchase more coverage
- Flu shots/TB testing free
- Temporary Disability—accrue 6 days per year up to 30 days max
- Pension plan—match at 3%; 3.5%; and 4%--403B with Wells Fargo Advisors—with American Funds—employee election of funds to be invested in
- CEUs are paid by the Home
- Cafeteria Plan available

**MOTION:** To direct the Stated Clerk, Dr. Rebecca Blair, to send a letter of explanation with regard to the membership status of the Rev. Dr. Katie Hopper as a minister member of the Presbytery of East Iowa to the Stated Clerk of the Presbytery of Southern Illinois, with copies also sent to the Presbytery of Southern Illinois COM and the Reverend Dr. Hopper.

**MOTION:** To honor the retirements of the Rev Wil Jackson (retired 10/1/2007) and the Rev. Gerald Rife (retired 7/1/20012) at the Presbytery’s February meeting.

**MOTION:** To approve the contract between the Calvin Sinclair Presbyterian Church and the Reverend Wilfred (Wil) Jackson as Stated Supply, effective 1 January, 2013 to 31 December 2013, with the following terms of contract:

Cash salary	\$20000
Housing Allowance	\$30000
One week per quarter paid vacation	
One week per six months continuing education up to 4 weeks cumulative	
Six weeks maternity/paternity leave	
Full Board of Pensions benefits	
Mileage reimbursed at IRS allowable rate	
Continuing education expense, cumulative to 24 months	\$ 1,000
Professional expenses	\$ 500

**MOTION:** To approve the contract (67% of full-time) between Stanwood Union Church and CRE Phil Leipold, effective 1 January, 2013 to 31 December 2013, with the following terms of contract:

Cash Salary	\$14,200
Housing Allowance	\$10,000
Four weeks vacation	
Two weeks continuing education	
Six weeks maternity/paternity leave	
Mileage reimbursed at IRS allowable rate	
Continuing education expenses	\$ 667
Professional expenses	\$ 337

**MOTION:** That Reverend Dr. Pamela Saturnia be appointed moderator of First Presbyterian Church in Muscatine effective 1 January 2013.

**MOTION:** That COM on behalf of the Presbytery of East Iowa give provisional permission to Sheldon Henderson, a lay pastor in the Disciples of Christ denomination, to administer the sacrament of the Lord's Supper at the United Church of Faith in Keota, depending upon two conditions: 1) That Sheldon Henderson continue regular meetings with the mentor appointed by the Committee on Ministry and 2) That Sheldon Henderson continue further pursuit of education and training through the Presbytery CRE (CLP) Program.

**MOTION:** To appoint Teaching Elder Richard Miller as the moderator of Davenport, New Hope, effective immediately.

#### **Motions Approved by E-Mail**

**The following motions were approved via e-mail dated October 10, 2012 and are presented here as information:**

**MOTION:** To concur with the congregation of the Muscatine Presbyterian Church at their special congregational meeting on September 30, 2012, to dissolve the relationship between The Reverend David Ivie and the church effective October 14, 2012.

**MOTION:** To appoint The Reverend Gary Burnett as moderator of the session of the Mediapolis Presbyterian Church effectively immediately.

**The following motion was approved via e-mail dated October 11, 2012 and is presented here as information:**

**MOTION:** To approve the formation of a Pastor Nominating Committee for the Muscatine Presbyterian Church.

**The following motions were approved via e-mail dated July 24, 2012 and are presented here as information:**

**MOTION:** To dismiss the Reverend Donovan Houdeshell, Honorably Retired, to the Presbytery of Grand Canyon, effective immediately.

**The following motions were approved via e-mail dated November 6, 2012 and are presented here as information:**

**MOTION:** To appoint the Reverend Jim Bonewald as moderator of the Linn Grove Church Session effective January 1, 2013.

**MOTION:** To approve CRE Alice Hawes to be placed on the presbytery pulpit supply list.

**The following motion was approved via e-mail dated November 10, 2012 and is presented here as information:**

**MOTION:** To approve the installation commission for the Reverend Randi Henderson at United Presbyterian Church, Keokuk, IA, Sunday, December 2, 2012, 2:30 p.m.

The commission members:

Teaching Elders:

The Reverend Aimee Goldmeyer, TE, New London Presbyterian

The Reverend John Hougen, TE, First Presbyterian Church,  
Independence, and Presbytery Moderator

The Reverend Linda (Kitch) Shatzer, TE, Ainsworth Community  
Church

Ruling Elders:

Mr. Larry Moore, Sharon Presbyterian Church, Farmington

Ms. Alice Hawes, Argyle Presbyterian

Mr. Mike Mauzy, United Presbyterian Church, Keokuk

**The following motion was approved via e-mail dated November 11, 2012 and is presented here as information:**

**MOTION:** To approve the following commission for the installation of the Reverend Tom Oak at the Davenport/Newcomb Church on November 18 at 2:00 p.m.:

Ruling Elder Tom Bylund, Davenport/Newcomb

Ruling Elder Allen Hale, Bettendorf

Teaching Elder Mary Pugh, Pastor, Blue Grass and Presbytery Vice-  
Moderator

Teaching Elder Linda (Kitch) Shatzer, Pastor/Ainsworth Community

Teaching Elder Troy Winder, Pastor/Bettendorf

Corresponding Member Commissioners:

The Reverend Diane C. Monger, TE, Presbytery of Southern Kansas

The Reverend Dr. James Foster Reese, TE, Presbytery of New York City.



**The following motions were approved via e-mail dated November 15, 2012 and are presented here as information:**

**MOTION:** To give permission to the Reverend David Castrodale, HR, a minister member in good standing, to continue to labor outside the bounds in 2013 as a Stated Supply pastor at Alexandria Presbyterian Church in Alexandria, MO, within the bounds of Missouri Union Presbytery.

**MOTION:** To approve the Reverend Elizabeth Dickey to be placed on the pulpit supply list.

**The following motion was approved via e-mail dated November 27, 2012 and is presented here as information:**

**MOTION:** To allow the Reverend Dr. Peter Reynen to administer the Sacrament of the Lord's Supper during the worship service on Sunday, February 3, 2013, at the First Presbyterian Church in Burlington.

**The following motion was approved via e-mail dated December 8, 2012 and is presented here as information:**

**MOTION:** To approve the terms of contract between the Session of the First Presbyterian Church, Muscatine, and the Reverend Dr. Pamela Saturnia.

Terms of Contract:

Full time position: 1/1/2013 to 12/31/2012

Termination by either party with 30 days written and dated notice

Cash Salary \$43, 849.24

Deferred Compensation \$ 662.76

Housing Allowance \$18, 000.00

Continuing Education \$ 1,700.00

Professional Expenses \$ 1,700.00

Mileage: submitted at IRS Rate

1 week per quarter paid vacation

1 week per 6 months continuing education, cumulative to 4 weeks

6 weeks paid to tend a family member with a serious health condition

Full Board of Pensions Benefits

Sabbatical Leave (between 4 and 12 weeks after 6 years of service) in keeping with the Presbytery's "Sabbatical Leave Policy."

**The following motion was approved via e-mail dated December 10, 2012 and is presented here as information:**

**MOTION:** To approve Kelly Allard, ruling elder and lay pastor at the Ainsworth/Bethel Church, to officiate at communion for the coming year, 2013.

**The following motions were approved via e-mail dated December 17, 2012 and are presented here as information:**

**MOTION:** To approve the Reverend Linda (Kitch) Shatzer to officiate at the Christmas Eve (December 24) communion service at the United Church of Faith in Keota.

**MOTION:** To approve the end of the contract and dissolution of the pastoral relationship, effective January 13, 2013, for the Reverend Linda (Kitch) Shatzer) as temporary pastor of the Ainsworth Community Church, Ainsworth.

**The following motion was approved via e-mail dated December 20, 2012 and is presented here as information:**

**MOTION:** To approve Dennis Lye, Sharon Lyle, and Dennis Gifford - Ruling Elders at the United Church of Faith in Keota, to administer communion in the absence of an ordained Presbyterian pastor -- beginning Christmas Eve, December 24, 2012.

The following motion was approved via e-mail dated December 21, 2012 and is presented here as information:

**MOTION:** To dismiss the Reverend David Ivie to assume the position of interim pastor at First Presbyterian Church; Garland, Texas; and to move his membership to Grace Presbytery.

The following motion was approved via e-mail dated January 5, 2013 and is presented here as information:

**MOTION:** To appoint the Reverend Doug Schoonover to moderate the annual congregational meeting at New Hope Presbyterian Church, Davenport, on Sunday, January 20, 2013.

**The following motion was approved via e-mail dated January 11, 2013 and is presented here as information:**

**MOTION:** To allow the Rev. Matthew Froeschle, Princeton Presbyterian Church, to labor outside the bounds to officiate at the funeral of his wife's grandmother in Bridgeport, Nebraska, Presbytery of Plains and Peaks. The funeral is to be the early part of next week.

## **LUNCH**

Moderator Pugh recessed the meeting for lunch with prayer at 11:54 a.m.

## **WORSHIP**

Moderator Pugh reconvened the governing body with prayer at 1:00 p.m. The governing body joined in a time of worship with the theme “Living wet. . .in belonging” led by the Reverend Beth Hilkerbaumer, Stacie Hoppman, the Reverend Colette Soult, and the Reverend Bill Warhover. Scripture for worship was taken from Isaiah 49:16 and Romans 14:5-8. A.J. Plummer shared the message, “Belonging.” Music was provided by the Praise Band from Marion, First. Liturgical art was provided by Goodwill Industries Day Habilitation Clients, Marion Cares, The Sewing Group from Marion, First and Dixie Jurgens. The offering of \$826.13 was dedicated to Presbyterian Disaster Assistance.

## **GENERAL ASSEMBLY AMENDMENT VOTING**

Moderator Pugh requested the Stated Clerk to provide information about the vote on the General Assembly proposed amendments and to read the proposed voting procedures. Stated Clerk Blair explained that the 220<sup>th</sup> General Assembly (2012) of the Presbyterian Church, (U.S.A.) approved and recommended to the presbyteries for their affirmative or negative votes a two-part set of proposed amendments. She noted further that the Presbytery will vote on each of these two parts separately. As the governing body prepares to vote on these items, no changes in form or substance may be made to any of these measures; the vote will be a simple up/down vote on these items.

Stated Clerk Blair further reminded members of the governing body to direct comments to the moderator and not to each other in the discussion period for each vote. Designated microphones are available for those speaking in favor or in opposition to the item(s) under discussion. Commissioners were reminded to move to the appropriate microphone to be recognized by the moderator to offer a comment on the item currently on the floor for discussion. After being recognized by the moderator, each person would have up to two minutes to speak. The moderator would recognize speakers alternately speaking in favor and in opposition to each item. The moderator would also declare when discussion on each item has been exhausted, and would ask the governing body if it is ready for the vote. All votes will be taken by written ballot in order to obtain a written record of the official vote count.

Stated Clerk Blair noted that Part 1 of the proposed amendments concerns a proposed new translation of the Heidelberg Catechism for inclusion in *The Book of Confessions*. If approved by a two-thirds majority of presbyteries and by the 221<sup>st</sup> General Assembly (2014), the Constitution will be amended to replace the current translation of The Heidelberg Catechism in *The Book of Confessions* with this new translation.

Part 2 concerns ten amendments to the *Book of Order*. Stated Clerk Blair stated that the Presbytery vote on each item must be recorded, but the Presbytery has the option of voting on these items using an omnibus motion. An omnibus motion is a type of motion in which multiple items are bundled and moved as one group. Members of the governing body then have the option to request that individual items be pulled out of

the group for individual discussion and vote. The items remaining in the omnibus grouping will be voted on all at once with the vote count on the omnibus motion recorded as the vote count for each individual item contained in the omnibus motion.

Moderator Pugh asked the governing body to affirm these voting procedures. **A motion to affirm the procedures as stated was seconded and APPROVED.** The moderator appointed Teaching Elders Kitch Shatzer and Scott Nesbitt and Ruling Elders Nancy Macomber and Jeff Lease to serve as tellers.

**A motion was made to approve the new translation of the Heidelberg Catechism as found in Part 1 of the *Proposed Amendments to the Constitution*, approved by the 220<sup>th</sup> (2012) General Assembly.** After brief discussion, the ballots were distributed. **The motion was APPROVED by a vote of 90-6.**

**An omnibus motion was made to approve proposed amendments 12-A through 12-J as found in Part 2 of the *Proposed Amendments to the Constitution*, approved by the 220<sup>th</sup> (2012) General Assembly.**

Ruling Elder Lara Marsh requested that Item 12-B be pulled from the motion for individual consideration. Teaching Elder Lisa Ross Thedens requested that Item 12-F be pulled from the motion for individual consideration. Teaching Elder Joe Phipps requested that Item 12-I be pulled from the motion for individual consideration.

Moderator Pugh then announced to the body that the vote would be taken on the omnibus motion containing Items 12-A, 12-C, 12-D, 12-E, 12-G, 12-H, and 12-J. **The omnibus motion was APPROVED by a vote of 92-1.**

The governing body then took up discussion of Item 12-B. After brief discussion, the ballots were distributed. **The motion to approve Item 12-B was NOT APPROVED by a vote of 35-59.**

The governing body then took up discussion of Item 12-F. After discussion, the ballots were distributed. **The motion to approve Item 12-F was NOT APPROVED by a vote of 41-54.**

The governing body then took up discussion of Item 12-I. After discussion, the ballots were distributed. **The motion to approve Item 12-I was APPROVED by a vote of 69-26.**

**A motion to extend the time of the meeting until 3:05 p.m. was APPROVED.**

## **REPORT OF THE COMMITTEE ON PREPARATION FOR MINISTRY**

### **Action Items:**

The Committee on Preparation for Ministry moves that the Reverend Pamela Hoogheem, member in good standing in the Reformed Church of America, having fulfilled the requirements of G-11.0404 a, c-d in the 2005-2007 *Book of Order* be

examined by the body for transfer into the Presbyterian Church ( U.S.A.) and enrollment as a minister member of the Presbytery of East Iowa.

Moderator Pugh invited Reverend Hoogheem forward to be examined by the governing body. After a brief period of questioning, **a motion to arrest the examination was seconded and APPROVED.** Reverend Hooghem was escorted from the room. **A motion to sustain the examination and to transfer Reverend Hoogheem’s membership to the Presbyterian Church (U.S. A.) and enroll her as a minister member of the Presbytery of East Iowa was seconded and APPROVED.** The Reverend Ms. Hoogheem was escorted into the room and received with applause from the governing body. Moderator Pugh then asked Reverend Hoogheem the constitutional questions and offered prayer.

**Information items:**

- Candidate Leigh Benish and Candidate Andrew Phillips met with the Committee on Preparation for Ministry on November 6, 2012 for their Annual Consultation Interviews. Continuation of the covenant agreement with the Presbytery of East Iowa was approved for both candidates.
- Inquirer Steven Sankey’s Annual Consultation Interview was held by phone on January 2, 2013. Continuation of the covenant agreement with the Presbytery of East Iowa was approved.

**Persons Currently Under Care  
Inquirers**

<b>Name</b>	<b>Seminary</b>	<b>Church of Care</b>
Steven Sankey	Columbia Seminary	Westminster, Cedar Rapids
Tamara Schmidt	Louisville Seminary	Echo Hill, Cedar Rapids
Andrew Smothers	Dubuque Seminary	St Andrew, Iowa City
Louise White	Dubuque Seminary	First, Marion

**Candidates**

<b>Name</b>	<b>Seminary</b>	<b>Church of Care</b>
Leigh Benish	Dubuque Seminary	First, Ely
Katherine O’Brien	Graduate Bethel 2011	Bettendorf
Andrew Phillips	Dubuque Graduate 2012	First, Williamsburg
Eric Wright	Graduate, Louisville 2010	Echo Hill, Cedar Rapids

## **AN IMPORTANT REMINDER TO MODERATORS AND SESSIONS:**

If a member of your congregation is seeking to enter the ordination process, the very first step is to invite a member of the CPM to conduct a session orientation. This will help ensure that the session asks the right questions before it makes a recommendation to the CPM to enroll the person as an inquirer. It will also help the session understand its responsibilities as one of the very important partners in the ordination process.

## **ROCKET DOCKET**

- Karen Bartel, moderator of Presbyterian Women, announced that the PW Spring Workshops will take place one week earlier than usual on April 11 and 13. The focus will be awareness of human trafficking. Please watch *Out and About* for more information.
- Kevin Cullum, Director of Camp Wyoming, announced a retreat opportunity on February 22-24. Deadline for registration is February 15. Come experience the church in a different setting. God is calling.
- Kitch Shatzer, Brasil Task Force, noted that PW is the focus of the upcoming Brasil trip. Please see Kitch for details.
- Colette Soultz, PEIA Worship Consultant, announced the upcoming Worship Design Studio on February 23 at St. Andrew PC in Iowa City. The Design Studio will begin at 9 a.m.
- David Van Dusseldorp noted that Synod School offered by the Synod of Lakes and Prairies is a great opportunity for worship and study. This year's Synod School will feature worship led by the Reverend Dr. Sam Massey and Darlene Bergman of Iowa City, First.

## **PEACEMAKING TASK FORCE**

Teaching Elder Lisa Ross Thedens began the report by noting that the Peacemaking Task Force met on November 28, 2012 and again on January 23, 2013. She stated that the task force's primary goal is to communicate PCUSA's desire that congregations participate in the Peace Discernment Process. This is part of the 2010 General Assembly's response to eight presbytery overtures; it is part of re-evaluating our peacemaking policy that seeks to examine new directions for peacemaking and re-introducing Presbyterians to the Prince of Peace his non-violent witness. A Peace Discernment Steering Team has provided the denomination with an interim report for study by our congregations with the hope that the study groups may be as diverse as possible. The report and the facilitator's guide may be found at the following links:

<http://www.pcusa.org/resource/peace-discernment-interim-report-encountering-gosp/>  
<http://www.pcusa.org/resource/peace-discernment-process-facilitators-guide/>

## **Responding to the Recent Mass Shootings**

In the aftermath of two more horrific incidences of gun violence, we encourage all Presbyterians both to pray for the victims and their families and to engage in action to help prevent gun violence.

The statement issued by Stated Clerk Gradye Parsons and Presbyterian Mission Agency Executive Director Linda Valentine may be found at this link:

<http://www.pcusa.org/news/2012/12/14/aftermath-two-mass-shootings-week/>

Find resources for responding to gun violence, including prayers, worship liturgies and study sessions

Review the policy statement approved by the 219<sup>th</sup> General Assembly (2010) “Gun Violence, Gospel Values: Mobilizing in Response to God’s Call”:

<http://www.pcusa.org/resource/gun-violence-gospel-values-mobilizing-response-god/>

Watch *TRIGGER: The Ripple Effect of Gun Violence*

*Completed in November 2012, this documentary draws upon conversations with lawmakers, emergency room chaplains and surgeons, survivors and victims’ families, former ATF officials, police officers, community leaders and others. TRIGGER: The Ripple Effect of Gun Violence shares the story of how gun violence impacts individuals and communities and examines the “ripple effect” that one shooting has on a survivor, a family, a community and a society. TRIGGER also addresses the critical issue of gun violence prevention (such as keeping guns out of the hands of criminals and the mentally ill) by moving the conversation away from the polarizing extremes that have long dominated the debate and lifting up the voice and experiences of those who seek common ground and a new way forward.*

View the *TRIGGER* trailer: <http://triggerdoc.com/>

*TRIGGER* is currently being aired on NBC affiliate television stations through May 2013. Contact your local NBC affiliate to urge them to air this timely and profound documentary. Learn how to set up a careening for your congregation or organization by contacting Reverend Ross Thedens.

### **Peacemaking Activities**

We estimate that 550 people in our presbytery heard International Peacemaker Germán Zárate Durier from Columbia.

2013 Budget: \$500 for Peacemaking Conference scholarships, \$500 for our International Peacemaker, and \$150 for educational resources.

Member Jeremy Brigham asked for our assistance in protesting the closing of the University of Iowa’s Center for Human Rights. For information on how you can help, see <http://www.change.org/petitions/university-of-iowa-stop-the-closing-of-the-ui-center-for-human-rights> or contact [uichr-board@uiowa.edu](mailto:uichr-board@uiowa.edu) .

The task force heard a report on the Israel Palestine Mission Network meeting in Chicago. Miko Peled, Dalit Baum, Rae Abileah, and Noelle Damico were featured speakers. They explained the how and why of the boycott of settlement products approved by the 2012 General Assembly. Sodastream, a machine for carbonating

water marketed heavily by Bed, Bath and Beyond as well as Costco, Best Buy, and J.C. Penny's is produced in an illegal Israeli settlement on Palestinian land and had not yet been targeted by a boycott. Dalit and Rae asked IPMN to focus efforts there. See <http://holidaysodastreamboycott.wordpress.com/> for more information. Miko Peled of Israel, author of *The General's Son*, spoke about conditions in Israel/Palestine.

## Peacemaking Announcements

- Ecumenical Advocacy Days—"At God's Table: Food Justice for a Healthy World" will take place on April 3-5 in Arlington, VA.  
God's loving abundance is highlighted throughout the entire biblical story. This is especially true with food. Whether it is God feeding the Israelites with manna in the desert (Exodus 16) or Jesus' call to invite all to the Great Banquet (Luke 14: 12-24) there is enough to eat at God's Table. As inheritors of this tradition, the Christian community is called to ask, "What has gone so wrong?"

At Ecumenical Advocacy Days, hundreds of Christians will be educated and then go to Capitol Hill to advocate with members of Congress for policies that ensure sufficient and nutritious food for all, preserve ecological sustainability, protect children and adults from exploitative labor practices, and strengthen rather than destroy small-scale farmers and the rural economy. We will break down myths such as the one that says farmers cannot grow enough food with ecologically sustainable means. And we will be challenged to become sustainable consumers of healthy, fair food. See [www.advocacydays.org](http://www.advocacydays.org) for more information.

- On the weekend before Valentine's Day, more than a thousand faith leaders across the country will spread the message of love for God's Earth and its people in the annual National Preach-In on Global Warming. The 2013 Preach-In, set for February 8, 9 and 10, will focus on protecting communities worldwide that are experiencing the effects of climate change firsthand, including here in the United States. The event will also encourage President Obama to act boldly on climate issues during his second term; Preach-In participants will have the opportunity to send him postcards. The Preach-In is a program of Interfaith Power and Light (IPL), a national organization with forty state affiliates including Iowa. IPL has sermon and climate resources for interested church leaders on its website.

Congregation can sign up for supporting materials by visiting [www.preachin.org](http://www.preachin.org). In conjunction with the national Preach-In, Iowa Interfaith Power and Light holds the Earth Words Contest. Winning sermons will be shared through Iowa IPL's newsletter and website. The top prize winner is awarded the Ray Heinicke Award for Excellence in Preaching, in honor of one of our Iowa IPL founders and visionaries. The sermon must be delivered to a religious community between February 8-10, 2013 to coincide with the national Preach-In. Submissions must be made electronically to [director@iowaip.org](mailto:director@iowaip.org) by March 1<sup>st</sup> to be considered eligible. The winners will be determined by a panel of judges assessing pieces based on clarity, creativity, accessibility, eloquence, as well as



their theological foundation and call to action. For information, see [www.iowaipl.org/calendar.html](http://www.iowaipl.org/calendar.html) .

**God is Love**  
**Statement on Gun Violence in the United States**

*Delivered by Reverend Dr. J. Herbert Nelson at a press conference held in Washington, DC, on January 15, 2013. Religious leaders and Faith Against Gun Violence came together to press for tighter gun regulations to stop gun violence in the United States.*

First, let me give honor and praise to our Creator for the opportunity to speak with the press today regarding the eradication of gun violence in the United States. I am the Reverend Dr. J. Herbert Nelson, Director of the Presbyterian Church (U.S.A.) Office of Public Witness in Washington, DC. I represent nearly two million members of our denomination. I also represent today the National Council of Church which includes thirty-seven Christian denominations and their over 100,000 congregations and forty-million persons in the United States. Our collective presence of interfaith leaders gathered today is a witness to our belief in the need for faith leaders to bind ourselves together on both national and local levels. We are aware that pressure from the gun lobby and gun owners continues to mount around this issue. But we believe that political leaders in Washington can resolve this problem and achieve meaningful gun reform if only they have the will.

For the rest of this address, go to <http://officeofpublicwitness.blogspot.com/2013/01/god-is-love-statement-on-gun-violence.html>

**ADMINISTRATIVE COMMISSION ON GOVERNANCE**

Ruling Elder Clint Rila and Teaching Elder Bob Wollenberg, co-moderators of the administrative commission, presented the following report.

The Administrative Commission that the Presbytery approved at the 8 November called meeting was appointed and met for the first time on Monday 21 January at St. Andrew Presbyterian Church in Iowa City. After spending some time getting to know each other, the commission set about getting a better understanding of its task: First, to facilitate the carrying out of a motion passed by the Presbytery at its stated meeting of 9 October 2012 and the action of the Presbytery at its called meeting on 8 November 2012. And second, to recommend changes to the Articles of Incorporation, Bylaws and Manual of Operations to the Presbytery in order to accomplish the intent of the first task and to have these documents conform to changes in the new Book of Order (nFOG).

The commission is committed to making its work open and available to the Presbytery.

There will be a progress report at each stated meeting of the Presbytery, and at future stated meetings, the Commission will engage the full body of the Presbytery in substantive discussions on these matters. All final decisions will be made by the full body of the Presbytery.

The members of the nFOG Commission are listed below, and we invite anyone to contact us with comments, suggestions or questions. Ruling Elder Clint Rila and Teaching Elder Bob Wollenberg were elected as co-moderators. Ruling Elder Louise Hales was elected as secretary. For the next couple of months, the Commission will meet every other week. Please keep the members of this Commission in your prayer as we work alongside the entire Presbytery to seek God's will in accomplishing the ministry and mission that has been given to us to do.

### **Administrative Commission on Governance Members**

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### **BRASIL TASK FORCE**

Teaching Elder Kitch Shatzer polled the governing body concerning how many folks return to the same location when they travel. She posed the question, “Why do I return to Fortaleza?” In answer to this question, she explained that the partnership began in 1997 and has been sustained by many visits over the intervening years. New faces

have been added to the ongoing friendship, and each time a visit takes place, the bond deepens. Reverend Shatzer noted that she and Lora Morgan Dunham represented the Presbytery on the most recent visit.

In Fortaleza, a new church building is under construction on land donated by a member of the church. The cooperative learning project is expanding to many new locations to spread the advancement of higher education. Serious conversations have occurred concerning the state of our partnership. This opportunity has allowed us to examine what we are about and to re-affirm the deep relationship we hold with one another as well as our mutual expectations within this relationship. Reverend Shatzer related that she had heard success stories about how many children have been reached by this mission partnership along with stories of the challenges faced along the way.

Our conversations have revealed that we hold much more in common with one another as we are one in Christ Jesus, our Lord and Savior. With this common bond in mind, Reverend Shatzer posed two final questions: Are you praying for our friends in Fortaleza? And When is the last time the Brasil Mission Partnership has been mentioned in your church? She concluded by affirming that this partnership is worth our time and effort.

Moderator Pugh thanks those who served as tellers and everyone at First Presbyterian Church in Marion who worked to make this stated meeting a success. She announced that the next stated meeting of the Presbytery of East Iowa will take place on May 4, 2013, convening at 10:00 a.m. at Camp Wyoming.

**A motion to adjourn was seconded and APPROVED.** Moderator Pugh adjourned the meeting with prayer at 2:35 p.m.

Respectfully submitted,

Ruling Elder Rebecca Blair, Ph.D.  
Stated Clerk

<p><b><u>NEXT STATED MEETING:</u></b> <b>SATURDAY, MAY 4</b> <b>10:00 AM</b> <b>CAMP WYOMING</b></p>
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