

**MINUTES OF THE SPECIAL (CALLED) MEETING
OF THE PRESBYTERY OF EAST IOWA**

Presbytery of East Iowa Office
Iowa City, Iowa

10:00 am
Saturday, 13 December 2014

CALL TO ORDER

The Special (Called) Meeting of the Presbytery of East Iowa was called to order at 10:00 a.m. by the Moderator, Ruling Elder Mary Atwood, with prayer. Moderator Atwood took a moment of personal privilege to thank the Presbytery for engaging in discernment to build stronger community during her moderatorial year.

QUORUM

The Stated Clerk, Ruling Elder Dr. Rebecca Blair, declared a quorum to be present with the roll to be established from the onsite attendance forms. Moderator Atwood announced that only the business stated in the call for the meeting would be in order.

TEACHING ELDER MEMBERS—present at the 13 December 2014 special meeting:

Mike Andrew	A	Pamela Hoogheem	A	Melody Oltmann	P
Noelle Andrew	A	John Hougen	A	Kyle Otterbein	P
Mary Arnold	A	Beverly Hovenkamp	A	Kristy Parker	E
Teresa Bartlett	A	Sue Howes, HR	E	Kurt Pasko	A
Karen Downey Beals	A	Kristin Hutson	P	Lori Patton	A
Diane Bishop, HR	E	Herb Isenberg, HR	E	Matt Paul	P
George Bishop, HR	E	Will Jackson, HR	E	Joseph Phipps	A
Jim Bonewald	E	William Jamison, HR	E	Elizabeth Platt, HR	E
Robert Bouton, HR	P	Jennifer Jennings	P	Al Polito	A
Gary Burnett, HR	E	R. Dixon Jennings, HR	P	Mary Pugh	P
Maurice Campbell, HR	E	David Jurgens, HR	E	Nancy Redman, HR	E
David Castrodale, HR	E	Thomas Kalshoven, HR	E	Peter Reynen	A
Howard Chapman	A	Robin Kash, HR	E	Gerald Rife, HR	E
Stan Coller	A	Lucille King, HR	E	Carl Riggs, HR	E
Robert David	A	Debra Kinney	A	Lori Robinson	A
Elizabeth Dickey	P	Sonda Kirsteatter	A	Lisa Ross Thedens	P
Tim Dyck	A	Wade Kirsteatter	A	Pam Saturnia	P
Robert Dykstra	A	Kerin Lang	A	George Saunders, HR	E
Jack Edmisson	A	James Langley	A	Julie Schuett	E
John Elliott, HR	E	Willis Longer, HR	E	Linda Shatzer	P
Barry Ensign-George	A	Michael Manaugh	A	Paul Skelley, HR	E
Jon Evans	A	Mark Martin, HR	E	David Snyder	A
Matthew Froeschle	A	Samuel Massey	A	Colette Soultz	A
James Fyfe, HR	E	Charles McCracken, HR	E	Emory VanGerpen HR	E
Emory Gillespie	A	Richard Miller	P	Dick Wallarab, HR	E

Aimee Goldmeyer	P	Ted Miller, HR	E	William Warhover	A
Mildred Grubbs, HR	E	Charles Mills, HR	E	Nathan Williams	A
Dottie Halverson	A	Anni Mingin	A	Bill Willis	A
Pat Halverson	P	Scott Minteer	A	Troy Winder	A
William Harnish, HR	E	Diane C. Monger	A	Jean Wollenberg	P
Heather Hayes	A	Kenneth Murphy	P	Robert Wollenberg	P
Patricia Henderson	A	Scott Nesbitt	A	Lorene Wunder	E
Randi Henderson	A	Thomas C. Oak	A		
E. Hilkerbaumer	A	Nancy Oehler Love	P		
Robert Hill, HR	E	Duane Olsen	A		

RULING ELDER COMMISSIONERS—present at the 13 December 2014 stated meeting:

Ainsworth, Ainsworth Community	A
Ainsworth, Bethel	A
Argyle, Argyle PC	A
Atkins, Pleasant Hill	A
Bettendorf, Bettendorf PC	A
Birmingham, First	A
Blairstown, First	A
Blue Grass, Blue Grass PC	A
Bonaparte, Bonaparte United	A
Brighton, Brighton United	A
Burlington, First	A
Cascade, Community	Bob Ganfield
Cedar Rapids, Calvin Sinclair	A
Cedar Rapids, Christ Church	A
Cedar Rapids, Echo Hill	A
Cedar Rapids, First	A, A
Cedar Rapids, Hus Memorial	A
Cedar Rapids, Knox	A
Cedar Rapids, Olivet	A
Cedar Rapids, Westminster	A, A
Center Jct., First	A
Clinton, First United	A
Coggon, Zion	A
Columbus Jct., Cotter	A
Columbus Jct., Salem Welsh	A
Columbus Jct., United	A
Crawfordsville, United	A
Davenport, First	Louise Hales, A
Davenport, Newcomb	A

Davenport, New Hope	A
Ely, First	A
Fairfield, First	A
Farmington, Sharon	A
Ft. Madison, Union	A
Hazleton, First	A
Independence, First	A
Iowa City, First	Lara Marsh, A
Iowa City, St. Andrew	Claiborne Dungy, A
Keokuk, United	A
Keota, United Church of Faith	A
LeClaire, First	A
LeClaire, Our Savior	Lois Wilson
Lone Tree, United	A
Lost Nation, Union	A
Marengo, First	A
Marion, First	A
Mechanicsville, First	A
Mediapolis, First United	A
Middletown, First	A
Miles, First	A
Monticello, First	A
Montrose, Montrose PC	A
Morning Sun, First United	A
Mt. Pleasant, First	A
Mt. Vernon, First	Larry Petrick
Mt. Vernon, Linn Grove	A
Muscatine, First	A
New London, New London PC	A
Newhall, Central	A
Onslow, First	A
Princeton, Princeton PC	A
Rowley, First	A
Scotch Grove, Scotch Grove PC	A
Shellsburg, First	A
Springville, Springville PC	A
Stanwood, Union	A
Vinton, Vinton PC	A
Wapello, First	A
Washington, United	A
West Liberty, First Church United	A
West Point, West Point PC	A
Williamsburg, First	A
Wilton, First	James Voss

Wilton, Sugar Creek A
Winfield, First A

MODERATOR

Ruling Elder Mary Atwood

VICE-MODERATOR (eligible to vote)

Teaching Elder Kyle Otterbein (listed above)

STATED CLERK (eligible to vote)

Ruling Elder Dr. Rebecca Blair

RULING ELDER COMMITTEE MODERATORS

Ruling Elder Ann Luedtka (COM)

RULING ELDER FORMER PRESBYTERY MODERATORS

Ruling Elder Harry Hoyt

VISITORS

Tim Finan (Iowa City, St. Andrew), Mark Philp (Montrose PC)

Moderator Atwood asked the Stated Clerk to present the first two items. Stated Clerk Blair noted that the Administrative Commission on Governance had communicated a request to be dismissed. This commission consists of Teaching Elder Bob Wollenberg and Ruling Elder Clint Rila, co-moderators; Teaching Elder members Elizabeth Dickey, Jennifer Jennings, Kip Murphy, and Tom Oak; and Ruling Elder Members Rebecca Blair Bill Ford, Louise Hales, Jay Wilkinson, and Donna Williams. **A motion to dismiss the Administrative Commission on Governance with the deepest appreciation of the Presbytery of East Iowa for their dedicated transitional work within the Presbytery over the past two years was seconded and APPROVED.**

Stated Clerk Blair noted that the Administrative Commission to First United Presbyterian Church in Mediapolis, IA had communicated a request to be dismissed. **A motion to dismiss this Administrative Commission with the deep appreciation of the Presbytery for their dedicated work with the session and congregation of this church was seconded and APPROVED.**

Moderator Atwood recognized Ruling Elder Ann Luedtka, COM moderator, to present the following recommendation: **The Commission on Ministry hereby recommends to the Presbytery that the Presbytery establish an Administrative Commission to address irreconcilable differences within the Session of Blue Grass Presbyterian Church in Blue Grass, Iowa, and that this Administrative Commission be authorized to act as follows:**

1. To institute formal training to equip and empower members of the Session to act as healthy servant-leaders of the congregation by providing education concerning the roles and responsibilities of Ruling Elders, the boundaries of ethical conduct, and the principles of Presbyterian polity;
2. To attend all meetings of the Session and receive all Session communications to ensure that session members maintain ethical boundaries and observe Presbyterian polity appropriately;
3. If warranted in the view of the Commission, to assume original jurisdiction on behalf of the Presbytery of East Iowa and to dissolve the current session; and
4. If further warranted in the view of the Commission, to bring forward disciplinary action according to the processes found in the Rules of Discipline;

and that the following persons be named as members of this Administrative Commission: Ruling Elders Gene Bienke (Clinton, First United), Ted Francis (Burlington, First), Betty Orr (Rowley, First), and Mark Philp (Montrose PC); and Teaching Elders Dottie Halverson (Columbus Junction Cotter, Columbus Junction Salem Welsh, and Winfield, First), Pat Halverson (LeClaire, Our Savior), and Richard Miller (Davenport, First), with the commission moderator to be elected by and from its membership;

and that Stated Clerk Rebecca Blair and COM Associate Harry Hoyt be available to consult with this Commission upon request of the Commission moderator.

The motion was APPROVED.

Moderator Atwood recognized Vice-Moderator Kyle Otterbein, moderator of the Trustees, to present the following items:

1. **The Trustees recommend that the Presbytery of East Iowa approve the *Presbytery of East Iowa Finance, Investment and Funding Policies* document [FIRST READING].** Since this was the First Reading of this motion, the Trustees received general comments about the document. This document will be considered and voted upon on SECOND READING at the stated meeting on 7 March 2015.
2. **The Trustees recommend that the Presbytery of East Iowa accept the offer of the Mt. Moriah Jehovah-Jireh Church to extend the transaction that included the purchase of the former St. Andrew church building to the purchase of Manor Heights 4th Addition, Lots 1, 2, 3, and 4 (the four lots adjacent to the church building) for the sum of \$40,000, and that this sum be added to the balance remaining on the Contract for Deed, recorded in**

Scott County, Iowa as document 2012-9503, equaling \$162, 884.04 based on the contract balance as of 10/2/2014 (assuming the 10/1/2014 regular payment is paid). Monthly payment for the new balance shall be approximately \$887.32, with full amortization period remaining approximately 348 months. Current assessed valuation of this property is \$50,300.

This motion was APPROVED.

- 3. The Trustees recommend that the Presbytery of East Iowa temporarily suspend Item 9.7 in the current *Bylaws of the Presbytery of East Iowa* for the purpose of approving the 2015 Presbytery of East Iowa Budget. Stated Clerk Blair noted that this motion requires a 2/3 majority vote.**

The motion was APPROVED unanimously.

- 4. The Trustees recommend that the Presbytery of East Iowa approve the 2015 Presbytery of East Iowa Budget.**

After brief discussion, the motion was APPROVED unanimously.

Vice-Moderator Otterbein explained the ongoing process by which the Iowa City, St. Andrew church has sought to effect a move from its current location on Melrose Avenue to a new building to be constructed on part of the land parcel on Camp Cardinal Road in Iowa City purchased by the church. As part of this process, the church is seeking Presbytery permission to sell a portion of this parcel.

- 5. The Trustees recommend that, if the way be clear, the Presbytery of East Iowa concur with the vote of the congregation of St. Andrew Presbyterian Church in Iowa City, at a duly called congregational meeting on 30 November 2014, to sell a 7.2 acre parcel of the southwest fractional quarter of section 7, township 79 north, range 6 west of the 5th principal meridian, Iowa City, Johnson County, Iowa at the Camp Cardinal site to Kwik Trip, Inc. of Wisconsin for \$1,000,000.00 with the following contingency dates for the sale of the auditors parcel to Kwik Trip, Inc.:**
 - a. \$10,000 earnest money – within 10 days of accepted offer due on 23 October 2014 (Status: completed)**
 - b. East Iowa Presbytery Approval – originally due on 31 October 2014. Extension approved by Kwik Trip, Inc. to 15 December 2014.**
 - c. Closing – on or before 31 March 2015**
 - d. Updated abstract –10 days after accepted offer – due 23 October 2014 (PDF file sent to Kwik Trip Legal Department)**
 - e. Seller surveys – shall be provided to Buyer. No date listed (St. Andrew believes CAD file submitted fulfills this obligation)**

- f. **Buyer property survey (ALTA Standards) – completed within 60 days of completed offer; due on 12 December 2014**
- g. **Seller review of site plan and building elevations – during zoning application and due on or before 31 March 2015**
- h. **Zoning approval – due on or before 31 March 2015**
- i. **Due diligence; Survey; Site Investigation – due on or before 31 March 2015**
- j. **Instruments of Transfer – due seven (7) days prior to Closing or 24 March 2015 at the latest**
- k. **Survey approval – due on or before 31 March 2015**
- l. **Title Insurance (Seller cost) – due on or before 31 March 2015**
- m. **Seller Repurchase Right – five (5) years after closing.**

After extended discussion, **the motion was APPROVED.**

Moderator Atwood noted that since this is a Special (Called) Meeting, no other business could come before the Presbytery at this time.

A motion to adjourn the called meeting was seconded and APPROVED. Moderator Atwood closed the meeting with prayer at 10:38 a.m.

Respectfully submitted,

Ruling Elder Dr. Rebecca Blair
Stated Clerk